

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner

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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

November 4, 2025

8:30 AM

- **APPROVAL OF MINUTES** – October 7, 2025
- **FINANCIAL**
 - October 2025 Budget
- **OLD BUSINESS**
 - None
- **NEW BUSINESS**
 - Caseloads {Reports available after 11/3/25}
 - Tioga Career Center Report
- **PERSONNEL**
 - Jeanette Carosella, promoted to Senior Caseworker, effective 10/20/25
 - Nancy Leonard, Seasonal OS I (HEAP), hired effective 10/20/25
 - Tiffani Valentine, Seasonal OS I (HEAP), hired effective 10/20/25
 - Penny Walker, Seasonal OS I (HEAP), hired effective 10/20/25
 - Julie Whipple, Director of Employment & Transitional Supports, retired effective 10/21/25
 - Deborah Cooper, Senior Caseworker, resigned effective 10/27/25
- **RESOLUTIONS**
 - Authorize Tioga County Department of Social Services to Accept Donations in Excess of \$1,000
 - Amend 2025 Budget (FC)
 - Appropriation of Funds and Amend 2025 Budget (CAC)
- **PROCLAMATIONS**
 - Adoption Awareness Month (repeat)
- **ADJOURNMENT**



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A	General Fund						
A6010 Social Services Administration							
A6010 418110	-1,000	0	-1,000	-4,098.90	.00	3,098.90	409.9%
A6010 436100	-2,145,000	-246,916	-2,391,916	-275,476.00	.00	-2,116,440.00	11.5%*
A6010 446100	-2,000,000	-533,996	-2,533,996	-2,444,622.00	.00	-89,373.72	96.5%*
A6010 446110	-700,000	0	-700,000	-403,228.00	.00	-296,772.00	57.6%*
A6010 446150	-1,900,000	0	-1,900,000	-1,950,113.00	.00	50,113.00	102.6%
A6010 510010	4,532,006	163,664	4,695,670	3,166,319.82	.00	1,529,350.66	67.4%
A6010 510020	217,182	0	217,182	80,194.00	.00	136,987.60	36.9%
A6010 510030	100,000	0	100,000	53,542.34	.00	46,457.66	53.5%
A6010 510050	37,600	0	37,600	23,943.76	.00	13,656.24	63.7%
A6010 520070	1,200	302	1,502	1,327.19	.00	175.21	88.3%
A6010 520090	3,000	8,500	11,500	3,294.12	1,284.00	6,921.88	39.8%
A6010 520200	1,000	4,539	5,539	1,558.00	.00	3,981.00	28.1%
A6010 520210	0	3,698	3,698	2,135.66	.00	1,561.94	57.8%
A6010 520220	1,500	0	1,500	.00	.00	1,500.00	.0%
A6010 530100	92,921	0	92,921	97,033.08	.00	-4,112.08	104.4%*
A6010 530300	13,812	0	13,812	8,189.50	.00	5,622.50	59.3%
A6010 530551	166,733	0	166,733	70,054.73	.00	96,678.27	42.0%
A6010 530582	18,000	0	18,000	13,639.11	.00	4,360.89	75.8%
A6010 540010	6,700	0	6,700	242.98	.00	6,457.02	3.6%
A6010 540040	3,834	0	3,834	2,878.62	.00	955.38	75.1%
A6010 540070	7,000	0	7,000	5,469.92	.00	1,530.08	78.1%
A6010 540140	1,005,000	170,959	1,175,959	692,792.46	317,206.05	165,960.49	85.9%
A6010 540180	6,257	0	6,257	5,723.00	.00	534.00	91.5%
A6010 540190	0	3,270	3,270	3,270.00	.00	.00	100.0%
A6010 540201	4,000	0	4,000	1,609.50	.00	2,390.50	40.2%
A6010 540210	6,100	0	6,100	5,630.30	.00	469.70	92.3%
A6010 540220	20,000	0	20,000	7,221.87	2,183.28	10,594.85	47.0%
A6010 540270	50,000	1,006	51,006	51,005.51	.00	.00	100.0%
A6010 540320	14,500	-3,500	11,000	4,188.72	.00	6,811.28	38.1%
A6010 540330	3,000	0	3,000	1,488.24	.00	1,511.76	49.6%
A6010 540360	300	0	300	60.48	.00	239.52	20.2%
A6010 540370	100	0	100	36.60	.00	63.40	36.6%
A6010 540390	50	0	50	.00	.00	50.00	.0%
A6010 540420	23,000	3,500	26,500	14,659.26	.00	11,840.74	55.3%
A6010 540441	1,500	0	1,500	868.96	.00	631.04	57.9%
