



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, September 4, 2025
9:00 am

○ ATTENDANCE

- Legislators
 - Marté Sauerbrey, Legislative Chair
 - Barbara Roberts, Public Works Committee Chair
 - William Standing, Public Works Committee
 - Ron Ciotoli, Public Works Committee
- Staff
 - Gary Hammond, Commissioner
 - Justin Ruggiero, Deputy Commissioner
 - Tammy Hummel, Secretary to the Commissioner
 - Jason Anderson, Project Technician
- Guests
 - Jackson Bailey, County Administrator
 - Cathy Haskell, Legislative Clerk

○ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the August 7, 2025 meeting was made by Ron Ciotoli, seconded by William Standing. All in favor. Motion carried.

○ FINANCIAL

- YTD Budget Summary was shared with the committee.

○ OLD BUSINESS

- None

○ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Mowing operations continue
 - Dismantled and removed non-functioning boiler from Court Annex basement
 - Deposited new boiler in the Court Annex basement for Martin's to assemble and install
 - Repaired parking lot lights at the jail and HHS.
 - Repaired outside lights at the highway garage
 - Trimmed trees on the walking trail at HHS

Department of Public Works

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- Block was purchased for the planters at the Courthouse and installation will occur during down time
- Shelves, bookcases and display racks are in the works for the employment office
- Mr. Hammond reported on the Highway Department.
 - Shoulder work completed on West Creek.
 - Mowing operations continue
 - Installed pipe on Sulphur Springs Road
 - Installed pipe on Straits Corners Road
 - Patch paving on East River Drive
 - Patch paving on Crumtown Road
 - Patch paving on Sabin Road
 - The Village of Owego will be doing some milling and paving on Academy in front of 56 Main Street – milling next week, paving the week after. The street will have to be closed during paving up to one day. A flagger will be needed as 56 Main Street is a very active county building.
- Mr. Hammond reported on the Buildings and Grounds Capital Projects.
 - The court Annex/Clerks roof, Courthouse and Delphine St. car wash walkthrough was performed on Thursday, August 7th, 2025. More information is needed pertaining to the historical significance of the chimneys for work to be performed on them.
 - The Court Annex and Probation rooftop HVAC control work is moving forward. Buildings and Grounds have more visibility of the system and it is going well.
 - The Ronald E. Dougherty County Office Building South Wing HVAC upgrade project has been closed out with retainage being paid.
 - The Ronald E. Dougherty County Office Building North Wing HVAC upgrade project has been kicked off and we are awaiting a schedule for P&J. An inventory has been completed, we know what we have received and what is outstanding from Meyer Supply. Buildings and Grounds will be removing the ceiling tiles creating savings on the contract.
 - The third new heating boiler is being installed at the Public Safety Building.
 - The Public Safety Building control work project scope is still being built
 - The Public Safety Building VFD cooling fan has been ordered and we are awaiting arrival
 - There is an upcoming renovation to the Legislative offices with the Treasurer being temporarily moved create a public facing entity. Co-

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ordination will happen with IT so that communication/software is available and no one will be moved until they have to be.

- Mr. Hammond reported on the Highway Capital Projects.
 - Awarded contract for Suit-Kote for East River Drive surface treatment
 - Awarded contract to Broome Bituminous for Goodrich Road paving and milling services
 - Awarded contract to Broome Bituminous for Sulphur Springs pavement overlay
 - Harnick Road Bridge construction moving forward.
 - East Spencer Road Bridge construction moving forward
 - Day Hollow Road Culvert design is complete; the bid is to take place in the Fall of 2025
 - Glenmary Drive by Thorn Hollow Road is in the preliminary design phase
 - Straits Corners Road over Pipe Creek is in preliminary design phase
 - Brown Road Bridge over East Branch Owego Creek is in the preliminary design phase
 - Halsey Valley Road Culvert is in the preliminary design phase.
- PERSONNEL
 - None
- RESOLUTIONS
 - Approve second change order for 56 Main Street South Wing HVAC
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Amend Resolution No. 235-25; Authorize contract for consultant service (Department of Public Works)
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Award Right-of-Way services and negotiations to Delta Engineers for Day Hollow Road Culvert Replacement
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Approve Change Order for Probation Wing Court Annex controls
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Authorize contract for Suit-Kote Corporation to perform paving services on the east portion of East River Drive.
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Amend Resolution No. 170-25; Create and fill three (3) Highway worker (seasonal) positions Public Works
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
- PROCLAMATIONS

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- None
- EXECUTIVE SESSION
 - None
- ADJOURNMENT
 - The meeting was adjourned at 9:42 am.

Respectfully submitted,

A handwritten signature in black ink, reading "Gary Hammond".

Gary Hammond P.E.
Commissioner of Public Works