

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

October 4, 2022

2:30 PM

- APPROVAL OF MINUTES September 6, 2022
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Radio Project
 - CAD Project
 - EMS
 - Fire
- NEW BUSINESS
 - Radio Outage
- PERSONNEL
 - EMS Coordinator
- RESOLUTIONS

Authorization to enter into an agreement with Onondaga County for Master Site Server Radio Network services
- PROCLAMATIONS - NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

September 6, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, September 6, 2022 at 2:30 PM.

Present:

Dennis Mullen	Chair, Public Safety
Barb Roberts	Legislator
William Standing	Legislator
Stew Bennett	Administrative Coroner
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services

Guest:

Pete DeWind	County Attorney – <i>in at 2:40</i>
Cathy Haskell	Clerk of the Legislature

Absent:

Edward Hollenbeck	Legislator
Marte Sauerbrey	Chair, Legislator
Bob Williams	Deputy Director, Emergency Services

APPROVAL OF MINUTES:

Approval of August 2, 2022 minutes.
Legislator Roberts made the motion, seconded by Legislator Standing, to approve the August 2, 2022 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

Budget is on track. Over \$200,000 in restitution has been collected to date.

OLD BUSINESS:

1. Community Service: Waiting for more orders to come in so there is enough participants to start up another ATI crew.

NEW BUSINESS:

1. Staffing: 1 Probation Officer position remains vacant pending Civil Service results.
2. Training: Discussed Fundamentals of Probation Practice and Peace Officer training scheduled in Albany for October.
3. Collaboration with Tioga Career Center: an Employment Liaison position will be in the Courtroom starting in October.
4. Joint training with TCDSS: Met with Elizabeth Myers, Social Services Director, to finalize joint trainings with Probation.
5. Approval of STSJP and State Block Grant monies: Approved by State in August. Still waiting on Raise the Age money which is 2 years behind.

PERSONNEL:

1. One vacant Probation Officer position exists.

RESOLUTIONS:

- **Resolution to Approve STSJP Contract for SFY 2022-2023 Probation as Lead Agency for Application for Funding via STSJP**
A resolution was presented requesting authorization to contract with the Office of Children and Family Services for STSJP funding.

***Committee agreed to move this resolution forward ***

CORONER – Stew Bennett:

NEW BUSINESS:

RESOLUTIONS:

- **Amend 2022 Budget Contingency Transfer Request Medical Examiners & Coroners**
A resolution was presented requesting authorization to transfer \$25,000 from Contingency to A1185.540370 Medical Expense.
- **Authorize Contract Between Riverside Forensic Pathology, PLLC and Tioga County**
A resolution was presented requesting authorization to contract with Riverside Forensic Pathology, PLLC upon approval of the County Attorney.

***Committee agreed to move these resolutions forward ***

1. Coroner Bennett explained that the cost of autopsies have increased from \$950 to \$1,100. The County Attorney has reviewed the contract for autopsies.
2. Coroner Bennett would like the Committee to consider giving him an increase in salary due to the increased caseload. There have been 119 cases so far this year. Legislator Mullen instructed Coroner Bennett to bring a resolution to the Committee next month.

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$513,752.96 which is 99.7% of the budget. Inmate boarders account for \$339,818 which is at 227% of the budget.
- Expenditures are at \$7,001,589 which is 67% of the budget.

OLD BUSINESS:

- Itouch Implementation – integration is still ongoing.
- Spillman Implementation – updates are ongoing.
- Tru-Narc training is October 4th.
- 2023 Budget Review

NEW BUSINESS:

- Jail Camera Project is ongoing.
- MAT Planning: This was supposed to start in September but has been delayed pending hiring an individual.
- Pistol Permits and New Gun Laws: the Sheriff briefly discussed new gun laws. We have been getting quite a few inquiries about the new state mandates which has resulted with us dealing with many disgruntled gun owners.

