

Agenda



TIOGA COUNTY LEGISLATURE

5/10/2022

12:00 PM

EDWARD D. HUBBARD AUDITORIUM

Ronald E. Dougherty County Office Building

56 Main Street

Owego NY 13827

Meeting called by:		Chair Martha Sauerbrey	
Type of meeting:		5 th Regular	
Attendees:		Legislator Brown Legislator Ciotoli Legislator Hollenbeck Legislator Monell Legislator Mullen Legislator Roberts Legislator Sauerbrey Legislator Standinger Legislator Weston	
		Agenda topics	
Invocation Pledge of Allegiance Recognition Resolution (1) Proclamations (6)		Legislator Monell Legislator Monell <ul style="list-style-type: none"> • Betty Chilson, Mental Hygiene • American Stroke Month • End Food Waste Month • Military Caregiver Month • Elder Abuse Prevention Month • Foster Care Recognition Month • Mental Health Awareness Month & Children's Mental Health Awareness Week 	

<p>Privilege of the Floor Approval of Minutes Petitions, Communications & Notices Appointments/Reappointments Reports Standing Committees</p>	<p>April 12 and 21, 2022</p>	
<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> 1. Appoint Director at Large – Soil & Water Conservation District 2. Resolution Reappointing Member to Community Services Board 3. Resolution Reappointing Member to Community Services Board 4. Mortgage Tax Distribution 5. Approve Alternatives to Incarceration 2022-2023 Service Plan 6. Transfer of Funds/Fund Self-Insurance Plan Reserve 7. Apportioning Forfeiture of Crime Proceeds for Drug Enforcement Activities 8. Appropriation of Funds, Transfer of Funds, and Budget Modification– Mental Hygiene 9. Amend 2022 Budget – Social Services 10. Amend 2022 Budget & Appropriate Funds – Public Health 11. Re-Establish Prior Year 2021 Capital Equipment Funds and Amend 2022 Budget – Public Health 12. Amend 2022 Budget and Transfer Funds – Public Works 13. Requesting Tioga County Veterans' Service Agency be Allowed to Pursue a Grant Known as SSG Fox Suicide Prevention Grant 14. Authorize the Submission of Statewide Interoperable Communications Formula Grant Application (SICG 22) – Office of Emergency Services 15. Amend Resolution #291-19 Authorize Amended Agreement with Motorola Solutions Change Order #3 – Emergency Management 16. Authorize Migration to Hosted Platform for Automon Probation Software 17. Authorize Contract with Cornell Cooperative Extension for Kitchen Space 18. Authorization to Renew Contract with TK Elevator 19. Award Bridge Preventative Maintenance Plan VIII; PIN 9754.57 Construction Contract 20. Award HVAC Contract for County Office Building 21. Authorize Out of Title Pay – Public Works Department 	

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| | <ul style="list-style-type: none">22. Authorize Wage Reallocations within CSEA Salary Schedule – Public Works23. Authorize Temporary Stipend (Treasurer's Office)24. Appointment of Board of Elections Drivers PT25. Standard Work Day and Reporting Resolution |
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REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -22 RECOGNITION OF BETTY CHILSON'S
24 YEARS OF DEDICATED SERVICE
TO THE TIOGA COUNTY DEPARTMENT
OF MENTAL HYGIENE

WHEREAS: Betty Chilson was hired as a part-time Typist with the Tiers Program on January 29, 1992, transferred to Mental Hygiene on January 1, 1994 as a part-time Typist and was promoted to full-time Account Clerk Typist on May 5, 1999. On January 25, 2017 her title changed to Accounting Associate I with Tioga County Department of Mental Hygiene; the position she still holds; and

WHEREAS: Betty Chilson has been extremely dedicated, loyal and professional in the performance of her duties and responsibilities during the past 24 years to the Mental Hygiene Department. She has earned the respect of her director, colleagues and peers throughout Tioga County; and

WHEREAS: Ms. Chilson will retire on June 30, 2022; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Betty Chilson for her 24 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Betty Chilson.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: Stroke is a leading cause of serious long-term disability and the fifth leading cause of death in the United States, killing over 150,000 people nationwide and more than 20 citizens of Tioga County each year; and

WHEREAS: Three out of every four strokes in the United States occur as new or first-time strokes; and

WHEREAS: Strokes can occur at anytime, anywhere, to any person and we all likely know someone who has been affected by a stroke; and

WHEREAS: Warning signs of stroke include sudden numbness or weakness of the face, arm or leg, especially on one side of the body; sudden confusion, trouble speaking or understanding; sudden trouble seeing in one or both eyes; sudden trouble walking, dizziness, loss of balance or coordination; and sudden severe headache with no known cause; and

WHEREAS: Ninety-three percent of Americans recognized that sudden numbness on one side is a symptom of stroke, but only 38% were aware of all major symptoms and knew to call 9-1-1 when someone was having a stroke; and