A6010 540480	30,000	0	30,000	28,505.62	.00	1,494.38	95.0%
A6010 540485	4,000	3,500	7,500	3,748.82	.00	3,751.18	50.0%
A6010 540487	15,500	293,723	309,223	158,538.94	6,397.00	144,287.06	53.3%
A6010 540581	80,000	0	80,000	56,672.13	3,521.97	19,805.90	75.2%
A6010 540620	94,443	0	94,443	91,875.80	.00	2,567.20	97.3%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/ ADJUSTMENTS	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP		BUDGET			BUDGET	USE/COL
A6010 540640	Supplies (Not Offi	2,400	5,000	7,400	2,455.48	.00	4,934.52	33.3%
A6010 540660	Telephone	25,500	925	26,425	12,486.34	.00	13,938.66	47.3%
A6010 540733	Training/All Other	32,000	3,530	35,530	18,076.82	.00	17,453.18	50.9%
A6010 540810	Nyschg-Cseu	0	0	0	-2,236.50	.00	2,236.50	100.0%
A6010 540820	Nyschg-Ebics	40,000	0	40,000	22,879.00	.00	17,121.00	57.2%
A6010 540840	Nyschg-Legal	20,000	0	20,000	11,649.00	.00	8,351.00	58.2%
A6010 540850	Nyschg-Training	5,200	0	5,200	.00	.00	5,200.00	0.0%
A6010 581088	State Retirement F	563,796	19,657	583,453	383,253.50	.00	200,199.10	65.7%
A6010 583088	Social Security Fr	378,837	12,602	391,439	250,064.95	.00	141,373.85	63.9%
A6010 584088	Workers Compensati	100,380	4,490	104,870	79,681.00	.00	25,189.16	76.0%
A6010 585088	Unemployment Insur	0	6,762	6,762	6,761.79	.00	.00	100.0%
A6010 585588	Disability Insurance	5,576	6,245	11,821	3,780.17	.00	2,040.39	64.9%
A6010 586088	Health Insurance F	1,606,473	84,861	1,691,334	1,366,180.75	.00	325,152.81	80.8%
A6010 588988	Eap Fringe	1,392	59	1,451	1,049.49	.00	401.07	72.4%
TOTAL Social Services Administration		2,595,792	10,378	2,606,170	1,736,272.93	330,592.30	539,304.67	79.3%
A6050 Public Facility For Children								
A6050 436100	State-Child Advoca	-100,000	-178,114	-278,114	-140,254.34	.00	-137,860.13	50.4%*
A6050 510010	Fulltime	59,365	0	59,365	41,191.38	.00	18,173.62	69.4%
A6050 510050	All Other-On Call,	45,500	0	45,500	.00	.00	45,500.00	0.0%
A6050 520070	Chairs	0	1,969	1,969	1,968.90	.00	.00	100.0%
A6050 520090	Computer	0	29,094	29,094	29,077.95	.00	16.34	99.9%
A6050 520210	Other Furniture	0	7,939	7,939	7,939.43	.00	.00	100.0%
A6050 540140	Contracting Servic	0	125,012	125,012	67,814.52	.00	57,197.87	54.2%
A6050 540180	Dues	412	0	412	412.00	.00	.00	100.0%
A6050 540191	Electric Utility	1,800	2,100	3,900	2,982.27	.00	917.73	76.5%
A6050 540390	Mileage Expense	200	-200	0	.00	.00	.00	0.0%
A6050 540420	Office Supplies	500	0	500	462.39	.00	37.61	92.5%
A6050 540487	Program Expense	5,000	15,422	20,422	13,470.68	.00	6,951.64	66.0%
A6050 540550	Rent/Lease	10,800	8,200	19,000	17,100.00	.00	1,900.00	90.0%
A6050 540640	Supplies (Not Offi	200	1,107	1,307	1,302.24	.00	4.76	99.6%
A6050 540660	Telephone	1,800	0	1,800	1,074.36	.00	725.64	59.7%
A6050 540733	Training/All Other	2,200	9,599	11,799	6,494.16	.00	5,305.22	55.0%
A6050 581088	State Retirement F	6,698	0	6,698	2,652.12	.00	4,045.88	39.6%
A6050 583088	Social Security Fr	7,813	0	7,813	3,178.47	.00	4,634.53	40.7%
A6050 584088	Workers Compensati	1,195	0	1,195	846.60	.00	348.40	70.8%
A6050 585588	Disability Insurance	68	0	68	41.99	.00	26.01	61.8%
A6050 586088	Health Insurance F	12,074	0	12,074	9,222.56	.00	2,851.44	76.4%
A6050 588988	EAP Fringe	16	0	16	11.15	.00	4.85	69.7%
TOTAL Public Facility For Children		55,641	22,129	77,770	66,988.83	.00	10,781.41	86.1%



