

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

May 2, 2023

2:30 PM

- APPROVAL OF MINUTES April 4, 2023
- FINANCIAL
  - YTD Report
- OLD BUSINESS
  - Radio Project
  - CAD Project
  - EMS
  - Emergency Management
  - Fire
- NEW BUSINESS
- PERSONNEL
- RESOLUTIONS
- PROCLAMATIONS – NONE
- ADJOURNMENT

# PUBLIC SAFETY MEETING

April 4, 2023

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, April 4, 2023 at 2:30 PM.

## Present:

Keith Flesher	Chair, Public Safety
Barb Roberts	Legislator
Dale Weston	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services
Corrine Cornelius	Deputy Director, Emergency Services
Bob Williams	Assistant Fire Coordinator ( <i>in at 2:33</i> )
William Standinger	Legislator ( <i>in at 2:38</i> )
Marte Sauerbrey	Chair, Legislator ( <i>in at 3:00</i> )

## Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney ( <i>in at 2:39</i> )

## Absent:

## APPROVAL OF MINUTES:

### Approval of March 7, 2023 minutes:

Legislator Weston made the motion, seconded by Legislator Roberts to approve the March 7, 2023 Public Safety minutes, as written. Motion carried.

## PROBATION – Brian Cain:

## FINANCIAL:

- Budget is on Track.

## OLD BUSINESS:

- Staffing: Joy Bennett's Part Time position is now open and will be filled by Teri Rosenberger once she retires.
- Vehicles have been ordered with the help of Undersheriff Hallett. It took less time going with Robert Green – in good shape for a couple of years on vehicles.
- Waiting on Quote from IT for iPads for Officers.

## NEW BUSINESS:

- Looking in to SCRAM Systems: In home handheld tests that do the same thing as ignition interlock devices. Legislator Flesher asked how accurate the sweat gland reads are.

Probation Director Cain responded that they are very accurate and it would be a good thing to be explored further; great enhancement for the services to be provided.

- Raise The Age – \$90,000 has been received.
- Comprehensive training procedures are being created for all new hires.
- Supervisory Summit – Come and talk about ideas and strengthen cooperation. Having supervisors from surrounding counties to discuss ideas is a very good thing.
- Have been working with Michael Middaugh of Veteran Services with a Vet to get him the services he needs.
- Things coming up – Annual state aid plan (due in May) little over \$100,000.
- RTA STS Plans; will get those applications in May.
- 1 JD for March.
- WWP has been doing well; pausing for a few weeks until a few more orders are received and will pick back up in 3-4 weeks.

Legislator Standinger commented that Michael Middaugh spoke highly of Brian Cain at that committee this morning.

**PERSONNEL:**

- One Vacant Probation Officer 1 position exists.
- One Vacant Part Time Probation Supervisor position available.
- One Probation Officer 1 position remains unfunded.

**RESOLUTIONS:**

- None

**OFFICE of EMERGENCY MANAGEMENT – Mike Simmons:**

**FINANCIAL:**

- Budget is on Track

**OLD BUSINESS:**

- Had a meeting last week with Motorola to determine and make sure we are on the right path to find out where towers are going to go.
- Motorola will take care of all the permits.
- If they find any artifacts it could set the project back a while.
- CAD system is up and running; the mapping is working with Owego Police Department, Sheriff's Office and Waverly Police Department. You can see the cars and statuses on the map. The NY State Police IT department has lost connections. They had their own IT division, now run by state offices.

**NEW BUSINESS:**

- None.

**PERSONNEL:**

- New EMS Coordinator started; doing a good job.

**RESOLUTIONS:**

- Authorize the Submission of Homeland Security Grant Application (SHSP23)
- Authorize the Submission of EMPG23 Grant Application
- Amend Resolution 120-23 Appropriation of Funds FY2022 Domestic Terrorism Grant
- Authorize Acceptance of 2022 SICG Targeted Grant (ST22) Appropriation of Funds & Modify 2023 Budget

*\*\*Committee agreed to move these resolutions forward*

**SHERIFF – Gary Howard:**

**FINANCIAL:**

- Revenues are at \$147,883.01 which is 27% of the budget. Inmate Boarders are at \$75,325.29.
- Expenditures are at \$2,715,908.02 which is 32% of the budget.

**OLD BUSINESS:**

- TCLEA Contract Negotiations are still ongoing.
- NCEU Contract Negotiations are still ongoing.
- Finished carpet in two jail pods.

