

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER

LEGISLATIVE COMMITTEE AGENDA

**March 7<sup>th</sup>, 2023**

1:00 PM

- MINUTES
  - Approval of minutes of February 7<sup>th</sup>, 2023
  
- FINANCIAL
  - Economic Development
  - Planning
  - Sustainability Management
  
- OLD BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- NEW BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- PERSONNEL
  
- RESOLUTIONS
  - C03-Authorize Transfer of Funds for Purchase of Laptop and Docking Station for EDP Dept
  - C04-Re-Appoint Member (J Case) to the TCLDC Board
  - C12-Award Contract Hazard Mitigation Plan Barton & Loguidice
  - C14-Authorize 2023 Request for Inclusion of Land in Agricultural Districts
  - C40-Designate Calculation of Occupancy Tax

- PROCLAMATIONS- N/A
- ADJOURNMENT

DRAFT

## ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING February 7, 2023

### **ATTENDEES:**

**Legislators:** Barb Roberts, Dale Weston, Dennis Mullen, Marte Sauerbrey

**Staff:** LeeAnn Tinney, Linda Sampson, Sean Lanning, Cathy Haskell, Peter DeWind

**Guests:** Becca Maffei, Tioga County Tourism Director, Keith Flesher

Committee Chair, Legislator Barb Roberts, called the meeting to order at 1:00 P.M.

**ECONOMIC DEVELOPMENT & PLANNING (ED&P):** LeeAnn Tinney. Ms. Tinney reported the following; agenda and attachments previously emailed.

### **I. MINUTES**

#### A. Approval of minutes of January 3, 2022

Legislator Roberts asked for approval of the minutes from the January 3, 2023 committee meeting. Legislator Mullen made a motion to accept the January 3, 2023 minutes, seconded by Legislator Weston. All were in favor.

Ms. Tinney welcomed Keith Flesher to the meeting. If everything goes as planned Mr. Flesher will fill Ed Hollenbeck's unexpired term as Legislator and will be appointed to this committee.

### **II. FINANCIAL**

The 2023 Year-to-Date Budget Reports were in the committee packets. Ms. Tinney reported the following:

#### A. Economic Development

- Year-to-Date Budget is tracking.

#### B. Planning

- Year-to-Date Budget is tracking.

#### C. Sustainability Management

- Year-to-Date Budget is tracking.

### **III. OLD BUSINESS**

#### A. Reports

1. Tioga County Tourism, Becca Maffei – Monthly report was previously emailed. Ms. Maffei reviewed her report, highlighting: DRI Wayfinding Sign Project, Recruitment

Website, Travel Guide, Online Services, ITI Digital Event Calendar, Geocache Tour, and Taste Tioga Promotion.

Ms. Tinney mentioned there is one LDC Board vacancy they are looking to fill. Ms. Maffei reported Lisa Engelbert is not going to continue her term and will be looking for someone in the Ag field for replacement. A resolution will soon be brought forward for this appointment.

2. Cornell Cooperative Extension – Monthly report previously emailed.
3. Tioga County Soil & Water Conservation District – No report.
4. Economic Development, Sean Lanning- In keeping with staff reporting, Ms. Tinney introduced Mr. Lanning, Education Workforce Coordinator. Mr. Lanning highlighted the following projects he is working on:
  - Works with school districts and BOCES connecting them with businesses.
  - Facilitates the following meetings:
    - Talent Supply Table umbrella committee meeting with school superintendents and BOCES principals as well as Tioga County Career Center.
    - The Program Coordinator Subcommittee with guidance counselors and work-based learning coordinators; people in the schools that are implementing the workforce program.
    - Intergovernmental Subcommittee made up of people not in the schools, but are in the workforce world; Broome-Tioga Workforce, Legislature, Mark Dixon (Floyd Hooker Foundation), those that should be aware of this program and might be able to provide assistance in achieving our goal.

Since July, several meetings have been held with good participation.

Priorities set out to do:

- Mr. Lanning created an Education Workforce Report; he reviewed and distributed a copy. This report is on the website and will be emailed to everyone on this committee.
- A shared business list has been created; businesses that are offering internships and job shadows. This list goes out to all 6 school districts and 3 BOCES. Feedback has been good on this report.
- Create a job board that businesses can post for students. This is to be pushed out in March.