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 '09

ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6055 Day Care								
A6055 418550	Repayments Of Day	0	0	0	-835.60	.00	835.60	100.0%
A6055 427010	Refunds Of Prior Y	0	0	0	-1,654.00	.00	1,654.00	100.0%
A6055 436550	State Aid-Day Care	-2,596.455	0	-2,596,455	-1,409,788.00	.00	-1,186,667.00	54.3%*
A6055 540487	Day Care Program E	2,478,504	0	2,478,504	1,691,578.73	.00	786,925.27	68.2%
TOTAL Day Care		-117,951	0	-117,951	279,301.13	.00	-397,252.13	-236.8%
A6070 Services For Recipients								
A6070 436700	RTA State Aid-Servi	-37,960	0	-37,960	.00	.00	-37,960.00	.0%*
A6070 446700	Federal Aid-Servic	-74,000	0	-74,000	-148,798.00	.00	74,798.00	201.1%
A6070 540487	Title XX Program E	157,000	0	157,000	122,469.23	.00	34,530.77	78.0%
A6070 540487	RTA Program Expense	37,960	0	37,960	.00	.00	37,960.00	.0%
TOTAL Services For Recipients		83,000	0	83,000	-26,328.77	.00	109,328.77	-31.7%
A6101 Medical Assistance								
A6101 418010	Repayments Of Medi	-80,000	0	-80,000	-7,536.12	.00	-72,463.88	9.4%*
A6101 436010	State Aid-Medical	32,000	0	32,000	3,317.00	.00	28,683.00	10.4%
A6101 446010	Federal Aid-Medica	28,000	0	28,000	3,236.00	.00	24,764.00	11.6%
A6101 540487	Medicaid Program E	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL Medical Assistance		0	0	0	-983.12	.00	983.12	100.0%
A6102 Medical Assistance - Mmis								
A6102 540487	MMIS Program Expen	8,284,704	0	8,284,704	6,193,875.00	.00	2,090,829.00	74.8%
TOTAL Medical Assistance - Mmis		8,284,704	0	8,284,704	6,193,875.00	.00	2,090,829.00	74.8%
A6109 Family Assistance								
A6109 418090	Repayments Family	-290,000	0	-290,000	-138,889.45	.00	-151,110.55	47.9%*