WHEREAS: Patients who arrive at the emergency room within 3 hours of their first symptoms often have less disability 3 months after a stroke than those who received delayed care; and

WHEREAS: New and effective treatments have been developed to treat and minimize the severity and damaging effect of strokes, but much more research is needed, therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of May 2022 as:

AMERICAN STROKE MONTH IN TIOGA COUNTY

and urges all the citizens of our County to familiarize themselves with the risk factors associated with stroke, recognize the warning signs and symptoms, and on the first signs of a stroke dial 9-1-1 immediately so that we might begin to reduce the devastating effects of stroke on our population.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: According to the United States Department of Agriculture (USDA), food waste is estimated at between 30%-40% of the food supply in the United States; and

WHEREAS: Food waste has detrimental impacts on society, as the resources used to produce and transport food, such as land, water, labor, and energy go to waste; and

WHEREAS: Safe and healthful food that is currently being thrown away could be used to help feed the 10% of food insecure Tioga County residents; and

WHEREAS: Food waste can occur at any stage in the production process. Common causes of food waste include spoilage, exposure to pests or toxins, equipment malfunction, temperature control issues, or the removal of produce that is safe to be eaten but looks undesirable or abnormal; and

WHEREAS: Consumers contribute to food waste by buying or cooking more food than necessary and choosing to throw out the leftovers; and

WHEREAS: The USDA and Environmental Protection Agency (EPA) have set a goal to decrease food waste by 50% by the year 2030; and

WHEREAS: We can all help to reduce food waste by planning meals and creating shopping lists, preparing perishable foods soon after shopping, being mindful of ingredients or leftovers that need to be used, and composting food that can no longer be eaten; and

WHEREAS: Tioga County Public Health in partnership with Tioga County Sustainability strive to provide education and outreach on reducing food waste to achieve a healthier and more sustainable Tioga County; now therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of May 2022 as:

END FOOD WASTE MONTH

and urges all residents to take steps to minimize the amount of food wasted in their household.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: May is Month of the Military Caregiver; and

WHEREAS: Tioga County has 3,475 veterans living here, many of whom have serious service connected disabilities, requiring the care of another person; and

WHEREAS: There are 5.5 million military and veteran caregivers in our country, 97% of them are women, 10% are veterans themselves, 1/3 of them have no health insurance, and over half have given up their careers to care for their wounded warrior; and

WHEREAS: These caregivers have no formal training, they average 20-30 hours per week caring for America's Heroes, the isolation and stress and strain is often overwhelming but still they forge on; let us ask who these hidden heroes are: they are spouses, partners, mothers, sisters, aunts, nieces, daughters and granddaughters – they sacrifice their time, their jobs, their health to provide services worth billions of dollars but receive little recognition, support or thanks from a Nation who owes them so much; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of May 2022 to be

Military Caregiver Month

in Tioga County to honor and thank those who give so much to care for our nation's warriors and encourages Tioga County citizens to recognize and thank those silent, hidden heroes.....our military and veteran caregivers!

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: People who are elderly or have disabilities have contributed to the general welfare of Tioga County by helping to preserve customs, convictions, and traditions of many people from diverse backgrounds; and

WHEREAS: These residents are vital and integral members of our society and their wisdom and experience have enriched our lives; and

WHEREAS: The health and well-being of disabled and elderly people in our county should be one of our highest priorities and of concern to all Americans; and

WHEREAS: People who are elderly or have disabilities are among the most important resources of our county, and it is fitting that we recognize the need to protect their health, safety, and rights; and

WHEREAS: Abuse of the elderly and people with disabilities in domestic and institutional settings is a wide-spread problem, affecting hundreds of thousands of people across the country; and

WHEREAS: Elder abuse is underreported because the elderly who are being abused find it very difficult to tell anyone and are usually ashamed and sometimes afraid; and

WHEREAS: Elder abuse happens to men and women of all income levels, all cultural and ethnic groups, whether they are in good health or incapacitated in some way, in poor neighborhoods and in suburbia; and

WHEREAS: Many of the cases investigated by Adult Protective Services in New York involve self-neglect or financial exploitation and it is our duty as citizens to reach out to people in need; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of May 2022 to be

Elder Abuse Prevention Month

in Tioga County and urge all citizens to work together to help reduce abuse and neglect of people who are elderly or have disabilities.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

FOSTER CARE RECOGNITION MONTH PROCLAMATION

WHEREAS: The Tioga County foster family serves as a source of safety, love, self-esteem, and support for children in Tioga County; and

WHEREAS: There are 45 children in foster care in Tioga County, 36 of these children are in foster homes, with 15 being in relative foster home placements; and

WHEREAS: We have 21 certified foster homes in Tioga County with 12 of them being approved relative homes; and

