



TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS

Thursday, August 5, 2021 8:30 AM

IN ATTENDANCE (Public Works Committee)

Gary Hammond, Commissioner
Richard Perkins, Deputy Commissioner
Ellen Pratt, Sustainability Manager
Barbara Cushman, Secretary to the Commissioner
Mike Roberts, Public Works Committee Chairman
Dale Weston, Public Works Committee
Cliff Balliet, Public Works Committee
William Standinger, Public Works Committee
Marté Sauerbrey, Legislative Chair

Guest: Jackson Bailey, Budget Officer

MINUTES APPROVAL

The minutes for the July 8, 2021 meeting were reviewed by the committee. Mr. Weston made a motion to approve the minutes as written and Mr. Standinger seconded the motion; the minutes were approved as written.

SOLID WASTE

1. Ms. Pratt submitted the electronics and hazardous waste reports and reviewed these reports with the committee.
2. Ms. Pratt submitted the year-to-date budget summary.
3. Ms. Pratt submitted her 2022 budget.

BUILDINGS & GROUNDS

1. Mr. Hammond stated that a roof over the back entrance of 56 Main Street was patched.
2. A new desk for Mike Simmons was finished and installed.
3. The ceiling in Intake at the Public Safety Building was repaired.
4. The gutters over the main entrance at the Public Safety Building were repaired.
5. Cables were pulled for 5 new cameras at the Public Safety Building.
6. The coils were cleaned and an AC unit was repaired at the Court House.
7. The carpeting in front of the DMV offices was replaced with a modular carpet system.
8. The roof at the Clerk's Office was repaired and replaced some damaged ceiling tiles in Support & Collection

Department of Public Works

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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

9. A Chair rail was built and installed in the Court House basement and a small room was painted.
10. An office at the HHS Building was rearranged.
11. Mowing and trimming operations are ongoing.
12. Mr. Hammond shared that the cost of electric has gone up by roughly 20 percent. If the electric costs continue to rise, we may want to consider contacting MEGA and Constellation.
13. Mr. Roberts started a discussion on the schedule of unlocking 56 Main Street. There has been some problem with unauthorized persons in the building before business hours. Mr. Perkins stated that Buildings & Grounds staff typically unlocks the building and turns on the lights at 6 am each morning. After much discussion, the committee agreed that the schedule needs to be revised. Additionally, a card swipe key access should be researched for future installation. Automated lighting will also need to be researched.

HIGHWAY

1. Mr. Weston started a discussion on tree work and the potential issues resulting from the large amount of dead ash trees. After much discussion, Mr. Hammond stated that the large number of dead ash trees are a problem that is being addressed as manpower and equipment allow.
2. Mr. Hammond stated that ditching operations are ongoing on Oak Hill Road.
3. Rip rap was installed under a bridge on Straits Corners Road as well as a bridge on Hamilton Valley Road.
4. Roadside mowing operations are ongoing.
5. Patching operations were performed on East River Drive and West Creek Road.
6. Tree work and storm cleanup was done.

CAPITAL PROJECTS

1. Mr. Perkins stated that construction on the West Creek Road bridge over Owego Creek is ongoing. It is anticipated that it will be reopened sometime in October.
2. Bridge Preventive Maintenance Phase VII is currently out to bid. Bids will be opened next Friday.
3. Bids for Talcott Street Bridge Pier Repairs were opened and came in over budget. It has been decided that the project will not be awarded at this time, but instead be re-bid at a later date.
4. We are waiting for the new cooler/freezer units to be delivered to the Public Safety Building.
5. We are currently working through some environmental issues with NYSDEC before we can continue with Park Settlement Road Bridge pier repair.
6. The Wash Bay Facility at Corporate Drive is in preliminary design phase.
7. Bids were opened for East River Drive and Oak Hill Road Pavement Overlay. Resolutions are attached to award these projects.
8. Corporate Drive Reconstruction is anticipated to bid in the spring of 2022.

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MISCELLANEOUS

1. Mr. Hammond submitted the 2022 Operating Budget for Public Works.

RESOLUTIONS

1. Award East River Drive Pavement Overlay
2. Award Oak Hill Road Pavement Overlay

Mr. Roberts adjourned the meeting at 10:28 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary J. Hammond", is written over the typed name.

Gary Hammond, P.E.
Commissioner of Public Works