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6109 427010 Refunds Of Prior Y	0	0	0	-1,260.92	.00	1,260.92	100.0%
A6109 436090 State Aid-Family A	0	0	0	-100.00	.00	100.00	100.0%
A6109 446090 Federal Aid-Family	-1,100,000	0	-1,100,000	-533,698.00	.00	-566,302.00	48.5%*
A6109 540487 Family Assist Prog	1,800,000	0	1,800,000	1,114,439.87	14,333.36	671,226.77	62.7%
TOTAL Family Assistance	410,000	0	410,000	440,491.50	14,333.36	-44,824.86	110.9%
A6119 Child Care							
A6119 418190 Repayments Of Chil	-290,000	0	-290,000	-230,857.82	.00	-59,142.18	79.6%*
A6119 436190 State Aid-Child Ca	-1,465,893	0	-1,465,893	-517,477.00	.00	-948,416.00	35.3%*
A6119 446190 Federal Aid-Child	-495,000	0	-495,000	-412,620.00	.00	-82,380.00	83.4%*
A6119 540487 Foster Care Progra	2,840,884	0	2,840,884	2,464,299.73	.00	376,584.27	86.7%
TOTAL Child Care	589,991	0	589,991	1,303,344.91	.00	-713,353.91	220.9%
A6123 Juvenile Delinquent Care							
A6123 418230 Repayments Of Juve	-5,000	0	-5,000	-2,265.18	.00	-2,734.82	45.3%*
A6123 436230 State Aid-Juvenile	-101,438	0	-101,438	.00	.00	-101,438.00	.0%*
A6123 436230 RTA State Aid-Juven	-700,000	0	-700,000	-4,354.00	.00	-695,646.00	.6%*
A6123 540487 JD Program Expense	750,000	0	750,000	218,825.17	21,235.00	509,939.83	32.0%
A6123 540487 RTA JD Program -RTA	700,000	0	700,000	17,565.47	.00	682,434.53	2.5%
TOTAL Juvenile Delinquent Care	643,562	0	643,562	229,771.46	21,235.00	392,555.54	39.0%
A6129 State Training Schools							
A6129 540487 OCFS Local Program	700,500	0	700,500	542,064.00	.00	158,436.00	77.4%
TOTAL State Training Schools	700,500	0	700,500	542,064.00	.00	158,436.00	77.4%
A6140 Safety Net							
A6140 418400 Repayments Of Safe	-100,000	0	-100,000	-76,894.29	.00	-23,105.71	76.9%*
A6140 427010 Refunds Of Prior Y	0	0	0	-2,481.09	.00	2,481.09	100.0%



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6140 436400	State Aid-Safety N	-197,200	0	-197,200	-113,213.00	.00	-83,987.00	57.4%**
A6140 446400	Federal Aid-Safety	-20,000	0	-20,000	-8,181.00	.00	-11,819.00	40.9%**
A6140 540487	Safety Net Program	900,000	0	900,000	589,033.28	.00	310,966.72	65.4%
TOTAL Safety Net		582,800	0	582,800	388,263.90	.00	194,536.10	66.6%
A6141 Energy Crisis Assistance Progr								
A6141 418410	Repayments Of Home	-135,000	0	-135,000	-106,279.33	.00	-28,720.67	78.7%**
A6141 446410	Federal Aid-Home E	115,000	0	115,000	71,740.00	.00	43,260.00	62.4%
A6141 540487	HEAP Program Expen	20,000	0	20,000	8,687.80	.00	11,312.20	43.4%
TOTAL Energy Crisis Assistance Progr		0	0	0	-25,851.53	.00	25,851.53	100.0%
A6142 Emergency Assistance To Adults								
A6142 436420	State Aid-Emergenc	-15,000	0	-15,000	-5,291.00	.00	-9,709.00	35.3%**
A6142 540487	EAA Program Expens	30,000	0	30,000	17,601.43	.00	12,398.57	58.7%
TOTAL Emergency Assistance To Adults		15,000	0	15,000	12,310.43	.00	2,689.57	82.1%
TOTAL General Fund		13,843,039	32,508	13,875,546	11,139,520.67	366,160.66	2,369,864.81	82.9%
TOTAL REVENUES		-14,373,946	-959,026	-15,332,972	-8,861,973.04	.00	-6,470,999.15	
TOTAL EXPENSES		28,216,985	991,534	29,208,518	20,001,493.71	366,160.66	8,840,863.96	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	13,843,039	32,508	13,875,546	11,139,520.67	366,160.66	2,369,864.81	82.9%