WHEREAS: Numerous public and private agencies work to increase the public's awareness of the needs of children in foster care, and the enduring and valuable contribution of foster parents; and

WHEREAS: It is appropriate to recognize all those who volunteer their talents and energies on behalf of children in foster care, the foster parents who serve these children and the professional staff dedicated to ensuring these children have a stable and safe foster family environment; now therefore

THE TIOGA COUNTY LEGISLATURE hereby proclaims May 2022, as

FOSTER CARE RECOGNITION MONTH

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to recognize foster parents in Tioga County.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

Mental Health Awareness Month & Children's Mental Health Awareness Week

WHEREAS: The citizens of Tioga County value the overall health and well-being of all the residents of Tioga County they are proud to support the observance of Mental Health Awareness Month and Children's Mental Health Week; and

WHEREAS: Mental Health is essential to everyone's overall health and well-being; and

WHEREAS: Mental illness is the leading illness-related cause of disability, a major cause of death through suicide, a factor in school failure, a contributor of poor overall health, incarceration, and homelessness; and

WHEREAS: Mental illness in adults and serious emotional and mental health disorders in children and youth are real and treatable; and

WHEREAS: There is evidence that early intervention, family-centered care for children, and person centered treatment for adults can result in reduction and management of symptoms such that individuals with mental illness can live full, productive and meaningful lives in their communities; and

WHEREAS: Children and youth with mental health challenges, along with their families, deserve access to services and supports that are family driven, youth guided and culturally appropriate; and

WHEREAS: There is an expectation of hope, healing and recovery for the citizens of Tioga County who experience symptoms of mental illness; and

WHEREAS: Tioga County has made a commitment to a community-based system of care that promotes values of acceptance, dignity and social inclusion for individuals of all ages; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby ask all residents of our County to join in declaring May 2022 as *Mental Health Awareness Month* and May 1st – 5th, 2022 as *Children's Mental Health Awareness Week* in Tioga County.

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -22

APPOINT DIRECTOR AT LARGE
SOIL & WATER CONSERVATION DISTRICT

WHEREAS: A Director at Large vacancy exists on the Tioga County Soil & Water Conservation District Board due to the passing of Ronald E. Dougherty on November 23, 2021; and

WHEREAS: The Tioga County Soil & Water Conservation District has found a candidate who is willing and able to fill this vacancy for the unexpired term of January 1, 2021 through December 31, 2023; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoints Eileen Selnekovic as the Director at Large to the Tioga County Soil & Water Conservation District Board to fill the remainder of Mr. Dougherty's unexpired term of January 1, 2021 – December 31, 2023, effective May 11, 2022.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -22 RESOLUTION REAPPOINTING
MEMBER TO COMMUNITY
SERVICES BOARD

WHEREAS: Shawn Nalepa's appointment to the Community Services Board will expire on May 31st, 2022; and

WHEREAS: The Community Services Board has recommended Shawn Nalepa's reappointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That Shawn Nalepa be reappointed to the Community Services Board, for term starting June 1st, 2022 and ending May 31st, 2026.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -22 RESOLUTION REAPPOINTING
MEMBER TO COMMUNITY
SERVICES BOARD

WHEREAS: John Bezirgianian's appointment to the Community Services Board expires on May 31st, 2022; and

WHEREAS: The Community Services Board has recommended John Bezirgianian's reappointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That John Bezirgianian be reappointed to the Community Services Board, for term starting June 1st, 2022 and ending May 31st, 2026.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO: -22 MORTGAGE TAX DISTRIBUTION

RESOLVED: That the mortgage tax report for the period October 1, 2021 to March 31, 2022 be and it hereby is accepted; and be it further

RESOLVED: That the County Treasurer be authorized and directed to pay to the Supervisors of the several Towns and the Treasurers of the several Villages the amounts apportioned to them as follows:

Barton (Town)	\$ 32,036.18
Berkshire (Town)	8,261.14
Candor (Town)	23,609.77
Candor (Village)	6,394.82
Newark Valley (Town)	22,829.22
Newark Valley (Village)	5,888.45
Nichols (Town)	10,680.63
Nichols (Village)	2,119.07
Owego (Town)	150,596.65
Owego (Village)	18,107.88
Richford (Town)	8,730.79
Spencer (Town)	18,082.95
Spencer (Village)	4,111.77
Tioga (Town)	31,593.94
Waverly (Village)	<u>27,330.60</u>
	\$370,373.86

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22 APPROVE ALTERNATIVES TO
INCARCERATION 2022-2023
SERVICE PLAN

WHEREAS: The Alternatives to Incarceration Service Plan for 2022-2023 was presented to the Alternatives to Incarceration Board meeting on April 21, 2022; and

WHEREAS: The Alternatives to Incarceration Programs in Tioga County for Pre-Trial Release and Community Service have a long standing tradition of being an effective tool to reduce the amount of inmates in the Tioga County Jail; the ATI Board approves the plan, the Tioga County Legislature will also support it; therefore be it

RESOLVED: That the Tioga County Legislature approves the Alternatives to Incarceration Service Plan for the time period of 7/1/2022 to 6/30/2023 and submit same to the NYS Division of Criminal Justice Services and Office of Probation and Correctional Alternatives to continue state-grant funding for Pre-Trial Release, Community Service, and Specialized Treatment.