Mr. Lanning reported that Broome County has available internships listed on their website and offered to look into this for Tioga County if interested.

- Create a career pathways document that schools can implement and add to their course guide. This document would list industries, such as manufacturing, warehousing, healthcare, etc. This document will show students what businesses are in the County, what careers are available and salaries that can be earned. Giving students direction; what courses to take to go into the career they want.

Projects working on:

- Candor EMS Junior Healthcare Program - \$36,000.00 in grant funding awarded
- OFA and the Land Bank Liberty Street House Project - Additional \$18,000.00 grant funding awarded. Newark Valley interested in doing something similar.
- The idea of a Satellite BOCES is being discussed, as well as the possibility of sending students from one school district to another to take a class offered.

- Worked on an ESD Grant for Owego Apalachin School to renovate their CTE Center for use of additional programming and possibly provide adult education. Mr. Lanning reported the Twin Tier Regional Job Fair is on March 1<sup>st</sup>. The Waverly School District and the Tioga County Career Center had job fairs in the past. This is a joint job fair with over 80 businesses and over 300 students signed up. The general public will also be invited.

Ms. Tinney continued:

## B. Grants

1. Active Grants – Tioga County as applicant
  - a. CDBG- Village of Owego, Racker Neighborhood Depot Project
    - i. Out to bid January 23<sup>rd</sup>, deadline for responses is February 23<sup>rd</sup>.
  - b. NY Main Street- Village of Owego, North Ave. ED&P is administering on behalf of the Village.
    - i. In final stages; final draw has been requested.
  - c. Restore NY- Fuddy Duddy's; process started with the State.
  - d. NYS Snowmobile Grant- Countywide; this is ongoing.
  - e. FEMA Hazard Mitigation Grant - Update Tioga County Hazard Mitigation Plan.
    - i. RFP issued January 4<sup>th</sup>; several responses being reviewed by Ms. Jardine and Ms. Walsh.
  - f. DOS Local Government Efficiency Grant – Written by IT to expand services to integrate into County system.
    - i. Village of Owego- Nearing completion.
    - ii. Town of Candor- Waiting on pole placement to move forward.
  - g. ARC Grant for the update of Countywide Strategic Plan has been approved; paperwork has begun.
  - h. NYPA- EV charging stations- Mr. DeWind reported the Site Host Agreement is still under review and will continue to look for a resolution.
  - i. DEC- Household Hazardous Waste Program- Application due February 28<sup>th</sup>. This is an annual grant that helps fund Dr. Pratt's position.
2. Grant Administrative Revenue
  - a. 2022/2023- Ms. Tinney distributed a worksheet showing revenue ED&P brings into the County General Fund as a result in participating in various programs.

## C. Economic/Community Development

1. Village of Owego
  - a. Downtown Revitalization Initiative (DRI) administration
    - i. The Village of Owego has included paving and striping of the County parking lot in the DRI funding. Mr. Hammond has helped in facilitating this project.
2. Village of Waverly
  - a. NY Forward application – Still on the short list; announcement has not been made.
3. Town of Nichols
  - a. Broadband Project continues to move forward; 40 people attended the last meeting at the fire hall.
4. REAP- No update at this time.

5. Leadership Tioga- Classes have started.

D. Land Bank

1. OACSD House rehabilitation project is ongoing.
2. Ms. Woodburn continues to work with Providence Housing regarding a potential housing project on Temple and Liberty.

E. Workforce Development- Mr. Lanning reported on earlier.

1. Exploring School to Work Mfg program (AM&T)
2. Program Coordinator Sub Committee meeting (1/17)
3. Talent Supply Table meeting (1/25)
4. Intergovernmental Sub Committee meeting (1/26)
5. Exploring Land Bank/Newark Valley School project

F. Planning

G. Sustainability Management- Dr. Pratt continues to work on:

1. Educational Videos- Reducing Waste Education
2. "Don't Be Like This Guy" – basics (littering)
3. February E-Bulletin to Tioga County Employees
4. Updating website
5. Municipal Electronic Waste partnerships- Making progress; municipalities showing interest.

H. IDA

1. Owego Gardens

- a. Veolia has taken over the water system from the IDA.
- b. Occupants will be moving in this month.