** END OF REPORT - Generated by Andrews, Mickelle **



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

ACCOUNTS FOR: CD	Federal	Employment Programs	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CD6293 Federal Employment Programs									
CD6293 424010		Interest And Earn	0	0	0	-2,610.95	.00	2,610.95	100.0%
CD6293 447910		Federal Aid-Feder	-277,890	0	-277,890	-125,349.43	.00	-152,540.57	45.1%*
CD6293 510010		Full Time	159,188	0	159,188	113,751.62	.00	45,436.38	71.5%
CD6293 530551		Maintenance in Li	13,922	0	13,922	6,302.94	.00	7,619.06	45.3%
CD6293 540010		Advertising	250	0	250	.00	.00	250.00	.0%
CD6293 540130		Contracts	12,000	0	12,000	.00	.00	12,000.00	.0%
CD6293 540420		Office Supplies	1,500	0	1,500	.00	460.29	1,039.71	30.7%
CD6293 540480		Postage	260	0	260	80.35	.00	179.65	30.9%
CD6293 540733		Training/All Othe	800	0	800	.00	.00	800.00	.0%
CD6293 581088		State Retirement	21,860	0	21,860	19,411.23	.00	2,448.77	88.8%
CD6293 583088		Social Security F	11,555	0	11,555	8,737.95	.00	2,817.05	75.6%
CD6293 584088		Workers Compensat	3,585	0	3,585	2,596.66	.00	988.34	72.4%
CD6293 585588		Disability Insura	204	0	204	128.76	.00	75.24	63.1%
CD6293 586088		Health Insurance	52,718	0	52,718	41,646.58	.00	11,071.42	79.0%
CD6293 588988		Eap Fringe	48	0	48	34.22	.00	13.78	71.3%
TOTAL Federal Employment Programs			0	0	0	64,729.93	460.29	-65,190.22	100.0%
TOTAL Federal Employment Programs			0	0	0	64,729.93	460.29	-65,190.22	100.0%
TOTAL REVENUES			-277,890	0	-277,890	-127,960.38	.00	-149,929.62	
TOTAL EXPENSES			277,890	0	277,890	192,690.31	460.29	84,739.40	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	64,729.93	460.29	-65,190.22	100.0%
** END OF REPORT - Generated by Andrews, Mickelle **							



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP	ADJUSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL
A7310 Youth Programs								
A7310 438200	State Aid-Youth Pr	0	-89,566	-89,566	.00	.00	-89,566.00	.0%**
A7310 540180	Dues	100	0	100	100.00	.00	.00	100.0%
A7310 541540	Reimbursements	0	89,566	89,566	86,826.00	.00	2,740.00	96.9%
TOTAL Youth Programs		100	0	100	86,926.00	.00	-86,826.00*****%	
TOTAL General Fund		100	0	100	86,926.00	.00	-86,826.00*****%	
TOTAL REVENUES		0	-89,566	-89,566	.00	.00	-89,566.00	
TOTAL EXPENSES		100	89,566	89,666	86,926.00	.00	2,740.00	



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FOR 2025 09

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	100	0	100	86,926.00	.00	-86,826.00*****%	

** END OF REPORT - Generated by Andrews, Mickelle **



TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108
Owego, New York 13827
607-687-8500
Fax: 607-687-7759



COMMITTEE MEETING

11/4/2025

Current open job postings in Tioga =96

65 new Unemployment claims opened in October, 58 had effective claim dates in October, there were 2 seasonal claims, and 7 were older claims that just opened.

