



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

September 5th, 2023, at 9:30 am

ATTENDANCE:

- Legislators: Jake Brown, Tracy Monell, Ron Ciotoli, Dennis Mullen and Martha Sauerbrey
- Staff: Jeremy Loveland, CIO and Brandon Clark Deputy Director
- Guests: Cathy Haskell, Peter DeWind

- APPROVAL OF MINUTES: Approval of July 7th, 2023 and August 8th 2023, Information Technology Committee Minutes: Legislator Tracy Monell made the motion, seconded by Legislator Ron Ciotoli to approve the July 7th, 2023 and August 8th 2023, Information Technology Committee Minutes as written. Motion carried.

- FINANCIAL
 - Review of budget status and financial news

- OLD BUSINESS
 - Offsite / Offline Backup Project Update
 - We are waiting for the offsite NAS appliance to arrive. The primary backup NAS has arrived and is in the process of being configured
 - Health and Human Services and Court Annex Security Project Update
 - All Door Controllers have been installed, connected, and configured. The contracted installers are beginning the installation of card readers and cutting doors onto the new system beginning September 6th through September 8th

- NEW BUSINESS
 - Information Security Office Report
 - District Attorney Evidence Management System

- The District Attorney contacted the ITCS Department for assistance with an evidence management system. The ITCS Department has made a recommendation and presented it to the District Attorney. We will work with them to configure and implement processes and procedures for securely sharing evidence with required stakeholders.
 - Empire Access Data Center Lease Negotiation
 - Negotiations continue between Tioga County ITCS and Empire Access for leased space in the 56 Main Street Data Center
 - FiberSpark Inc. Data Center Lease Negotiation
 - Negotiations continue between Tioga County ITCS and FiberSpark Inc. for leased space in the 56 Main Street Data Center
 - 2023 Fourth Quarter Priorities
 - Complete the plan for implementing a Managed Print Services (MPS) Agreement for 2024
 - Begin planning for the upgrade of core switches throughout the Tioga County data network in 2024
 - Complete the plan for implementing an upgraded electronic faxing system for 2024
 - Complete the implementation of the backup solutions for the County
 - Complete the required MUNIS version update which will allow for end of year processes this fiscal year
- PERSONNEL
 - Nothing to Report
- RESOLUTIONS/PROCLAMATIONS
 - 1119 – AUTHORIZE AND FUND SaaS AGREEMENT WITH TYLER TECHNOLOGIES, INC. WITH APPROPRIATION FROM CAPITAL SOFTWARE RESERVE ACCOUNT

- EXECUTIVE SESSION
 - Legislator Monell motioned to move into Executive Session, seconded by Legislator Ciotoli to discuss public safety matters at 9:49 a.m.
 - Legislator Monell motioned to adjourn Executive session at 10:09 a.m., seconded by Legislator Mullen.
- ADJOURNMENT
 - Legislator Mullen motioned to adjourn at 10:10 a.m., seconded by Legislator Ciotoli.