PERSONNEL:

- Update on Vacancies:
 - Civil – all positions are currently filled.
 - Corrections – 5 vacant Corrections Officer positions; 2 vacant part-time Cook positions
 - Road Patrol – no Deputies are on light duty
 - 2 Deputies are attending the police academy (1 at Corning and 1 at Broome).
 - There are currently 1 vacant Deputy position and 2 unfunded Deputy positions.
 - Records – all positions are filled.
 - Administration – all positions are filled.
 - 911 Center - summarize

RESOLUTIONS:

- **Authorize 2022-2023 Contracts with SADD School Associates STOP DWI**
A resolution was presented requesting authorization to contract with the school associates for the 2022-2023 school year.
- **Approve 2023 STOP DWI Plan**
A resolution was presented requesting authorization to approve the 2023 STOP DWI Plan.
- **Authorize the Submission of the 2022-2023 NYS STOP DWI High Visibility Engagement Application STOP DWI**
A resolution was presented requesting authorization to apply for the 2022-2023 NYS STOP DWI High Visibility Engagement Application.
- **Authorize the Acceptance of the NYS 2021-2022 PSAP Operations Grant and Modify 2022 Budget**
A resolution was presented requesting authorization to accept the NYS 2021-2022 PSAP Operation Grant.

*****Committee agreed to move these resolutions forward*****

DRAFT

OFFICE of EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project: Looking for landowners to put a tower on their property. RFPs were issued for the shelters and towers. No bids were received for the towers due to the shortage of steel needed to build the towers. Prospect Hill tower will be utilized now. Legislator Mullen inquired if Mike Simmons needed to go to Chicago to participate in the testing process. This will be discussed further.
- CAD Project: Cars (laptops) need to be completed. Software will be entered into the laptops.
- EMS: Received recommendations from the study. Director Simmons summarized the changes.
- Fire: Manpower shortages continue to be an issue with a number of fire departments.

NEW BUSINESS:

- EMS Officers Meetings:

- Public Assistance workshop will be this fall for town supervisors.
- Two Tier 3 emergency management classes will be scheduled.
- Citizen preparedness classes will be held as well.
- Multi-hazard for schools will be held in October.
- Tioga Downs Emergency Planning: will meet with Operations Personnel to develop emergency plans.
- Radio System Failure: Has occurred twice since August. Recent event may be related to a lightning strike. The phone line went down between Carmichael and Public Safety.
- Onondaga County Contract: Spoke to one of the attorneys from Broome County to see what they changed on their contract. A resolution will be brought forth next month.
- Threat Assessment Management (TAM) – mandate from State that each county has to come up with a plan to identify terroristic threats from individuals.
- Electric Cars: there is no way to put the fire out. Guidance instructs us to let them burn. Lithium batteries are water reactive. Electric storage unit in Barton will be full of lithium batteries. Guidance is to let the building burn if it catches on fire.

PERSONNEL:

- EMS Coordinator: To be discussed in executive session.
- Deputy Director F/T Position: To be discussed in executive session.

RESOLUTIONS:

- Authorize the Submission of FY2022 Domestic Terrorism Prevention Grant Application Office of Emergency Services

A resolution was presented requesting authorization to apply for the FY2022 Domestic Terrorism Prevention Grant application and authorized the Chief of the Legislature to sign such application.

Committee agreed to move the resolution forward

EXECUTIVE SESSION:

Legislator Mullen made a motion, seconded by Legislator Standing, to go into executive session at 3:32 PM to discuss Emergency Services personnel. In attendance was Legislators Mullen, Roberts, and Standing; Director Mike Simmons; Legislature Clerk Cathy Haskell; and minute taker Diane Rockwell. Motion Carried.

Executive Session adjourned at 3:49 PM – motion made by Legislator Mullen, seconded by Legislator Standing. Motion Carried.

