



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, January 5, 2023  
9:00 am

- ATTENDANCE
  - Legislators
    - Marté Sauerbrey, Legislative Chair
    - Dale Weston, Public Works Committee Chairman
    - William Standinger, Public Works Committee
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
  - Staff
    - Gary Hammond, Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - Guests
    - Cathy Haskell, Legislative Clerk
    - Peter DeWind, County Attorney
    - Stephanie Jerzak, Chief Accountant
  - Absent
    - Richard Perkins, Deputy Commissioner
- APPROVAL OF MINUTES
  - A motion to approve the minutes as submitted for December 8, 2022 was made by Mr. Standinger, 2<sup>nd</sup> by Mr. Ciotoli. All in favor. Motion Carried.
- FINANCIAL
  - YTD Budget Summary was shared with the committee. The department is currently under budget.
- OLD BUSINESS
  - None
- NEW BUSINESS
  - Mr. Hammond reported on Buildings and Grounds.
    - Work has continued in the new ED&P offices.
    - 56 Main Street was decorated for the holiday.
    - The colored lights were changed at the Court House.
    - The installation of the new boilers in the Clerks Office and Court Annex continued. Parts supply shortages are an issue.

# Department of Public Works

477 State Route 96 Owego, NY 13827



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- Rest rooms were painted, and new sink tops were installed at the Public Safety Building.
- The glass wall and door were removed at 56 Main Street in preparation for the new security station.
- Snow removal operations are ongoing.
- Mr. Hammond reported on the Highway Department.
  - Tree trimming operations are ongoing.
  - Patching operations are ongoing.
  - Snow sand was stockpiled.
  - Snow removal operations are ongoing.
- Mr. Hammond gave an update on the Capital Projects
  - Harnick Road Bridge is currently under design phase.
  - Culvert program is under design phase in our office.
  - HVAC controls at HHS Building is progressing.
  - 56 Main Street HVAC is expected to be finished soon.
  - Chiller at Public Safety Building; The chiller has been ordered. Preliminary work has begun.
  - Bridge Preventative Maintenance Phase 9 should be out to bid this spring.
- PERSONNEL
  - Mr. Hammond stated that he would like to upgrade an existing highway department position to an HEO III position to be able to better utilize 2 new pieces of equipment, the paver in public works budget for 2023 and the sweeper that we are purchasing under a shared services agreement. This will not increase the highway department head count. Public Works will submit a resolution for this at the February Committee meeting.
- MISCELLANEOUS
  - Mr. Hammond stated that the Village of Owego has backed out of the shared services agreement to purchase the sweeper truck. The proposed solution is for the Town of Owego and Tioga County to split the Village of Owego's share of the original agreement. Public Works will submit a resolution for this at the February Committee meeting.
  - Publics Works recently submitted a resolution to purchase 2 additional lifts in the heavy equipment garage. The lifts that were going to be purchased are no longer supported by the company and that type cannot be purchased. A drive-on style of lift is available for purchase for an approximate additional \$15,000. Public Works will submit a resolution for this at the February Committee meeting.

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- RESOLUTIONS

- Approve Change Order for HVAC at County Office Building – Public Works
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Authorize the Implementation and Funding Bridge Preventative Maintenance Phase 9 – Public Works
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried

- PROCLAMATIONS

- None

- ADJOURNMENT

- Mr. Weston adjourned the meeting at 10:12 am.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Hammond".

Gary Hammond, P.E.  
Commissioner of Public Works