Unemployment Rates: New rates for September and October are still not posted.

	Aug '25	Aug '25	Sept '24
Tioga	3.6	3.6	2.9
NYS	4.7	4.7	4.0
US	4.5	4.5	3.9

The **Tioga Career Center** is partnering with the **Tioga County Chamber of Commerce** to host a **Job Fair on October 30**, featuring a variety of **Tioga County–based employers**. This event aims to connect local businesses with job seekers and strengthen the county’s workforce network. On **November 19**, the Career Center will host a **Human Services Career Fair**, highlighting opportunities with **Tioga County Personnel Department, Catholic Charities, Pathways, and Unity House**.

Throughout November, we will also collaborate with the **Tioga County Department of Social Services (DSS)** to assist **Able-Bodied Adults Without Dependents (ABAWD)** clients through **WIOA-funded workshops** on job searching, interviewing, and résumé writing. About **300 letters** will be sent inviting participants to workshops on **November 10, 12, 13, 18, 20, and 21**, as we await federal guidance on meeting frequency. The Career Center will attend the **Winter Resource Fair on November 6** and continues to see record engagement in the **DSS Jobs Program**, currently supporting **29 participants**, with **two placed in jobs** and **one in Truck Driving School**. With support from the **Broome County Career Center**, we also secured an **On-the-Job Training (OJT)** placement with a local employer.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

AUTHORIZE TIOGA COUNTY DEPARTMENT OF
SOCIAL SERVICES TO ACCEPT DONATIONS IN
EXCESS OF \$1000

WHEREAS: Legislative approval is required for the receipt of any donation in excess of \$1000 per County Policy – Gifts and Donations; and

WHEREAS: The Department of Social Services has been contacted by a community agency to provide holiday gifts to children who have involvement with Child Protective and Preventive Services and the Department will be soliciting for holiday gifts for children in foster care; and

WHEREAS: The Department will be accepting donated gifts from the following agencies, Catholic Charities, The Punisher's Motorcycle Club, the Owego VFW and others; and

WHEREAS: By partnering with the community, we can ensure that all children in Tioga County have a happy holiday season; therefore be it

RESOLVED: That the Department of Social Services is authorized to accept donated gifts with an anticipated value in excess of \$1000 to pass through to the children of Tioga County during the 2025 holiday season.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 25

AMEND 2025 BUDGET
SOCIAL SERVICES

WHEREAS: Tioga County Department of Social Services will exceed the budgeted amount for 2025 A6119 Foster Care Program expense due to a higher number of placements; and

WHEREAS: Funds are available for transfer from expense account A6123 JD Program Expense and A6123-RTA JD Program-RTA; and

WHEREAS: Transfer of funds between A6119 Foster Care Program and A6123 JD Program Expense requires Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From: A6123.540487	JD Program Expense	\$ 350,000
From: A6123.540487 RTA	JD Program-RTA	\$ 670,000
To: A6119.540487	Foster Care Program Expense	\$ 1,020,000

