



Tioga County Worksession Minutes **September 8, 2022 – 1:00 p.m.**

Legislators Present:

Legislator Brown
Legislator Ciotoli
Legislator Mullen
Legislator Roberts
Chair/Legislator Sauerbrey
Legislator Standinger
Legislator Weston

Legislators Absent:

Legislator Hollenbeck
Legislator Monell

Guests:

Steven Deperrior, The Burke Group (Via Zoom)

Staff Present:

Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk
Amy Eiklor, Deputy Legislative Clerk (Arrived at 2:17 p.m.)
Jackson Bailey, Budget Officer
Linda Parke, Personnel Officer
Gary Howard, Sheriff (Arrived at 1:55 p.m. & Departed at 2:17 p.m.)
Gary Hammond, Commissioner of Public Works (Arrived at 2:17 p.m.)
Dawn Thorpe, Safety Officer (Arrived at 2:23 p.m.)

Call Meeting to Order: Chair Sauerbrey opened the meeting at 1:04 p.m.

Executive Session: Seven Legislators were in attendance. Legislative Clerk Haskell, Personnel Officer Parke, and County Attorney DeWind remained in attendance. Motion by Legislator Brown, seconded by Legislator Mullen to move into Executive Session to discuss contract negotiations at 1:01 p.m. Motion carried. Sheriff Howard arrived for Executive Session at 1:55 p.m. Motion by Legislator Standinger to adjourn, seconded by Legislator Roberts. Executive Session adjourned at 2:17 p.m.

2023 Budget Discussion – Budget Officer Bailey: Budget Officer, Jackson Bailey, gave the Legislature an update on the status of the Tentative 2023 Capital Budget & 5 Year Plan. Mr. Bailey reported the following highlights:

- Public Safety Building Renovations is budgeted at \$200,000
- New ¾ Ton 4x4 Pickup Truck is budgeted at \$55,000
- Court Annex renovations is budgeted at \$150,000 in ARPA funds
- Radio & Equipment is budgeted at \$4,000,000 in ARPA funds
- Truck Wash is budgeted at \$1,000,000 in ARPA funds
- HHS Parking Lot Upgrade is budgeted at \$350,000
- Car/Truck for Sheriff is budgeted at \$161,000
- Black Creek Security Equipment Upgrade for Sheriff is budgeted at \$50,000
- Car/Truck for Fire is budgeted at \$55,000
- Road Sweeper is budgeted at \$90,000
- 1 Ton Pickup Plow is budgeted at \$45,000
- Patrol Truck Replacement is budgeted at \$125,000
- Bucket Loader is budgeted at \$250,000
- Paver is budgeted at \$300,000
- Tandem Axle Plow/Truck is budgeted at \$288,000

Mr. Bailey will report back to the Legislature at the September 22nd Worksession where he will discuss salary recommendations as presented.

Approval of Worksession Minutes: On motion of Legislator Standinger, seconded by Legislator Mullen, the August 4, 2022 minutes were unanimously approved.

On motion of Legislator Standinger, seconded by Legislator Mullen, the August 18, 2022 minutes were unanimously approved.

Action Items: Currently we have none.

Legislative Support: Legislative Clerk Haskell asked for approval of the August 4, 2022 Legislative Support committee minutes. On motion of Legislator Standinger, seconded by Legislator Brown and unanimously carried, the minutes were approved.

Legislative Clerk Haskell reported the following:

- The Legislative Office has expended around 60% of their budget to date, which is slightly less than this time last year
- Department Head Evaluations are due on September 9th
- An Employee Recognition Luncheon will be held at Donoli's on September 28th

Resolutions: Ms. Haskell reviewed the agenda and resolutions for the September 13, 2022 Legislature meeting with discussion occurring on the following:

- ***Authorize the Submission of FY2022 Domestic Terrorism Prevention Grant Application – Office of Emergency Services:*** Legislator Mullen reported Governor Hochul signed an Executive Order requiring all Counties to develop a Domestic Terrorism Prevention Plan. This resolution authorizes Tioga County to submit a grant application for assistance in constructing the plan.

- **Authorize Contract between Riverside Forensic Pathology, PLLC and Tioga County:** Due to a pathologist's semi-retirement, Twin Tiers Pathology Associates has changed hands and is now known as Riverside Forensic Pathology, PLLC. Ms. Haskell reported with the new contract, there will be a slight increase in the cost of autopsies.
- **Authorize Capital Project American Rescue Plan Act (ARPA) Capital Appropriation Request 001:** Ms. Haskell stated this resolution designates about \$30,000 for security upgrades to 56 Main Street.
- **Authorize Contract with Employee Network, Inc. (eni) for Employee Assistance Program:** Ms. Haskell asked the Legislators in attendance if they were ok moving this resolution forward as there was not a quorum at the Personnel Committee meeting. There were no objections and the resolution will be presented at the September 13th meeting.
- **Authorize Purchase of Specific Excess and Employer's Liability Insurance for Workers' Compensation Program:** Ms. Haskell asked the Legislators in attendance if they were ok moving this resolution forward as there was not a quorum at the Personnel Committee meeting. There were no objections and the resolution will be presented at the September 13th meeting.
- **Authorize Purchase of HI Scan 5030C X-Ray System and a Hiplus/PZ Metal Detector Using American Rescue Plan Act (ARPA) Funds:** Ms. Haskell reported this resolution would be authorizing the purchase of security equipment for 56 Main Street. Chair Sauerbrey stated there is a possibility 56 Main Street could have security guards stationed at the front entrance in the future. This resolution would purchase the equipment security guards would need to perform their duties. Chair Sauerbrey stated there currently is about \$400,000 in unassigned ARPA funds that could be used to hire security guards for the first two years. After that, the cost of security would need to come out of another fund. The Legislators in attendance agreed to pull this resolution from the packet for further discussion at the Finance, Legal & Safety Committee on Tuesday, September 13th.
- **2022 Budget Modification and Transfer of Funds for Purchase of Office Chairs for the Legislative Office:** Ms. Haskell asked the Legislators if they had any objection to moving funds around for the purchase of new office chairs. There were no objections.
- **Amend Budget and Appropriate Funds – Mental Hygiene and Public Health:** Ms. Haskell stated the New York State Department of Health has instituted a mandatory New York State Health Care and Mental Hygiene Worker Bonus Program. Tioga County has identified eligible employees in Mental Hygiene and Public Health. Legislator Mullen reiterated that this is a New York State mandate and Tioga County could be fined if they don't comply.

Other: Currently, we have none.

Meeting adjourned at 3:15 p.m.

Next Worksession scheduled for Thursday, September 22, 2022 at 10:00 a.m.

Respectfully submitted,

Amy Eiklor

Deputy Legislative Clerk