Legislative Chair, Ms. Sauerbrey, asked about the sign she saw saying "Owego Square." Ms. Tinney stated the name of the housing project is Owego Square.

- c. Roadway dedication- Resolution listed below for the County to take over ownership of the newly constructed portion of Belva Lockwood Lane.

- Home Leasing built the road with the expectation that it would be turned over to the Village of Owego.
- The Village did not take steps to take over the road, making two problems:
  - There are school age students that will be living in the development and the school is not permitted to provide transportation on a private road. The road has to be owned by a municipality for school bus transportation.
  - Veolia will not accept a water system on a privately owned road.

After options were discussed, the County decided to accept ownership of the road. Legislative Chair, Ms. Sauerbrey, reported that the County will eventually turn the road over to the Village of Owego upon agreement with DOT.

Ms. Tinney distributed information on the PILOT associated with this project showing the amount each entity will receive each year.

Ms. Tinney reported, as stated in the resolution, that the County will not take responsibility for the lighting or the hydrants on the road. Home Leasing is in conversation with the Village of Owego on these issues.

2. Best Bev
  - a. PILOT - Request made for financial assistance made by Best Bev for a modified PILOT looking for sales tax abatement and a modified deviation on real property tax abatement. Based on input from municipalities and people at the public hearing the IDA Board voted to allow for sales tax abatement only; no real property tax abatement. Best Bev was agreeable and we proposed a 485B which is another way to ease in the new property taxes.

#### **IV. NEW BUSINESS**

- A. Grants
  1. Restore NY Grant- Tioga Trails Building, grant application submitted. Resolution listed below.
- B. Economic/Community Development
  1. Ag and Farmland Protection Board needs a Legislator to fill Legislator Hollenbeck's position. After the Legislature decides who to appoint a resolution will be brought forward.
- C. Presentations- No presentations this month.
- D. Land Bank
  1. Land Bank Initiative- Ms. Woodburn will be applying for Phase 2 funding.
- E. Workforce Development
- F. Planning
  1. 239 Reviews (1)
    - a. County Case 2023-001: Town of Nichols, Use Variance (Chris Crown) recommendation for disapproval.
- G. Sustainability Management
  1. Reduce Waste Plan- Dr. Pratt is working on RFP.
- H. Misc.
  1. State Lead Responses- no state leads this month.
  2. Occupancy Tax 2022- Actual numbers are in.
    - a. 2022- \$30,000 was projected as part of the ED&P budget. Once appropriation was made to the Tourism Office and the 5% was taken for the County, the actual payment we were able to apply to our local share for the Economic Development budget was \$75,158. This was \$45,158 more than we had anticipated. Ms. Tinney reported that what we're having to ask taxpayers to contribute to run the Economic Development Office was reduced by \$45,158.

If the total sum amount received is approximately \$358,000, 1<sup>st</sup> 5% goes to the County, then 75% of what's remaining is dedicated to the Tourism Office and 25% goes to ED&P. The question Ms. Tinney asks is if the disbursement to the Tourism Office is meant to be the entire 75% of the occupancy tax revenue, or

75% up to \$170,000. and if it is to be up to \$170,000., where are the balance of the funds applied?

Ms. Tinney acknowledged that when there was not enough money by way of the occupancy tax to pay the \$170,000.00 to Tourism, the County made up the difference as was the case in COVID years.

In 2022, the number was bigger, so there is money left over. Ms. Tinney stated that Ms. Chandler said it goes into reserve.

Ms. Haskell reported she researched worksession minutes. The \$170,000. included the extra \$20,000.00 for the Tourism Center to get up and running. Then it was to go back down to \$150,000. Any access goes into Tourism reserve. In 2018 the Legislature said 5% goes to the County and Tourism was capped at \$150,000.

Ms. Tinney reported Tourism got \$170,000.00 this year.

Legislative Chair Ms. Sauerbrey suggested a meeting should be set up with Mr. McFadden and Ms. Chandler to work out the details and come to a decision how it should go moving forward.

Ms. Haskell will forward all the information she has to Ms. Tinney.

Once information is collected it was suggested that a resolution should be brought forward stating how this should work going forward.