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 25

APPROPRIATION OF FUNDS AND
AMEND 2025 BUDGET
SOCIAL SERVICES

WHEREAS: The Tioga County Department of Social Services has an approved \$850,365 for five (5) years from the Office of Children and Family Services to assist in the operation of the Child Advocacy Center; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6050.436100 State-Child Advocacy Center	\$ 850,365.00
To: A6050.510010 Full Time Expense	\$ 479,137.00
To: A6050.581088 State Retirement Fringe	\$ 35,000.00
To: A6050.538088 Social Security Fringe	\$ 33,500.00
To: A6050.584088 Workers Compensation Fringe	\$ 11,200.00
To: A6050.585588 Disability Insurance Fringe	\$ 540.00
To: A6050.586088 Health Insurance Fringe	\$ 125,311.00
To: A6050.588988 EAP Fringe	\$ 230.00
To: A6050.540180 Dues	\$ 2,440.00
To: A6050.540191 Electric Utility	\$ 24,000.00
To: A6050.540420 Office Supplies	\$ 2,026.00
To: A6050.540487 Program Expense	\$ 6,481.00
To: A6050.540550 Rent/Lease	\$ 114,000.00
To: A6050.540640 Supplies (Not Office)	\$ 3,000.00
To: A6050.540660 Telephone	\$ 8,000.00
To: A6050.540733 Training/All Other	\$ 5,500.00

And be it further

RESOLVED: That available funds on 12/31/25 of the original \$850,365 will be carried forward into the New Year:

PROCLAMATION

This November marks the 35th annual National Adoption Month. November 22, 2025, is National Adoption Day. Our task is to find permanent homes for all our children. Tioga County finalized three adoptions this year to date. Tioga has seven children freed for adoption, six placed with adoptive homes and one of those youth is awaiting a match with a forever family. Every child in America and Tioga County deserves a permanent, loving forever family and home; and

WHEREAS: Tioga County adoptive families serve as a source of love, identity, self-esteem, and support for children freed for adoption in Tioga County; and

WHEREAS: Tioga County adoptive families provide a safe and stable home and a nurturing environment where children freed for adoption have the opportunity to live full and productive lives; and

WHEREAS: Accepting responsibility for the care of these children has proven to be very rewarding for many adoptive parents; and

WHEREAS: Numerous public and private agencies work to increase the public's awareness of the needs of children freed for adoption, and the enduring and valuable contribution of adoptive families; and

WHEREAS: It is appropriate to recognize all those in Tioga County who work together on behalf of children freed for adoption; the adoptive families and the professional staff dedicated to ensuring these children become members of a stable and loving family; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby Proclaim November as

ADOPTION AWARENESS MONTH

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to recognize adoptive families in Tioga County.

Dated:

Martha Sauerbrey
CHAIR
TIOGA COUNTY LEGISLATURE

LEGISLATIVE COMMITTEE MEETING
Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, October 7, 2025 at 8:32 AM.

Present: Mr. William Standinger	Chair of the Committee
Mr. Tracy Monell	Legislator
Mr. Andrew Aronstam	Legislator
Mr. Ray Bunce	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services (MH)
Mr. Shawn Yetter	Commissioner of Social Services
Ms. Heather Vroman	Public Health Director
Mr. Denis McCann	Director of Administrative Services (PH)

Guests:	Mr. Jackson Bailey	County Administrator
	Ms. Cathy Haskell	Legislative Clerk
	Ms. Marte Sauerbrey	Legislative Chair
	Ms. Liz Myers	Deputy Commissioner (DSS)
	Ms. Sarah Begeal	Deputy Director of Community Services

Legislator Standinger asked for a motion to approve the September 2, 2025 HHS Committee minutes as written. Motion made by Legislator Monell. Seconded by Legislator Bunce. Motion Carried.

MENTAL HYGIENE

1. Financial

- Mr. Chris Korba reported that the financials show nine months of Expenses and eight months of Revenue. Projections show a return to local share. The 4th Quarter State Aid has not been received yet. The 2025 budget is tracking well.

2. Old Business

- Criminal Psych – Paid up to the end of August. Patient has not been discharged. There is about two months of expenses remaining in the budget line. After that, savings in the salary line can be moved to the Criminal Psych line. The cost to the County is about \$35,000 a month.