REFERRED TO: PERSONNEL COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -22 TRANSFER FUNDS/
FUND SELF-INSURANCE PLAN RESERVE

WHEREAS: Tioga County Local Law No. 2 of 2015 established a Contributed Reserve cap of \$6,000,000 for the Tioga County Self Insurance Plan; and

WHEREAS: Tioga County Local Law No. 2 of 2015 allows for the transfer of surplus funds from the fund balance to the reserve; and

WHEREAS: The 2021 Tioga County Self Insurance operating budget had surplus funds of \$134,879.94 in the fund balance; and

WHEREAS: The December 31, 2021 Tioga County Self Insurance Plan Fund Balance is \$1,161,297.55; and

WHEREAS: The December 31, 2021 Tioga County Self Insurance Contributed Reserve Fund is \$4,216,378.26; therefore be it

RESOLVED: That the Tioga County Treasurer is authorized to transfer funds as follows:

From: Self-Insurance Fund Balance S 390900	\$134,879.94
To: Self-Insurance Contributed Reserve Fund S 375300	\$134,879.94

REFERRED TO: FINANCE/LEGAL COMMITTEE
PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22 APPORTIONING FORFEITURE OF CRIME
PROCEEDS FOR DRUG ENFORCEMENT ACTIVITIES

WHEREAS: Resolution 239-20 established a system for the disposal of property, the order of priority of disbursements and the restrictions on the use of both pre-conviction and post-conviction forfeitures of crime proceeds; and

WHEREAS: Tioga County has received \$1,300.00 from a drug forfeiture case; and

WHEREAS: It is agreed the funds shall be divided between the agencies involved in the investigation in accordance with Section 1349 of the Civil Practice Laws and Rules; and

WHEREAS: Distribution details are as follows:

Tioga County District Attorney's Office (15%)	\$195.00
Tioga County Sheriff's Department (5%)	\$ 65.00
NYS Office of Alcoholism and Substance Abuse Services (OASAS)	\$416.00
Tioga County Sheriff's Department (75%)	\$468.00
Tioga County District Attorney's Office (25%)	<u>\$156.00</u>
	\$1,300.00

And;

WHEREAS: Appropriation of funds and budget modifications requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

FROM:	A1165-426250	Forfeiture of Crime Proceeds	\$195.00
	A1165-426260	Forfeiture of Crime Proceeds Restricted	\$572.00
	A3110-426250	Forfeiture of Crime Proceeds	\$ 65.00
	A3110-426260	Forfeiture of Crime Proceeds Restricted	\$468.00
TO:	A1165-540335	Asset Forfeiture Expense	\$195.00
	A1165-540336	Asset Forfeiture Expense-Restricted	\$572.00
	A3110-540335	Asset Forfeiture Expense	\$ 65.00
	A3110-540336	Asset Forfeiture Expense-Restricted	\$468.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -22 APPROPRIATION OF FUNDS, TRANSFER OF
FUNDS, AND BUDGET MODIFICATION
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) has been allocated additional pass through federal aid funding as a grant through the Office of Alcohol and Substance Abuse (OASAS) and previously from the Office of Mental Health (OMH) for the purpose of Workforce Enhancement and Development; and

WHEREAS: Eligible expenses to spend these funds include but are not limited to: Recruitment and Retention Incentives, Educational Expenses, Career Development and Training Expenses; and

WHEREAS: Tioga County Mental Hygiene has identified the best use of these funds as retention incentive for the entire departments staff and training for select staff; and

WHEREAS: Personnel has negotiated a Memorandum of Agreement between Tioga County and the CSEA Union to distribute \$1,000 per each Union Member of the Mental Hygiene Department; and

WHEREAS: TCMH has determined the allowable retention incentives for non-union staff: \$5,000 Medical Director, \$1,218 Director of Community Services, \$1,000 for each full-time therapists and full-time support staff, \$1,000 Clinic Program Director, \$832 Deputy Director of Community Services, \$817 to each of the two Part-Time Account Clerks, \$745 Director of Administrative Services, and \$730 Secretary to the Director of Community Services; and

WHEREAS: TCMH will incur no local share increase, yet this will require a Budget Modification, Transfer of Funds and an Appropriation of Funds into the proper account codes; and