3. Unemployment rates update:
  - a. State= 4.3%
  - b. Tioga County= 2.7%
4. Office move – ED&P has successfully moved to the new office. Buildings and Grounds did a great job. Ms. Tinney invited this committee to come to the new office.

#### **V. PERSONNEL** – Nothing to report.

#### **VI. RESOLUTIONS**

B09-Authorizing Legislative Chair Signature on Farmer Brown Solar LLC Payment in Lieu of Tax Agreement 2023

B10-Authorization to Submit Application and Administer a Restore NY Grant for the Property at 48-50 Lake Street Owego

B14-Resolution Accepting Newly Constructed Portion of Belva Lockwood Lane as County Roadway

B17-Set Public Hearing for 2023 Annual Agricultural District Inclusions

After reviewing the above resolutions, Ms. Tinney asked this committee for support to move the resolutions forward; vote on the resolutions follows:



Legislator Roberts – yes  
Legislator Mullen - yes  
Legislator Weston – yes

**VII. PROCLAMATIONS- N/A**

**VIII. ADJOURNMENT**

With no further topics of discussion or questions, the meeting was adjourned at 2:25 P.M.

Respectfully Submitted,  
Linda Sampson  
Administrative Assistant Economic Development & Planning



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A6422 Economic Development</b>							
A6422 411132 Tax On Hotel/Motel	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
A6422 412890 Other Gen Gov. Inc	-100,000	0	-100,000	.00	.00	-100,000.00	.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-1,750.00	.00	-18,250.00	8.8%
A6422 421891 Other Home & Commu	-25,000	0	-25,000	.00	.00	-25,000.00	.0%
A6422 510010 Full Time	295,458	0	295,458	34,735.79	.00	260,722.21	11.8%
A6422 510020 Part Time/Temporar	12,553	0	12,553	1,469.82	.00	11,083.18	11.7%
A6422 540010 Advertising	3,000	-100	2,900	1,325.00	.00	1,575.00	45.7%
A6422 540040 Books	450	0	450	.00	.00	450.00	.0%
A6422 540070 Car Maintenance	2,000	0	2,000	.00	.00	2,000.00	.0%
A6422 540180 Dues	400	200	600	508.00	.00	92.00	84.7%
A6422 540220 Automobile Fuel	150	0	150	3.00	.00	147.00	2.0%
A6422 540320 Leased/Service Equ	1,320	0	1,320	.00	.00	1,320.00	.0%
A6422 540360 Meals/Food	750	0	750	.00	.00	750.00	.0%
A6422 540390 Mileage Expense	0	100	100	28.75	.00	71.25	28.8%
A6422 540420 Office Supplies	1,280	0	1,280	43.19	.00	1,236.81	3.4%
A6422 540480 Postage	380	0	380	.00	.00	380.00	.0%
A6422 540485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A6422 540487 Program Expense-WD	100,000	0	100,000	405.14	.00	99,594.86	.4%
A6422 540590 Services Rendered	20,000	0	20,000	500.00	.00	19,500.00	2.5%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	740	0	740	71.51	.00	668.49	9.7%
A6422 540733 Training/All Other	5,000	-200	4,800	600.00	.00	4,200.00	12.5%
A6422 581088 State Retirement F	15,206	0	15,206	4,683.13	.00	10,523.27	30.8%
A6422 583088 Social Security Fr	22,030	0	22,030	3,490.43	.00	18,539.34	15.8%
A6422 584088 Workers Compensati	8,944	0	8,944	1,175.24	.00	7,768.46	13.1%
A6422 585588 Disability Insuran	384	0	384	52.16	.00	332.28	13.6%
A6422 586088 Health Insurance F	56,915	0	56,915	10,370.97	.00	46,543.94	18.2%
A6422 588988 Eap Fringe	88	0	88	14.60	.00	73.20	16.6%
TOTAL Economic Development	373,648	0	373,648	57,726.73	.00	315,921.29	15.4%
TOTAL General Fund	373,648	0	373,648	57,726.73	.00	315,921.29	15.4%
TOTAL REVENUES	-175,000	0	-175,000	-1,750.00	.00	-173,250.00	
TOTAL EXPENSES	548,648	0	548,648	59,476.73	.00	489,171.29	