3. New Business

- Federal Impact – None so far
- Walk-In Pause – The clinic will not be doing any new intakes for the month of October due to workforce issues. They will still see crisis clients, but not the two-hour intakes until staff get caught up.
- 3rd Quarter Remote Work Usage – Will be presented next month
- Opioid Abatement Money – Mr. Peter DeWind is looking at the paperwork.

4. Personnel

- Anna Walter, LCSW, resigning as of 11/17/25

5. Resolutions

6. Proclamations

PUBLIC HEALTH

1. Financial

- Mr. Denis McCann reported that the financial reports show 52% of local share used through September. The 3rd Quarter State Aid has not come in yet, will be in November. Fee-For-Services are doing well. He expects to have a good return of local share at the end of 2025.

2. Old Business

- Federal Budget Impact – None. Some other Health Departments throughout the State are not fairing as well. Ms. Vroman expressed appreciation for Mr. Denis McCann's careful handling of the budget.

3. New Business – Agency Report for September:

- Flu season has started. There have been four confirmed cases of flu in Tioga County. TCPH is encouraging people to get vaccines from their primary care providers. To date, nine children were given the necessary vaccines by TCPH, so they were not excluded from school.
- A retailer in Owego had a second ATUPA violation of selling tobacco products to underage individuals. This is the second violation in a six-month period.
- Interviews are starting this week for El Service Coordinator. Several applicants
- At the end of August, a Binghamton University intern started. PH has had interns for years and has MOU's reviewed by Peter with several Colleges/Universities. A PH Educator provides supervision and an established work plan. Ms. Morgan noted that Mental Hygiene also has an intern from Binghamton University. The Legislature would like to be verbally notified when any interns start working for the County.

4. Personnel

- None

5. Resolutions

- None

6. Proclamations

- Lead Poisoning Prevention Week

SOCIAL SERVICES

1. Financial

- Commissioner Yetter reported that the administrative side of the 2025 budget is on target. Foster Care continues to run over budget. Next month a resolution will be brought to appropriate more money to Foster Care with savings from other Children's Services lines. The 2026 Foster Care Block Grant was received, up \$134,000. There is an increase in the 2026 budget for Foster Care.

2. Old Business

- None

3. New Business

- Caseloads – See Caseload Summary
During September, Cash Assistance increased 9 cases, with Family Assistance increasing 5 cases and Safety Net increasing 4 cases.
MA-Only increased 7 cases
MA-SSI remained flat
Total Individuals on Medicaid increased 31 to 3,463
SNAP increased 15 cases
Day Care increased 4 cases
- Tioga Career Center report is attached. The unemployment numbers continue to run below State & Federal levels. Some job fairs are coming up.
- Committee Chair Standinger asked how the government shutdown is affecting DSS. Commissioner Yetter noted that it is not impacting DSS in a specific way but if it lasts longer than three months, SNAP funding could be affected. It impacts other agencies in the County like WIC.

4. Personnel Changes

- Megan Gilbert, Social Welfare Examiner, resigned effective 9/5/25
- Kathryn Willett, Office Specialist II, hired effective 9/8/25
- Keri Mortimer, Social Welfare Examiner, hired effective 9/22/25
- Ashton Lewis, Caseworker, resigned effective 10/3/25
- Marley Norton, Senior Caseworker/Staff Development Coordinator, resigned effective 10/3/25
- Christa Garrison, Social Welfare Examiner, hired effective 10/6/25

5. Resolutions - Legislators approved resolutions to move forward

- Recognize Julie A. Whipple 36 Years of Dedicated Service
- Authorize Appointment of Director of Employment & Transitional Supports
- Appoint New Youth Bureau Board Member Term
- Authorize Donation of Time
- Approve Funding 2026 Youth Bureau Program Funding

6. Proclamations

- None

ADJOURNED:

Health & Human Services Committee adjourned at 8:57 AM.

Respectfully submitted,

Gail V. Perdue

Executive Secretary, Social Services