WHEREAS: Budget Modifications, Transfer of Funds and Appropriation of Funds require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A4210-444310-WEG1 FA-COVID R	\$13,796.00
To: A4210-510050-WEG1 Salary Other	\$12,543.00

To:	A4210-583088-WEG1 Social Sec Fringe	\$ 960.00
To:	A4210-540733-WEG1 Training Other	\$ 293.00

And be it further

RESOLVED: That funding be transferred as follows:

From:	A4310-540733-WEG1 Training Other	\$24,346.00
To:	A4310-510050-WEG1 Salary Other	\$22,616.00
To:	A4310-583088-WEG1 Social Sec Fringe	\$ 1,730.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 22 AMEND 2022 BUDGET
SOCIAL SERVICES

WHEREAS: Tioga County Department of Social Services plans to advertise the availability of Day Care Assistance to the eligible working families of Tioga County; and

WHEREAS: The Office of Children and Family Services has approved the direct charge of these expenses with 100% reimbursement; and

WHEREAS: Funds need to be transferred from the Daycare program budget line to the appropriate administrative budget lines; therefore be it

RESOLVED: That funding be transferred as follows:

From: A6055.540487 Day Care Program Expense	\$ 11,125
To: A6010.540485 Printing/Paper	\$ 1,425
To: A6010.540010 Advertising	\$ 9,700

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -22 AMEND 2022 BUDGET &
APPROPRIATE FUNDS
PUBLIC HEALTH

WHEREAS: Tioga County Public Health has received funding from the NYS Association of County Health Officials; and

WHEREAS: Funding is specific to Tioga County Public Health; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows;

From: A4053 416890	Public Health: Other Income	\$ 1,785
To: A4053 540640	Public Health: Supplies	\$ 1,785

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -22 RE-ESTABLISH PRIOR YEAR 2021
CAPITAL EQUIPMENT FUNDS AND
AMEND 2022 BUDGET
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) has a vehicle fleet replacement plan as part of the Public Works Five Year Capital Plan; and

WHEREAS: TCPH was not able to order or purchase their planned and budgeted vehicle in 2021 as a result of industry shortages due to complications with Covid-19; and

WHEREAS: TCPH had a \$20,000 remaining in 2021 budget for the purchase of cars; and

WHEREAS: TCPH has opportunity to order an extra car in 2022 that will allow it to “catch up” with the replacement plan in 2022, which the Commissioner of Public Works supports; and

WHEREAS: TCPH receives at least 36% reimbursement for purchase of this vehicle, reducing local cost; and

WHEREAS: TCPH would like to re-establish 2021 Capital Equipment funds in the amount of \$17,712 and increase the 2022 budget accordingly; and

WHEREAS: Amending of Budget, Transfer and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That Capital Equipment Car/Truck account H4011 520060 be re-established with 2021 funds in the amount of \$17,712 and the 2022 budget be increased accordingly:

To: H4011 520060 Public Health Capital: Car/Truck \$ 17,712

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -22 AMEND 2022 BUDGET AND TRANSFER FUNDS
PUBLIC WORKS

WHEREAS: The space that was previously occupied by CCE in the County Office Building is currently being remodeled by Building and Grounds staff. There is a need to upgrade the existing HVAC system in that space, along with some HVAC work in the DMV office; and

WHEREAS: The Commissioner has received bids for the new installation of the HVAC system and there are insufficient funds for this project in the current budget; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From:		
H390900	Fund Balance-Unrestricted	\$250,000
To:		
H1620.520911	Renovations 56 Main Street	\$250,000

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -22

REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO PURSUE A GRANT KNOWN AS SSG FOX SUICIDE PREVENTION GRANT

WHEREAS: The Veterans Administration (VA) is offering SSG Parker Gordon Fox Suicide Prevention Grants for up to \$750,000 per year and renewable for up to two additional years to assist communities in implementing a public health approach that blends community-based prevention with evidence-based clinical strategies through combined community efforts; and

WHEREAS: This community-based grant program is part of the Commander John Scott Hannon Veterans Mental Health Care Improvement Act of 2019, signed into law on October 17, 2020. These grants will enable the VA to provide resources to rural community local governments to be used toward community-based suicide prevention efforts to meet the needs of veterans and their families through outreach, suicide prevention services and connection to the VA and community resources; and

WHEREAS: The grant funding will be used to aid us in expanding and strengthening clinical services for emergency mental health treatment, assisting with emergent needs related to health care services, daily living services, personal financial planning and counseling, transportation services, legal services, outreach to those at risk; as well as using non-traditional and innovative approaches, treatment practices and other services that improve the mental health status of veterans and their families; therefore be it