**NEW BUSINESS:**

- Average daily inmate population for March is 59; it has decreased to 54 as of this date.
- Working on the Jail Camera Project – there was a camera that shorted out last week.
- In the middle of the Pistol Permit database changeover at this time.
- VESTA Next Gen 911 system plans are beginning.

**PERSONNEL:**

- Update of Vacancies:
  - Civil – One Vacant part-time Civil Deputy position.
  - Corrections – Four Vacant Corrections Officer positions; Two Vacant Part-Time Cook positions.
    - Four Corrections Officers have started within the month of March.
  - Road Patrol –
    - One Deputy on light duty.
    - One Deputy started academy; one graduated Friday night in Elmira.
    - New deputy starts on Monday.
    - Two unfunded Deputy positions.

- E911 –
  - One Vacant Full Time Dispatcher position.
  - One Dispatcher on maternity leave.
  - One Dispatcher resigns effective 4/12/23.
- Records – all positions are filled.
- Administration – all positions are filled.

**RESOLUTIONS:**

- Re-Appoint Member to Traffic Safety Board
- Authorize Acceptance of 2023 NYS PTS Grant (PTS-2023-Tioga Co SO-00240-054) Appropriation of Funds & Modify 2023 Budget

*\*\*Committee agreed to move these resolutions forward*

**ADJOURNED:**

Meeting was adjourned at 3:00 PM.

Respectfully Submitted,

***Donna Gilligan***

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

04/04/23

**DRAFT**



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A3410 Fire</b>							
A3410 415880 Fire/EMS Reimburse	-5,000	0	-5,000	-350.00	.00	-4,650.00	7.0%*
A3410 427010 SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060 State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060 SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200 State Aid-Emergenc	-10,000	0	-10,000	.00	.00	-10,000.00	.0%*
A3410 443050 EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010 Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020 Part Time/Temporar	39,612	0	39,612	14,924.02	.00	24,687.98	37.7%
A3410 510050 All Other(On Call,	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410 520020 Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030 Batteries (Portabl	1,000	0	1,000	285.58	.00	714.42	28.6%
A3410 520080 Clothing	500	0	500	54.00	.00	446.00	10.8%
A3410 520130 Equipment (Not Car	9,000	0	9,000	1,855.89	110.70	7,033.41	21.9%
A3410 520130 EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160 Fire & Alarms Equi	400	0	400	.00	.00	400.00	.0%
A3410 520190 Nursing Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 520191 E911 Emergency Equi	0	298,397	298,397	148,962.85	.00	149,434.15	49.9%
A3410 520215 Personal Protectiv	6,000	13,144	19,144	.00	.00	19,144.19	.0%
A3410 521130 SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141 Gis	0	0	0	.00	.00	.00	.0%
A3410 530300 Legal	0	0	0	.00	.00	.00	.0%
A3410 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070 Car Maintenance	2,000	0	2,000	1,015.80	.00	984.20	50.8%
A3410 540140 Contracting Servic	8,000	0	8,000	1,170.51	.00	6,829.49	14.6%
A3410 540140 EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140 M7674 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540144 Ems Instructors	10,000	0	10,000	2,910.75	.00	7,089.25	29.1%
A3410 540180 Dues	1,200	0	1,200	1,141.00	.00	59.00	95.1%
A3410 540220 Automobile Fuel	2,000	0	2,000	561.86	.00	1,438.14	28.1%
A3410 540320 Leased/Service Equ	1,000	0	1,000	544.39	-53.10	508.71	49.1%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	3,000	0	3,000	755.03	.00	2,244.97	25.2%
A3410 540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360 Meals/Food	100	0	100	.00	.00	100.00	.0%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 Mileage Expense	4,000	0	4,000	1,021.46	.00	2,978.54	25.5%
A3410 540410 Nursing Supplies	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 540480 Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485 Printing/Paper	300	0	300	39.05	.00	260.95	13.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI.
A3410 540560 Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540620 Software Expense	500	0	500	209.86	.00	290.14	42.0%
A3410 540630 Stationery Supplie	2,000	0	2,000	316.31	.00	1,683.69	15.8%
A3410 540640 Supplies (Not offi	1,500	0	1,500	122.98	.00	1,377.02	8.2%
A3410 540660 Telephone	2,000	0	2,000	259.16	.00	1,740.84	13.0%
A3410 540731 Training/State Req	0	0	0	.00	.00	.00	.0%
A3410 540733 Training/All other	2,500	0	2,500	366.00	85.00	2,049.00	18.0%
A3410 581088 State Retirement F	7,587	0	7,587	6,381.06	.00	1,206.26	84.1%
A3410 583088 Social Security Fr	2,246	0	2,246	1,242.37	.00	1,004.09	55.3%
A3410 584088 Workers Compensati	4,898	0	4,898	2,485.65	.00	2,412.37	50.7%
A3410 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3410 586088 Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410 588988 Eap Fringe	59	0	59	30.97	.00	27.71	52.8%
<b>A3640 Emergency Mgmt Office</b>							
A3640 427010 COV19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080 State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100 COV19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 445100 COV19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	142,523	0	142,523	39,714.75	.00	102,808.25	27.9%
A3640 510020 Part Time/Temporar	10,868	0	10,868	.00	.00	10,868.00	.0%
A3640 510030 Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050 All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	700	0	700	65.71	218.00	416.29	40.5%
A3640 540070 Car Maintenance	2,000	0	2,000	276.05	.00	1,723.95	13.8%
A3640 540090 Clothing	500	0	500	.00	.00	500.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJUSTMTS	BUDGET			BUDGET	USE/COL
A3640 540140 HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141 Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	4,000	0	4,000	777.57	3,222.43	.00	100.0%
A3640 540360 COV19 Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office supplies	0	0	0	.00	.00	.00	.0%
A3640 540420 COV19 Office suppli	0	0	0	.00	.00	.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540 Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560 Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540581 Security systems &	0	0	0	.00	.00	.00	.0%
A3640 540640 COV19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	0	3,000	369.14	719.91	1,910.95	36.3%
A3640 540733 Training/All Other	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088 State Retirement F	0	0	0	1,521.52	.00	-1,521.52	100.0%*
A3640 583088 Social Security Fr	7,413	0	7,413	3,117.26	.00	4,295.66	42.1%
A3640 584088 Workers Compensati	2,398	0	2,398	872.50	.00	1,525.14	36.4%
A3640 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insuran	68	0	68	44.37	.00	23.49	65.4%
A3640 586088 Health Insurance F	25,721	0	25,721	17,223.04	.00	8,497.46	67.0%
A3640 588988 Eap Fringe	29	0	29	10.87	.00	17.64	38.1%





