

PUBLIC SAFETY MEETING

March 4, 2025

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 4, 2025 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Barb Roberts	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
Bob Williams	Coroner and Assistant Fire Coordinator
Sheriff Gary Howard	Sheriff's Office

Guest:

Jackson Bailey	County Administrator
Pete Dewind	County Attorney (<i>in at 2:45</i>)
Cathy Haskell	Legislative Clerk

Absent:

Jake Brown	Legislator
William Ellis	Deputy Director, Emergency Services

APPROVAL OF MINUTES:

Approval of February 4, 2025 minutes: Legislator Roberts made the motion, seconded by Legislator Standinger to approve the February 4, 2025 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are at 18% of the budget.

NEW BUSINESS:

- Remote Work Agreements – 13 of them. It is not intended to work at home; had to do for iPad usage, which is used a lot at justice courts.
- Staffing – one unfilled Probation Officer position.
- Training – need a BAA Business associates agreement. Once contract is signed, then training can begin with the Atlas Digital Platform.
- Atlas Digital Platform – looking to do trainings with law enforcement agencies.
- Staff attended and judged the Veterans Chili Cook Off and Flannel contest in Waverly.
- So Tier Training Academy – still on track.
- Juveniles – 2 issued in February. There is also Pins level which is handled thru DSS. Anyone between 7 & 12 are referred to DSS as voluntary services for delinquent acts.
- Electronic Monitoring – 6 individuals are being monitored.
- Weekend Work Program (WWP) - resumed this past weekend. Only one appeared.

- 27 People at Pre-Trial; Court Ordered Investigations were 43; Supervision 174 cases; Violation of Probation 14 petitions.

PERSONNEL:

- One vacant Probation Officer I position exists.
- One unfunded Probation Office position exists.

RESOLUTIONS:

- **Resolution To Appoint Members to the Alternatives to Incarceration Advisory Board**
A resolution was presented to appoint members to the board.
- **Resolution To Approve a Sole Source Contract and Maintenance Agreement Between the Tioga County Probation Department and Catalis Courts & Land Records, LLC f/k/a Automon, LLC to Provide Software and Maintenance of the Caseload Explorer Product**
A resolution was presented to approve a sole source contract with Catalis Courts & Land Records, LLC.

***Committee agreed to move these resolutions forward*

OFFICE of EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project:
 - Permitting concerns have been addressed and are awaiting the hearing in the Town of Nichols this month.
 - Carmichael and Popple tower – waiting to hear what is needed to make them compliant.
 - Utilities – committee met to discuss the utilities options. Waiting on information from Motorola before moving forward.
 - Patriot Towers – Motorola awarded the construction of the towers to them. Would like to start construction in March – depending on weather.
 - Shelter from Roundtop – Motorola said it would cost just as much to move the free shelter as it would to purchase a new one.
 - Consultant – meeting with a potential consultant, Frank Yoder, to assist with the project. He will look at the tower sites on March 5th and then submit a proposal.
 - Remote Work – Corinne, Bob, Will and Deb have agreements. No set schedule.

EMERGENCY MANAGEMENT:

- 2024 SICG grant was awarded – resolution has been submitted to accept and appropriate the grant.
- Garage Furnace – there are concerns in regards to the availability of waste oil to heat the garage. We either need to secure waste oil from another source or look for another heating method. Legislators Roberts and Flesher offered some suggestions on other sources.
- NYSEMA Conference – Bob, Will and Corinne attended this conference in February. The presentations were great and a lot of good lessons were learned.
- Threat Assessment Team – the team continues to meet regularly for trainings or to hear cases. Currently working on the plan update which is due June 1st.

FIRE:

- There are new requirements for fire investigation teams under NFPA 1321. We will need to begin reviewing the requirements and assess the best way to move forward. Dave Churchman has been

researching on what we need to do. It has to do with training, record keeping, case review. This went into effect retroactively as of 8/31/24. No counties are meeting this requirement as of now.

- Funerals – attended funerals for Ken Easton and a fallen Binghamton firefighter.

PERSONNEL:

- Nothing to report

RESOLUTIONS:

- **Authorize Acceptance of 2024 SICG Formula Grant Appropriation of Funds**
A resolution was presented to accept and appropriate the 2024 SICG Grant.

***Committee agreed to move these resolutions forward*

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$19,907.17 which is 4% of the budget. Expenditures are at \$1,555,076.36 which is 21% of budget (actually 12% - increase due to blanket POs). Inmate boarders are at \$10,413 which is 7% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - One vacant part-time Civil Deputy position.
 - Corrections:
 - 1 Sergeant position due to a retirement. Lt. Agan retired 2/28/25; Sgt. Edwards was promoted to his position.
 - 3 Corrections Officer positions.
 - 1 part-time Cook position
 - No Corrections Officers are on light duty
 - 1 Corrections Officer is on military deployment
 - Road Patrol:
 - 2 vacant Deputy positions
 - No Deputies are on light duty
 - 1 Deputy is on worker's comp (working on getting on light duty)
 - Communications:
 - 1 vacant E911 Dispatcher position
 - Records:
 - All positions are filled.
 - Administration:
 - All positions are filled.

NEW BUSINESS:

- Inmate population is 44.
- Garage – doors have been installed. Legislator Roberts asked if it went out to bid. The Sheriff responded that it went to bid and Bakers Garage Doors was awarded the bid. Legislator Standinger expressed his concern that the committee was not aware garage doors were going to be installed.

Discussion took place regarding this topic and the Sheriff stated that this was discussed with the committee on 3/5/24 and it was stated in the minutes.

- License Plate Reader – has been installed and deployed.
- Jail Cameras – working on grant to get them replaced.
- New Cameras & Door monitors for 911 installed

RESOLUTIONS:

- **Modify Budget and Transfer Funds**

A resolution was presented requesting authorization to transfer funds and modify the 2025 budget.

- **Re-appoint Members to the Traffic Safety Board**

A resolution was presented requesting authorization to re-appoint Traffic Safety Board members.

***Committee agreed to move these resolutions forward*

Executive Session:

Legislator Flesher made a motion, seconded by Legislator Roberts to go into executive session at 3:03 PM to discuss personnel matters. In attendance were Legislators Flesher, Roberts, Standing, Legislator Chair Sauerbrey; Brian Cain; and County Administrator Jackson Bailey.

Legislator Roberts motioned to adjourn Executive Session at 3:26 PM, seconded by Legislator Standing.

ADJOURNED

Meeting was adjourned at 3:26 PM.

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
3/4/25