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to pursue this VA grant application to establish, expand, strengthen, and maintain suicide prevention and intervention services as previously described.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22 AUTHORIZE THE SUBMISSION OF STATEWIDE
INTEROPERABLE COMMUNICATIONS FORMULA
GRANT APPLICATION (SICG 22)
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Homeland Security and Emergency Services has issued a Statewide Interoperable Communications Formula Grant 2022. The grant will be used for upgrading the radio communications in the county and there is no local share associated with said grant; and

WHEREAS: County Policy #47 requires that permission be obtained prior to submitting said application; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the Statewide Interoperable Communications Formula Grant application 2022.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -22 AMEND RESOLUTION #291-19
AUTHORIZE AMENDED AGREEMENT WITH
MOTOROLA SOLUTIONS CHANGE ORDER #3
EMERGENCY MANAGEMENT

WHEREAS: Resolution #291-19 authorized the Director of Emergency Services to enter into an agreement with Motorola Solutions for a P25 Phase 1 Digital Simulcast Trunked Radio System at an amount not to exceed \$9,620,000; and

WHEREAS: Resolution #23-22 authorized the Director of Emergency Services to enter in an agreement with Motorola for an additional \$3,100,000 to convert to a P25 Phase 2 Digital Simulcast Trunked Radio System; and

WHEREAS: With the progression of the project it is necessary to include the following: Add Owego Police to the CAD; Add Digital Evidence Module for Owego; Add Pictometry for Mapping; add Rapid Notification Module; and add Data Transfer Costs; and

WHEREAS: The additional cost would not exceed \$133,020.84; therefore be it

RESOLVED: That the County Legislature hereby authorizes an agreement with Motorola Solutions, 500 West Monroe Street, 44th Floor, Chicago, IL 60661 for a P25 Phase 2 Digital Simulcast Trunked Radio System for the Office of Emergency Services for a period of December 20, 2019 through December 20, 2024; and be it further

RESOLVED: That the County will utilize available grant funding as the initial payment under the terms and conditions of the contract and will continue to seek and use grant funding for the project at which time the County may bond or lease for the balance of the project cost. In the event that the County does not receive the anticipated grant funding for this project and after the County's best efforts to seek alternative funding the remaining funds are not locally appropriated, the contract may be terminated after paying for any equipment delivered and services performed to date; and be it further

RESOLVED: That the Chairwoman of the Legislature is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

REFERRED TO: ITCS COMMITTEE
PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22 AUTHORIZE MIGRATION TO HOSTED PLATFORM
FOR AUTOMON PROBATION SOFTWARE

WHEREAS: AutoMon provides case and data management solutions to City, County, and State Probation, Pretrial, Specialty Court and Corrections agencies throughout North America; and

WHEREAS: Tioga County currently hosts its Probation Case Management software, AutoMon, on internal Information Technology infrastructure; and
WHEREAS: That internal Information Technology infrastructure has reached end of life, requiring extensive upgrades and maintenance; therefore be it

RESOLVED: That the Chair of the Legislature is authorized, on behalf of Tioga County, New York, to enter into a Master Subscription Agreement with AutoMon, LLC to host its probation system and migrate data to AutoMon's Information Technology infrastructure; and be it further

RESOLVED: That a prorated fee of \$3,910.00 shall be paid to AutoMon, LLC for hosting services beginning June 1, 2022 through December 31, 2022.

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE

RESOLUTION NO. -22 AUTHORIZE CONTRACT WITH CORNELL
COOPERATIVE EXTENSION FOR KITCHEN SPACE

WHEREAS: Cornell Cooperative Extension has been providing various services in and to Tioga County including efforts showcasing local farm products and receives support from the County as an outside agency; and

WHEREAS: Cornell Cooperative Extension is in need of kitchen space to prepare food for their local events and farmers markets; and

WHEREAS: Tioga County has provided space to Cornell Cooperative Extension in the past for kitchen activities in the former Cornell Cooperative Extension kitchen area at 56 Main Street; and

WHEREAS: Cornell Cooperative Extension has asked Tioga County to allow it to use their former kitchen area on an ongoing basis; therefore be it

RESOLVED: That the Tioga County Legislature does hereby grant permission to Cornell Cooperative Extension to utilize the kitchen area in the basement of 56 Main Street for a period of one year which may thereafter be extended for two additional one year terms; and be it further

RESOLVED: That the Chair of the Tioga County Legislature be authorized to sign a use of space agreement with Cornell Cooperative Extension for the purpose of facilitating this use as approved to form by the County Attorney.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

AUTHORIZATION TO RENEW CONTRACT
WITH TK ELEVATOR

WHEREAS: Tioga County uses the services of TK Elevator to maintain and service the elevators for all Tioga County owned elevators. This agreement includes parts and labor for annual planned maintenance; therefore be it

RESOLVED: That the Chair of the Tioga County Legislature is authorized to execute a contract with TK Elevator, upon approval by the County Attorney, renewable every year, with the initial first year cost to be **\$16,140**, with successive year costs to be adjusted annually based on changes in the cost of service.