**Tioga County  
YEAR-TO-DATE BUDGET REPORT**

FOR 2023 03							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	373,648	0	373,648	57,726.73	.00	315,921.29	15.4%
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# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A8020 Planning</b>							
A8020 510010 Full Time	156,482	0	156,482	18,055.80	.00	138,426.20	11.5%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	.00	.00	600.00	.0%
A8020 540140 Contracting Servic	22,000	0	22,000	.00	.00	22,000.00	.0%
A8020 540180 Dues	800	0	800	440.00	.00	360.00	55.0%
A8020 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A8020 540480 Postage	900	0	900	.00	.00	900.00	.0%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	0	4,875	400.00	.00	4,475.00	8.2%
A8020 540660 Telephone	600	0	600	31.22	.00	568.78	5.2%
A8020 540733 Training/All Other	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 581088 State Retirement F	11,872	0	11,872	1,940.35	.00	9,932.03	16.3%
A8020 583088 Social Security Fr	10,535	0	10,535	1,730.79	.00	8,804.02	16.4%
A8020 584088 Workers Compensati	2,449	0	2,449	391.80	.00	2,056.88	16.0%
A8020 585588 Disability Insuran	136	0	136	20.92	.00	114.80	15.4%
A8020 586088 Health Insurance F	44,033	0	44,033	6,937.23	.00	37,096.24	15.8%
A8020 588988 Eap Fringe	29	0	29	4.92	.00	24.20	16.9%
TOTAL Planning	260,401	0	260,401	29,953.03	.00	230,448.15	11.5%
TOTAL General Fund	260,401	0	260,401	29,953.03	.00	230,448.15	11.5%
TOTAL EXPENSES	260,401	0	260,401	29,953.03	.00	230,448.15	



**Tioga County**  
**YEAR-TO-DATE BUDGET REPORT**

FOR 2023 03							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	260,401	0	260,401	29,953.03	.00	230,448.15	11.5%
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# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	TRNFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A8160 Refuse &amp; Garbage</b>							
A8160 439892 Solid waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
A8160 510010 Fulltime	64,227	0	64,227	7,410.87	.00	56,816.13	11.5%
A8160 540010 Advertising	7,500	0	7,500	912.13	.00	6,587.87	12.2%
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%
A8160 540270 Insurance-Liabilit	1,355	0	1,355	.00	.00	1,355.00	.0%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	170.00	.00	1,830.00	8.5%
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%
A8160 540480 Postage	200	0	200	.00	.00	200.00	.0%
A8160 540487 Program Expense-Re	0	500	500	.00	.00	500.00	.0%
A8160 542140 Contracting Servic	100,000	0	100,000	.00	.00	100,000.00	.0%
A8160 542261 Household Hazardou	75,000	0	75,000	.00	.00	75,000.00	.0%
A8160 542485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A8160 542640 Supplies (Not Offi	11,000	-500	10,500	.00	.00	10,500.00	.0%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	7,587	0	7,587	1,060.92	.00	6,526.08	14.0%
A8160 583088 Social Security Fr	4,396	0	4,396	721.10	.00	3,674.90	16.4%
A8160 584088 Workers Compensati	1,411	0	1,411	195.88	.00	1,215.12	13.9%
A8160 585588 Disability Insuran	113	0	113	10.44	.00	102.56	9.2%
A8160 586088 Health Insurance F	9,585	0	9,585	1,716.92	.00	7,868.08	17.9%
A8160 588988 EAP Fringe	115	0	115	2.44	.00	112.56	2.1%
TOTAL Refuse & Garbage	260,331	0	260,331	12,200.70	.00	248,130.05	4.7%
TOTAL General Fund	260,331	0	260,331	12,200.70	.00	248,130.05	4.7%
TOTAL REVENUES	-30,000	0	-30,000	.00	.00	-30,000.00	
TOTAL EXPENSES	290,331	0	290,331	12,200.70	.00	278,130.05	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	260,331	0	260,331	12,200.70	.00	248,130.05	4.7%
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Serving Tioga County Farmers, Families & Youth for 100+ Years

## Cornell Cooperative Extension Tioga County

343 Cass Hill Rd  
Candor, NY 13743

607-223-2753

tioga@cornell.edu

tioga.cce.cornell.edu

### February 2023 CCE Agricultural Highlights Prepared for Tioga County Legislature Update

#### Hilltop Community Farm Beginning Farmer Incubator Program

- Six beginning farmers have launched their specialty crop and livestock 2023 season.
- The military veteran incubator farmer has an agrivoltaics (sheep-grazing under solar panels) business plan. He purchased 25 sheep and moved them to Hilltop Community Farm this month.