TIOGA COUNTY, NEW YORK

**Tioga County**  
**YEAR-TO-DATE BUDGET REPORT**

FOR 2023 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL.
GRAND TOTAL	336,871	311,541	648,412	250,299.33	4,302.94	393,809.83	39.3%

\*\* END OF REPORT - Generated by Rockwell, Diane \*\*

**Financial:**

Budget: Within Budget - See attached spreadsheets

**Old Business:****Communications Project:**

Communications equipment for the new system is being delivered each week and is stored in the building that we leased from Weitsmans.

The sites that are currently in use have been measured and Motorola is drafting plans for the installation of equipment at these existing sites.

Motorola has a contract with Sourcewell for towers and buildings, that gives us the ability to purchase through their program. We are exploring that option.

The Law Department is working on the leases with property owners for leases for tower sites. Once those agreements are completed Motorola and Microwave Networks Incorporated will visit them and begin planning for each of the sites.

**CAD Project:**

We are still waiting for the State IT Division to work with our IT staff to get the State Police vehicles added to the system.

IT is working on the system so we can start adding ambulance agencies to the system. Both Candor EMS and Owego EMS would like to go on the system as soon as the work can be completed.

**EMS:**

Nothing significant to report

**Emergency Management:**

The County Hazard Mitigation Plan update has started. Wendy Walsh and Elaine Jardine are working with the contractor to provide the necessary data and information from the County and other local governments.

The new Deputy Director has attended Exercise Design Classes at Broome County and Public Information Officer class in Tompkins County.

**Fire:**

During the Council of Local Governments meeting there was a discussion regarding the property tax incentives for firefighters. Many of the local government officials were aware of the program. Bob Williams has since forwarded the information to the officials.

At the most recent Fire Coordinators meeting the idea of working with area BOCES to start vocational programs for firefighting and EMS. Madison - Oneida BOCES will be starting a program that will offer NYS Basic Exterior Firefighting Operations training as one of the courses they offer. The hope is that by providing this training it will result in an increase in the number of volunteer firefighters in local communities.

**Resolutions:**

No resolutions to present this month.