REFERRED TO: PUBLIC WORKS COMMITTEE
RESOLUTION NO. -22 AWARD BRIDGE PREVENTATIVE
MAINTENANCE PHASE VIII, PIN 9754.57
CONSTRUCTION CONTRACT

WHEREAS: Tioga County was awarded funding for this project through NYSDOT;
and

WHEREAS: Funding is available for this portion of the project; and

WHEREAS: The Commissioner of Public Works received sealed bids on April 25,
2022 and the bid results were as follows:

R. DeVincentis Construction, Inc.	\$285,000.00
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And;

WHEREAS: Tioga County DPW has completed the review of the bids and finds
the low bidder R. DeVincentis Construction Inc., Binghamton NY, meets all of
the qualifications of the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorize awarding the bid to
R. DeVincentis Construction Inc., Binghamton NY, not to exceed \$285,000.00 to
be paid out of the following account: D51 10.540050 – Bridge Projects.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22 AWARD HVAC CONTRACT FOR
COUNTY OFFICE BUILDING

WHEREAS: Tioga County Public Works solicited bids for the HVAC work at the County Office Building; and

WHEREAS: The Commissioner of Public Works received three sealed bids on April 28, 2022 and the bids came in to as follows:

Postler & Jaeckle Corporation, Endicott NY	\$246,900.00
J&K Plumbing and Heating, Binghamton NY	\$255,000.00
AFT Mechanical, Elmira NY	\$335,000.00

And;

WHEREAS: Tioga County DPW completed the review of the bid and finds the low bidder Postler & Jaeckle Corporation, Endicott, NY meets all of the qualifications of the specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorize awarding the contract to Postler & Jaeckle Corporation, Endicott, NY not to exceed \$246,900.00 to be paid out of the following account: H1 620.520911 – Renovations 56 Main Street.

REFERRED TO: PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -22 AUTHORIZE OUT OF TITLE PAY
PUBLIC WORKS DEPARTMENT

WHEREAS: In accordance with the CSEA collective bargaining agreement Article 4, Section E, Legislative approval is required to authorize out of title pay; and

WHEREAS: Due to an unexpected extended leave of absence, the work of the Mechanic Working Supervisor (CSEA SG 1) position would not be done by the incumbent from March 9, 2022 through June 18, 2022; and

WHEREAS: Due to the needs of the department, the Commissioner of Public Works assigned Mechanic Working Supervisor duties to Dereck Grier, Automotive Mechanic II (CSEA SG 4), as of March 10, 2022; and

WHEREAS: The Commissioner of Public Works will have an ongoing need to continue having Grier perform out-of-title work beyond 20 calendar days and through June 18, 2022; therefore be it

RESOLVED: That the Legislature authorizes out-of-title pay for Derek Grier, which is reflective of a retroactive hourly rate increase of \$4.93/hour effective March 10, 2022; and be it further

RESOLVED: That said out-of-title pay shall continue through June 18, 2022.

REFERRED TO: PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -22 AUTHORIZE WAGE REALLOCATIONS WITHIN
CSEA SALARY SCHEDULE
PUBLIC WORKS

WHEREAS: Legislative approval is required for a title's wage reallocation; and

WHEREAS: Effective February 7, 2022, the Federal Department of Transportation imposed much stricter and costly requirements for obtaining a Commercial Driver's License (CDL); and

WHEREAS: These new requirements will not only impact recruiting of new CDL drivers but also place greater importance on retaining existing staff in positions requiring CDLs; and

WHEREAS: In reviewing the current wage structure for Public Works titles, the Commissioner of Public Works noted a disparity between the Highway titles which require CDLs and the titles which do not require CDLs, further justifying an increase in wages for titles requiring CDLs; and

WHEREAS: Upon review by the Personnel Officer, two Highway positions need reclassifying to distinguish them from other positions that currently have the same title but do not require a CDL license; and

WHEREAS: The Legislature is aware of the shortage of CDL drivers in Tioga County and elsewhere, and is supportive of reallocating those titles which require CDLs; therefore be it

RESOLVED: That one position of Mechanic Working Supervisor in the Highway division of Public Works be reclassified to Heavy Mechanic Working Supervisor and one position of Working Supervisor in the Highway division of Public Works be reclassified to Highway Working Supervisor effective June 4, 2022 with both new titles requiring possession of a CDL license; and be it further

RESOLVED: That effective June 4, 2022 the following titles shall be reallocated as indicated below:

Title:	Current Wage:	New Wage:
Heavy Mechanic Working Supervisor	\$23.89/hr	\$25.89/hr
Highway Working Supervisor	\$23.89	\$25.89
HEO Site Leader	\$21.80	\$23.89
HEO III	\$19.70	\$21.80

HEO II	\$18.96	\$21.03
HEO I	\$18.20	\$19.70
MEO III	\$17.45	\$18.96
MEO II	\$16.69	\$18.20

and be it further

RESOLVED: That the employees holding the above listed titles shall receive corresponding increases to their 2022 wages effective June 4, 2022.