#### 4-H Youth Development

- Tractor Safety 2023 kicked off February 15<sup>th</sup> with 14 enrolled students. It will conclude on April 1<sup>st</sup>. Community partners are Frisbies Farm Equipment , Power & Paddle, Joe Signs, Iron Kettle, Goodrich Implements, Lindsey Equipment and Coleman's Sales and Service.
- CCE Tioga 4-H Educator, Bobbie Kuhlman, resigned for a higher paying job on Cornell campus. Jake Brown is assisting with staffing transition communication for the 2023 Tioga County Fair as follows:
  - Barb Neal – Oversight and Livestock Auction
  - Donna Vergason-Gibson – Public Presentations and Tractor Safety
  - Joan Shultz – Fair judges contracts and state veterinarian clinics
  - Kristin Parry – 4-H Online access and enrollment; State Fair registration
  - Megan Henry – Returning 4-H intern; newsletter and Fair support
- In addition to above staffing, a candidate for replacement full-time position has been identified and is projected to start in October 2023
- Three new volunteer committees have also been formed for overall 4-H advocacy:
  - Fair Board sub-committee. Members are 4-H club animal science parent volunteers and FFA instructors; addressing livestock shows at Fair
  - CCE Tioga Board of Directors sub-committee. Chair: Jake Brown; addressing Clover Café and 4-H Youth Building facility upgrades
  - Agriculture Resource Group sub-committee. Chair: Danielle Singer; CCE Tioga staff member: Chelsea Dodge; Meeting with FFA instructors in each school district to improve communication and resource access

Respectfully submitted,

**T Hanson | Executive Director**  
Cornell Cooperative Extension (CCE) Tioga County



*Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities.*

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REFERRED TO:

ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -23

AUTHORIZE TRANSFER OF FUNDS FOR  
PURCHASE OF A LAPTOP AND DOCKING  
STATION FOR THE ECONOMIC  
DEVELOPMENT & PLANNING DEPARTMENT

WHEREAS: The Economic Development & Planning Department has a need for a laptop and docking station; and

WHEREAS: The Economic Development & Planning Department would like to purchase a laptop and docking station and has received the recommended quote from the ITCS Department; and

WHEREAS: The Economic Development computer expense account, A6422-520090 has no funds available; and

WHEREAS: The Amending of Budget and Transfer of Funds from a contractual line to an equipment line requires Legislative approval; therefore be it

RESOLVED: That the Director of Economic Development & Planning be authorized to purchase the laptop and docking station and complete the following budget transfer as follows:

From: A6422 - 540733 Training	\$923.00
To: A6422 - 520090 Computer	\$923.00

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

RE-APPOINT MEMBER TO THE  
TIOGA COUNTY LOCAL DEVELOPMENT  
CORPORATION (TCLDC)

WHEREAS: The term of Tioga County Local Development Corporation member, Joan Case, will expire as of March 31, 2023; and

WHEREAS: Joan Case has expressed a desire for re-appointment to serve another term; therefore be it

RESOLVED: That the Tioga County Legislature hereby re-appoints Joan Case for another three-year term of 4/1/23 – 3/31/26.

REFERRED TO:

PUBLIC SAFETY COMMITTEE  
ED&P COMMITTEE

RESOLUTION NO. -23

AWARD CONTRACT  
HAZARD MITIGATION PLAN

WHEREAS: Tioga County's Multi-Jurisdictional Multi-Hazard Mitigation Plan expires on August 12, 2024; and

WHEREAS: FEMA requires that said document be updated every five years; and

WHEREAS: A Request for Proposal was issued to hire a consultant to prepare the plan and the Tioga County Hazard Mitigation Plan Steering Committee has met to review the four submissions received and has recommended that Barton & Loguidice, DPC be selected to prepare said plan at a cost not to exceed \$90,000; and