Respectfully Submitted,

Diane Rockwell
Diane Rockwell
Secretary to the Sheriff
9/6/22



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 to		ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCF	
ACCOUNTS FOR:	GENERAL FUND	APPROP	ADJUSTS	BUDGET			BUDGET	USE/CDL	
A3410 FTRC									
A3410	415880	Fire/EMS Reimburse	-5,000	0	-5,000	-2,745.00	.00	-2,255.00	54.9%*
A3410	433060	State Aid-Fire-Sh0	0	0	0	.00	.00	.00	.0%
A3410	433060	SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410	433200	State Aid-Emergenc	-20,000	0	-20,000	2,585.00	.00	-22,585.00	-12.9%*
A3410	443050	EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410	510010	Full Time	0	0	0	.00	.00	.00	.0%
A3410	510020	Part Time/Temporar	31,652	0	31,652	17,297.96	.00	14,354.04	54.7%
A3410	510050	All Other(On Call,	10,000	0	10,000	263.73	.00	9,736.27	2.6%
A3410	520020	Audio Visual Equip	3,000	0	3,000	409.27	.00	2,590.73	13.6%
A3410	520030	Batteries (Portabl	1,200	0	1,200	.00	.00	1,200.00	.0%
A3410	520080	Clothing	500	0	500	.00	.00	500.00	.0%
A3410	520130	Equipment (Not Car	9,000	0	9,000	3,907.77	2,015.32	3,076.91	65.8%
A3410	520130	EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410	520160	Fire & Alarms Equi	400	0	400	344.00	.00	56.00	86.0%
A3410	520190	Nursing Equipment	4,500	1,133	5,633	1,095.46	464.00	4,073.04	27.7%
A3410	520191	Emergency Equipmen	0	626,176	626,176	327,778.60	.00	298,397.86	52.3%
A3410	520215	Personal Protectiv	6,000	5,757	11,757	.00	.00	11,756.51	.0%
A3410	521130	SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410	530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3410	530141	Gis	0	0	0	.00	.00	.00	.0%
A3410	530300	Legal	0	0	0	.00	.00	.00	.0%
A3410	540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3410	540070	Car Maintenance	2,000	0	2,000	36.24	.00	1,963.76	1.8%
A3410	540140	Contracting Servic	23,000	0	23,000	750.00	1,500.00	20,750.00	9.8%
A3410	540140	EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410	540140	M7674 Contracting S	0	25,400	25,400	25,400.00	.00	.00	100.0%
A3410	540144	Ems Instructors	10,000	0	10,000	5,391.82	.00	4,608.18	53.9%
A3410	540180	Dues	1,200	0	1,200	602.30	.00	597.70	50.2%
A3410	540220	Automobile Fuel	2,000	0	2,000	228.28	57.85	1,713.87	14.3%
A3410	540320	Leased/Service Equ	1,000	0	1,000	426.37	.00	573.63	42.6%
A3410	540330	Legal Fees	0	0	0	.00	.00	.00	.0%
A3410	540340	Literature	5,000	0	5,000	945.01	65.00	3,989.99	20.2%
A3410	540350	Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410	540360	Meals/Food	100	0	100	.00	.00	100.00	.0%
A3410	540370	Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410	540390	Mileage Expense	4,000	0	4,000	2,243.90	.00	1,756.10	56.1%
A3410	540410	Nursing Supplies	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410	540480	Postage	250	0	250	67.41	.00	182.59	27.0%
A3410	540485	Printing/Paper	300	0	300	208.50	.00	91.50	69.5%
A3410	540560	Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR FISCAL YEAR		ORIGINAL	REVISIONS	REVISED	YTD ACTUAL	PERCENTAGE	AVAILABLE	PERCENT
ACCOUNTS	FUND	APPROX	ADJUSTS	BUDGET			BUDGET	COMPL
	General Fund							
A3410	540620	Software Expense	0	500	.00	.00	500.00	.0%
A3410	540630	Stationery Supplie	0	1,500	511.11	157.38	831.51	44.6%
A3410	540640	Supplies (Not Offi	0	1,500	102.43	.00	1,397.57	6.8%
A3410	540660	Telephone	0	2,000	585.78	.00	1,414.22	29.3%
A3410	540731	Training/State Req	0	0	.00	.00	.00	.0%