REFERRED TO: LEGAL/FINANCE COMMITTEE
PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -22 AUTHORIZE TEMPORARY STIPEND
(TREASURER'S OFFICE)

WHEREAS: The Chief Information Officer is designated in County Policy as the responsible person for overseeing the administrative details of Tioga County's purchasing program; and

WHEREAS: This designation continues to be appropriate for all Information Technology equipment purchases and leases in obtaining the necessary quotes, entering into contracts, disseminating Requests for Proposals (RFP), Requests for Qualifications (RFQ), bid specifications and, in conjunction with the Legislature, approving online purchasing agreements in accordance with the Purchasing and Payment Policy; and

WHEREAS: The Chief Accountant in the Treasurer's Office has a role in reviewing, in MUNIS, purchases made by all departments and is willing to take on additional duties to ensure proper procurement procedures and protocols are followed including, but not limited to: auditing of purchase orders over established threshold for requiring quotes, assisting Departments with acquiring quotes and bids, assisting Departments with State contract purchasing, updating procurement policy and financial guidelines, in accordance with Legislative approval, providing Departments with procurement training, and continuous research of available purchasing opportunities; and

WHEREAS: The County Treasurer is agreeable with Ms. Jerzak taking on this additional responsibility; and

WHEREAS: The Legislature is agreeable with a temporary trial basis arrangement until December 31, 2022; therefore be it

RESOLVED: That effective May 11, 2022, Stephanie Jerzak will assume the additional purchasing/procurement duties on a temporary trial basis through December 31, 2022; and be it further

RESOLVED: That in recognition of the additional responsibility, Ms. Jerzak will be granted an additional \$3,000 stipend annually to be prorated for the remainder of 2022; and be it further

RESOLVED: That should it be determined for any reason the designation is not working as expected, the designation, responsibilities and stipend shall terminate.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. --22 APPOINTMENT OF BOARD OF ELECTIONS
DRIVERS PT

WHEREAS: Legislative approval is required for any appointment to any position not covered by a collective bargaining agreement or part of the management/ confidential listing; and

WHEREAS: Two positions for Driver PT for voting machine transportation, one Republican and one Democrat, were approved by the County Legislature to be added to the Board of Elections authorized part-time employee head count, effective January 1, 2022; and

WHEREAS: The Driver positions have been vacant since January 1, 2022; and

WHEREAS: The Election Commissioners have selected candidates to fill said vacancies; therefore be it

RESOLVED: That Charles W. Truman, Jr. and Kenneth I. Smith shall be appointed as Drivers PT, effective May 11, 2022, at the rate of \$15.00/hr.

REFERRED TO:

LEGISLATIVE WORKSESSION
PERSONNEL COMMITTEE

RESOLUTION NO. -22

STANDARD WORK DAY AND
REPORTING RESOLUTION

WHEREAS: The New York State Retirement System created new reporting regulations in 2009 that require establishment of terms and work hours for elected and appointed officials and a resolution stating such at the onset of each term; therefore be it

RESOLVED: That the County of Tioga hereby establishes the following as standard work days for elected and appointed officials, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the following officials to the Clerk of this body;

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Days/Month (based on Record of Activities)	Pay Frequency	Not Submitted
Elected Officials						
District Attorney	Kirk Martin	7	1/1/22-12/31/25	31.62	Biweekly	
Legislator	Martha Sauerbrey	6	1/1/22-12/31/25	25.20	Biweekly	
Legislator	S Tracy Monell	6	1/1/22-12/31/25	6.42	Monthly	
Treasurer	James McFadden	7	1/1/22-12/31/25	22.10	Biweekly	
Appointed Officials						
Budget Officer (PT)	Jackson Bailey	6	1/1/22-12/31/25	12.10	Biweekly	
1 st Assistant Public Defender	Todd Miller	7	1/1/22-12/31/25	18.92	Biweekly	
Assistant Public Defender	Rhonda Pasto	7	1/1/22-12/31/25	11	Biweekly	

I, Cathy Haskell, Secretary/Clerk of the governing board of the County of Tioga, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 10th day of May, 2022 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Tioga County Legislature on this 10th day of May, 2022.

Tioga County Legislative Clerk

Affidavit of Posting: I, Cathy Haskell, being duly sworn, depose and say that the posting of the resolution began on May 10, 2022 and continued for at least 30 days. That the resolution was available to the public on the

- Employer's website at www.tiogacountyny.gov
- Official sign board at Tioga County Legislative Office.
- Main Entrance Clerk's Office at _____