WHEREAS: There are sufficient funds in the amount of \$90,000 in account A3360.540140.HMP23 Hazardous Mitigation – Contracting Services; therefore be it

RESOLVED: That Barton & Loguidice, DPC is hereby selected to prepare Tioga County's Multi-Jurisdictional Multi-Hazard Mitigation Plan Update of 2024 and the Chair of the County Legislature is authorized to execute a contract between Tioga County and Barton & Loguidice, DPC setting forth the rights and obligations of the parties consistent with the RFP and the proposal submitted by Barton & Loguidice, DPC upon review by the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO -23

AUTHORIZE 2023 REQUEST FOR INCLUSION  
OF LANDS IN AGRICULTURAL DISTRICTS

WHEREAS: In accordance with §303-B of the NYS Agricultural and Markets Law 25-AA, the Tioga County Planning Department has solicited agricultural landowners to request inclusion of lands in agricultural districts; and

WHEREAS: Tioga County Planning has received one request for inclusion of land in agricultural districts located within the Spencer Agricultural District #1 totaling 397.72 acres, and prepared the required report listing this request; and

WHEREAS: The County Legislature has indicated its desire to be designated lead agency for SEQR (State Environmental Quality Review) requirements; and

WHEREAS: Tioga County Planning has found this plan to have “little likelihood of significant adverse environmental impact...” via completion of the New York State Agriculture & Markets SEQR Short Environmental Assessment Form, which is consistent with the programmatic review of environmental effects of agricultural districting by the New York State Department of Agriculture & Markets; and

WHEREAS: The Tioga County Agricultural and Farmland Protection Board has reviewed said report and determined that the land to be included consists of viable agricultural land and its inclusion will serve the public interest by helping to maintain a viable agricultural industry within the District and therefore recommends County Legislature approval of inclusion of lands into their respective agricultural districts; and

WHEREAS: The Tioga County Legislature has held the required public hearing and no opposition was heard; therefore be it

RESOLVED: That the Tioga County Legislature makes a SEQR Negative Declaration and approves the 2023 request for inclusion of land listed in said report into the Spencer Agricultural District #1; and be it further

RESOLVED: That the Tioga County Legislature directs the Tioga County Planning Department to submit said report to the Commissioner of NYS

Department of Agriculture and Markets for final certification; and be it further

RESOLVED: That it is the intent of this body, upon approval by the Commissioner of NYS Department of Agriculture & Markets, to make this inclusion to the Spencer Agricultural District #1 effective immediately.

REFERRED TO: ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -23 DESIGNATE CALCULATION TO DETERMINE  
DISBURSEMENT OF OCCUPANCY TAX

WHEREAS: The Tioga County Legislature is responsible for setting the rate of Occupancy Tax to be charged to visitors to Tioga County; and

WHEREAS: The purpose of the collection of said tax is to enhance the general economy of Tioga County, its towns, and villages, through promotion of tourist activities, conventions, trade shows, special events, and other directly related and supporting activities; and

WHEREAS: The Legislature annually designates a Tourism Promotion Agency ("Tourism Office") by way of resolution; and

WHEREAS: Occupancy Tax is to be allocated at the discretion of the Tioga County Legislature for the purposes of tourism and economic development; provided, however, that the County shall be authorized to retain up to a maximum of five percent (5%) of such revenue to defer the necessary expenses of the County in administering such tax, per County Local Law; therefore be it

RESOLVED: That the Tioga County Legislature designates an allocation of five percent (5%) of the annual occupancy tax be retained by the County, in the proper accounts of the Treasurer's Office, for the expenses associated with administration and collection; and be it further

RESOLVED: That twenty-five percent (25%) of the remaining funds shall be applied to the proper account of Economic Development, for the economic development services related to tourism provided to Tioga County; and be it further

RESOLVED: That seventy-five percent (75%) of the remaining funds shall be applied to offset the budgeted Outside Agency ("Tourism Office") expense; and be it further

RESOLVED: That any funds more than the budgeted Outside Agency ("Tourism Office") expense of that year shall be restricted to the established occupancy tax account; and be it further

RESOLVED: That in the event the seventy-five percent (75%) is less than the budgeted Outside Agency ("Tourism Office") expense, restricted funds from the established occupancy tax account shall be used.



