


<h1 style="font-size: 48pt; margin: 0;">Agenda</h1> 	<h2 style="text-align: center; margin: 0;">TIOGA COUNTY LEGISLATURE</h2> <p style="text-align: right; margin: 0;">6/19/2025 10:00 AM LEGISLATIVE CONFERENCE ROOM Ronald E. Dougherty County Office Building 56 Main Street Owego NY 13827</p>	
Meeting called by:	Chair Martha Sauerbrey	
Type of meeting:	4 th Special	
Attendees:	Legislator Aronstam Legislator Brown Legislator Bunce Legislator Ciotoli Legislator Flesher Legislator Monell Legislator Roberts Legislator Sauerbrey Legislator Standing	
	Agenda topics	
Invocation Pledge of Allegiance	Legislator Standing Legislator Standing	
RESOLUTIONS	<ol style="list-style-type: none"> 1. Authorization to Create and Fill Accounting Associate III; Temporarily Increase Full-Time Headcount – Department of Public Works 2. Authorize Contract for Consultant Services (Department of Public Works 	

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -25

AUTHORIZATION TO CREATE AND FILL
ACCOUNTING ASSOCIATE III;
TEMPORARILY INCREASE FULL-TIME HEADCOUNT
DEPARTMENT OF PUBLIC WORKS

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: Due to the announced resignation of the current Accounting Associate III as of July 25, 2025, the Commissioner of Public Works has implemented a succession plan which includes the current Accounting Associate III training her replacement for a period of time in order to transition duties; and

WHEREAS: In an attempt to recruit and train for said replacement the Commissioner of Public Works would like to temporarily increase his authorized full-time headcount to offer the employee benefits; therefore be it

RESOLVED: That one full-time Accounting Associate III position shall be created effective June 19, 2025, at an annual salary of \$42,448 - \$43,448 (CSEA Salary Grade VII); and be it further

RESOLVED: That the authorized full-time headcount for the Tioga County Department of Public Works shall increase from 48 to 49 through July 25, 2025 and shall revert back to 48 as of July 26, 2025.

REFERRED TO:	LEGISLATIVE WORKSESSION
RESOLUTION NO. -25	AUTHORIZE CONTRACT FOR CONSULTANT SERVICES (DEPARTMENT OF PUBLIC WORKS)

WHEREAS: Legislative approval is required to contract for professional services; and

WHEREAS: The Secretary to Commissioner of Public Works position became vacant on June 17, 2025 due to a resignation; and

WHEREAS: There is a need to contract with the recently retired Secretary to Commissioner of Public Works for continuity of operations and training of the successor; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Commissioner of Public Works to contract with Barbara Cushman for consulting services at the rate of \$75.00 per hour, not to exceed \$6,000, effective July 1, 2025; and be it further

RESOLVED: That the sum of \$6000.00 shall be transferred from Public Works Administration Account A1490.510010 to Public Works Administration Part-Time Temporary A1490.510020; and be it further

RESOLVED: That Ms. Cushman will submit invoices for payment on a monthly basis.