A3410	540733	Training/All other	0	2,500	1,117.18	.00	1,382.82	44.7%
A3410	581088	State Retirement F	0	7,587	5,954.35	.00	1,632.97	78.5%
A3410	583088	Social Security Fr	0	2,246	1,395.13	.00	851.33	62.1%
A3410	584088	Workers Compensati	0	4,898	2,502.36	.00	2,395.66	51.1%
A3410	584588	Life Insurance Fri	0	0	.00	.00	.00	.0%
A3410	585088	Unemployment Insur	0	0	.00	.00	.00	.0%
A3410	585588	Disability Insuran	0	0	.26	.00	-.26	100.0%*
A3410	586088	Health Insurance F	0	0	98.51	.00	-98.51	100.0%*
A3410	588988	Eap Fringe	59	0	28.61	.00	30.07	48.8%
A3640 Emergency Mgmt Office								
A3640	427010	COVID19 Refunds Of Pr	0	0	.00	.00	.00	.0%
A3640	433080	State Aid-C83/990	0	0	.00	.00	.00	.0%
A3640	435100	COVID19 State Aid-Fem	0	0	.00	.00	.00	.0%
A3640	436574	Hazard Mitigation	0	0	.00	.00	.00	.0%
A3640	443050	Federal Aid-Civil	0	0	.00	.00	.00	.0%
A3640	443050	EMP16 Federal Aid-C	0	0	.00	.00	.00	.0%
A3640	443050	EMP17 Federal Aid-C	0	0	.00	.00	.00	.0%
A3640	443050	EMP18 Fed-Aid- EMPG	0	0	.00	.00	.00	.0%
A3640	443050	EMP19 Fed-Aid- EMPG	0	0	.00	.00	.00	.0%
A3640	443050	EMP20 Fed-Aid- EMPG	0	0	.00	.00	.00	.0%
A3640	443050	EMP21 Fed-Aid- EMPG	0	0	.00	.00	.00	.0%
A3640	445100	COVID19 Federal Aid-F	0	0	.00	.00	.00	.0%
A3640	510010	Full Time	75,909	0	75,909	50,751.20	25,157.80	66.9%
A3640	510020	Part Time/Temporar	29,324	0	29,324	20,937.76	8,386.24	71.4%
A3640	510030	Overtime Pay only	10,000	0	10,000	3,105.74	6,894.26	31.1%
A3640	510050	All-Other(On Call,	0	0	.00	.00	.00	.0%
A3640	520090	Computer	0	0	.00	.00	.00	.0%
A3640	530100	Data Processing	0	0	.00	.00	.00	.0%
A3640	530300	Legal	0	0	.00	.00	.00	.0%
A3640	530330	Shared Services -P	0	0	.00	.00	.00	.0%
A3640	540000	Contract Expense	0	0	.00	.00	.00	.0%
A3640	540010	Advertising	700	-402	298	.00	297.62	.0%
A3640	540070	Car Maintenance	2,000	402	2,402	669.67	1,732.71	27.9%
A3640	540090	Clothing	500	0	500	.00	500.00	.0%
A3640	540140	HME17 Contracting S	0	0	.00	.00	.00	.0%
A3640	540141	Gis Create & Maint	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 08								
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP.	TRANSFERS ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USED
A3640	540180	0	0	0	.00	.00	.00	.0%
A3640	540220	2,500	0	2,500	2,483.69	.00	16.31	99.3%
A3640	540360	0	0	0	.00	.00	.00	.0%
A3640	540390	0	0	0	.00	.00	.00	.0%
A3640	540420	500	0	500	.00	.00	500.00	.0%
A3640	540420	0	0	0	.00	.00	.00	.0%
A3640	540510	500	0	500	.00	.00	.00	.0%
A3640	540540	0	0	0	.00	.00	500.00	.0%
A3640	540560	500	0	500	.00	.00	.00	.0%
A3640	540581	0	0	0	.00	.00	.00	.0%
A3640	540640	0	0	0	.00	.00	.00	.0%
A3640	540660	3,000	0	3,000	763.01	399.95	1,837.04	38.8%
A3640	540733	1,000	0	1,000	218.40	.00	781.60	21.8%
A3640	581088	0	0	0	2,580.32	.00	-2,580.32	100.0%*
A3640	583088	7,413	0	7,413	5,022.70	.00	2,390.22	67.8%
A3640	584088	2,398	0	2,398	2,277.15	.00	120.49	95.0%
A3640	584588	0	0	0	.00	.00	.00	.0%
A3640	585088	0	0	0	.00	.00	.00	.0%
A3640	585588	68	0	68	44.37	.00	23.49	65.4%
A3640	586088	25,721	0	25,721	16,512.44	.00	9,208.06	64.2%
A3640	588988	29	0	29	26.04	.00	2.47	91.3%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FYR 2022-08							
	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED TO DATE
GRAND TOTAL	284,453	658,465	942,918	504,924.83	4,659.50	433,334.05	54.0%
** END OF REPORT - Generated by Rockwell, Diane **							