## Tioga County Tourism February 2023

### **DRI Wayfinding Sign Project**

A draft of a sign plan has been distributed to the steering committee. A fabrication order has been submitted to TCT for approval pending final approval by the committee.

### **Recruitment Website**

The recruitment website is continuing to be worked on. The timeline has been extended to ensure that it is dynamic and sustainable for maintenance by TCT and TC ED&P. Final revisions to the layout and content are being completed.

### **Travel Guide**

The design of the 2023 Travel Guide is underway. TCT is submitting content and finalizing quotes. Trampoline Design Services will be creating the design. It will include editorial content, maps and listings. Lori has completed the listing update.

### **Online Services**

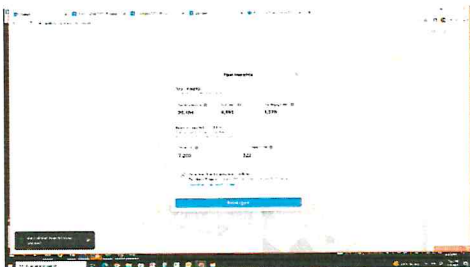
We are continuing with some of the current projects and updating the scope of work to include training that can be used by more partners, such as an in-person workshop to help partners to update their google profiles as well as for social media training.

### **ITI Digital Event Calendar**

This service will aggregate events that are promoted online and on social media and automatically add them to our events calendars. Initial content has been submitted. Set-up and training are in process.

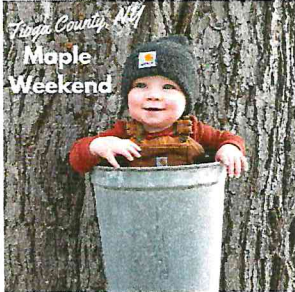
### **Taste Tioga Promotion**

TCT created a social media marketing campaign to encourage customers to share photos and the hashtag #tastetioga. Insights on the campaign are below:



## Maple Weekend

NYS Maple Weekend is March 18-9 and March 25 – 26. TCT will be promoting four Northern Tioga producers and corresponding Pancake Breakfasts using social media and creating a tour on the Experience Tioga App.





T I O G A C O U N T Y  
**SOIL WATER**  
C O N S E R V A T I O N D I S T R I C T

**SWCD REPORT**  
**March 2023**

**AGRICULTURE PROGRAM:**

- 4 Active AGNPSCP Grant Updates:
  - RD 25 – working on grant close out.
  - RD 26 – Cover Cropping Grant fall 2023 next planting
  - RD 27 –3 Farms to be participating, 1 project completed, 2 to be completed this year.
  - RD 28 –Waiting on contract from state. Plan to move forward with one stream project this year.
- Climate Resilient Farming Rd 8 –waiting on contract.
- AEM Round 17: Requested funds for 6 projects that are moving forward with implementation.
- Education/Outreach: coordinated and held a Soil Health meeting on February 2/7 we had 39 attendees, 24 farmers in attendance.
- Partnerships:
  - ARG - set up Youth Engagement subcommittee to meet with FFA and 4-H clubs. Met with OACSD FFA.
  - Partner Meeting- meeting held in first quarter.

**DEAN CREEK WATERSHED PROTECTION PROJECT:**

SWCD is continuing to work with engineering consultant on finalizing plans for rehabilitation of both dams. Plans will be submitted to USDA NRCS for review and approval. Once plans are approved next steps will be securing funding to complete the rehabilitation, Sponsors (Town of Spencer, SWCD and Tioga County) will have a choice to at a minimum meet NYSDEC Dam Safety requirements or rehabilitate to meet federal guidelines as well. Submitted Annual Certifications and working on updating Emergency Action Plans for both Dams.

**HAZARD MITIGATION:**

County was awarded grant to support planning update, completed RFP for consultant to help with the plan develop in conjunction with Planning Department. 8 responses, interviewed 3 candidates and made a selection for the Legislature to approve via resolution. Working with municipalities to identify volunteers for the Steering Committee.

**STORMWATER:** Completed review of 2 SWPPP for Town of Owego. Set up a 4 Hour Erosion and Sediment Control Training for 3/22.

**ENGINEERING SUPPORT:** providing engineering support to several counties with the Upper Susquehanna River Watershed, including stream and ag projects.