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -22

AUTHORIZE AGREEMENT WITH ONONDAGA
COUNTY FOR MASTER SITE SERVER RADIO
NETWORK SERVICES AND APPROPRIATION OF
FUNDS RESERVE FOR E911
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Director of Emergency Services requests authorization to enter into an agreement with Onondaga County for Master Site Server Radio Network services, at a cost not to exceed \$43,125 per year, for the period September 1, 2022 through December 31, 2026; and

WHEREAS: Said agreement is necessary to allow Tioga County to utilize the Central New York Interoperable Communications Consortium Radio Network; and

WHEREAS: The Director of Emergency Services desires to use E911 Surcharge money to pay for said services; therefore be it

RESOLVED: That the Chair of the Legislature be authorized to execute an agreement with Onondaga County for Master Site Server Radio Network services with the Office of Emergency Services for the period September 1, 2022 through December 31, 2026 at an annual cost of \$43,125; and be it further

RESOLVED: That the following budget be appropriated from the Reserve for E911 as follows:

FROM: A388903	Reserve for E911	\$43,125
TO: A3021.540140	Contracting Services	\$43,125

Financial:

Budget: Within Budget - See attached spreadsheets

Old Business:**Radio Project:****Tower Sites:**

Roundtop Park (Athens, PA) – Roundtop Park Commission met and agreed to lease us land to construct a tower and building. They would like to lease the property for an annual payment of \$6500. Motorola has visited the location and is engineering plans for site construction.

Skyview Drags – The Skyview property offers very good opportunities for a tower site but there may be complications in leasing property.

Prospect Hill – The tower and structure that the county owns is going to be used. It will require work to restore power to the building and then some repairs but using the existing will be much less expensive than building new.

Anderson Hill (Richford) – We visited the Richford site along with Motorola. That site will work for us. Motorola is engineering plans for site construction.

We have received the contract from Onondaga County to permit Tioga County to connect to their communications system computer core. That will make us the 11th county who shares the Onondaga core. This core is the same as the one that was originally planned for us to purchase our own at a cost of about 1 million dollars and have an annual maintenance fee of about \$365,000 annually. The cost of the Onondaga core will now be shared between 11 counties and be approximately \$43,125 annually. Any repairs or upgrades not covered under the Motorola maintenance plan will also be shared among the 11 counties. The contract has been approved by the Law Department.

CAD Project:

The laptops and cellular modems have been delivered and will be installed sometime in the next couple of weeks. The State Police IT and Communications groups have been working to get the system installed in the State Police cars.

Fire Departments have been submitting their response plans that will be mapped and entered into the system. Bill Ostrander has been making the additions to the system and mapping.

EMS:

The results of the EMS study have been presented to multiple groups in the county. Most recently it was given to the Council of Local Governments. Conversations with the supervisors of smaller communities indicate that EMS shortcomings cannot be resolved economically by local governments. They are looking for assistance at a regional or county level.

Emergency Management:

Public Assistance Workshops will be held at the Public Safety Building in the evening of October 19th and morning of October 20, 2022. This class is especially important for local governmental officials who will be working with damage claims from disasters.

There will be two Tier 3 Emergency Management Training scheduled for this fall. Dates have not been confirmed at this time.

We have also requested two or three Citizens Preparedness classes to be conducted prior to the end of the year. Those dates are also pending.

There is also a Multi-Hazard for Schools class scheduled to be held in October. We have been working to encourage officials from school districts and local government to attend but at the end of business there were only 4 people signed up. Based on the number of signups the class will be cancelled.

Director Simmons attended a two day DHSES Threat Assessment Management Team Summit at the State Training Facility in Oriskany. This will be to learn the details of Governor Hochul' s Executive Order 18 directing each county and the City of New York to develop and maintain a plan to identify and confront threats of domestic terrorism, including those that are racially or ethnically motivated. Executive Order 18 also directed the New York State Division of Homeland Security and Emergency Services (DHSES) to disburse funding to support the creation and operation of threat assessment management teams comprised of law enforcement, mental health professionals, school officials, and other key stakeholders tasked with identifying, assessing, and mitigating the threat of targeted violence.

This project is going to be difficult and extremely time consuming. It cannot be accomplished with the current staffing of the Emergency Services office. The county has been granted \$172,000 this year and DHSES advised us that that amount will be received annually. I have requested an additional, Full time Deputy Director position who will be responsible for this program as well as additional assignments as permitted by the grant. If, in the future grant funding is discontinued there is absolutely no doubt that there will continue to be enough work to justify keeping that position.

Fire:

Nothing significant to report.

New Business:

We again experienced an outage of the Fire radio system. This time the telephone line that connects the dispatch center to the tower sites quit working and several circuit boards in radio equipment were damaged. We located new circuit boards and got the system partially operating in about 5 hours. It took 4 days for Verizon to locate the damaged line and restore service.

Personnel:

A request for a full time Deputy Director has been sent to Personnel. That position would be able to be assigned to the County Threat Assessment Management Program as well as other emergency management projects.

Resolutions:

Authorization to enter into an agreement with Onondaga County for Master Site Server Radio Network services