

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL & SAFETY COMMITTEE

October 14, 2025

10:30 A.M.

- APPROVAL OF MINUTES: September 16, 2025
- FINANCIAL
 - Safety
 - Law
- OLD BUSINESS
 - Litigation and Claims
- NEW BUSINESS
 - Flood Insurance
 - Space Heater Policy
- PERSONNEL
 - 3rd Assistant County Attorney vacancy
 - Assistant Public Defender vacancy
 - Case Manager (Public Defender's Office)
- RESOLUTIONS
 - AUTHORIZE APPOINTMENT OF CASE MANAGER (PART TIME) PUBLIC DEFENDER'S OFFICE
 - REQUEST FOR TRANSFER OF FUNDS DISTRICT ATTORNEY
- PROCLAMATIONS
 - N/A
- EXECUTIVE SESSION
- ADJOURNMENT

DRAFT

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FINANCE, LEGAL AND SAFETY COMMITTEE

September 16, 2025

10:30 A.M.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Monell, Standinger, Roberts, Flesher, Brown, Bunce, Aronstam.

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke

Guest(s): Celia Clarke

APPROVAL OF THE MINUTES: Legislator Monell asked for a motion to approve August 12, 2025, minutes. Legislator Ciotoli made the motion seconded by Legislator Brown and was unanimously carried.

FINANCIAL: Safety and Legal's budgets are tracking well.

OLD BUSINESS:

- **Litigation and Claims:** Juvenile delinquent rates are continuing to rise at an above average rate resulting in an increased workload of the part-time Assistant County Attorney. Litigation is moving toward settlement for two ongoing matters.

NEW BUSINESS:

- **NARCAN training for DPW:** Public Works employees have requested training due to possible exposure during the course of their work duties. Public Health will facilitate the training, and employees have been given NARCAN kits. Social Services mail staff will also be trained in safe mail handling.
- **ADA Survey/Remediation for 56 Main Street:** Ms. Holbrook is working with Building and Grounds to remediate the deficiencies that the survey found.

PERSONNEL:

- **Safety Officer vacation:** September 22 to October 1, 2025.
- **3rd Assistant County Attorney vacancy** remains open with no interest. The Assistant Public Defender and Case Manager (Public Defender's Office) positions are still vacant at this time.

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RESOLUTIONS: AUTHORIZING AND APPROVING A SETTLEMENT AGREEMENT WITH ALVOGEN, INC., AMNEAL PHARMACEUTICALS, INC., APOTEX INC., HIKMA PHARMACEUTICALS USA INC., INDIVIOR INC., MYLAN PHARMACEUTICALS INC., SUN PHARMACEUTICAL INDUSTRIES, INC., AND ZYDUS PHARMACEUTICALS (USA), INC. CONCERNING CLAIMS RELATED TO THE OPIOID CRISIS and AUTHORIZING AND APPROVING PARTICIPATION IN THE PURDUE DIRECT SETTLEMENT AND DIRECT SETTLEMENT SHARING AGREEMENT CONCERNING CLAIMS RELATED TO THE OPIOID CRISIS were moved into full Legislative session without further questions.

PROCLAMATIONS: None

EXECUTIVE SESSION: Chair Sauerbrey asked for an executive session to discuss litigation matters. Chair Sauerbrey made the motion to enter into executive session, seconded by Legislator Flesher at 11:12 A.M. Legislator Roberts made the motion to exit from executive session and was seconded by Legislator Bunce at 11:33 A.M.

ADJOURNMENT: Legislator Monell adjourned the Finance, Legal and Safety Committee meeting at 11:34 A.M.

Respectfully submitted,

Christine Freyvoegel

Paralegal to the County Attorney



TIOGA COUNTY, NEW YORK

Tioga County 2025 LEGAL BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1420 Law							
A1420 412706 Shared Services-At	-50,079	0	-50,079	-19,510.80	.00	-30,568.20	39.0%*
A1420 510010 Full Time	231,528	-46,489	185,039	142,556.45	.00	42,482.10	77.0%
A1420 510020 Part Time/Temporar	41,641	0	41,641	29,994.27	.00	11,646.73	72.0%
A1420 520200 Office Equipment	450	0	450	.00	.00	450.00	.0%
A1420 540000 Contract Expense	500	0	500	273.70	.00	226.30	54.7%
A1420 540010 Advertising	635	-425	210	210.00	.00	.00	100.0%
A1420 540040 Books	1,500	0	1,500	631.61	.00	868.39	42.1%
A1420 540180 Dues	2,400	0	2,400	1,415.61	.00	984.39	59.0%
A1420 540330 Legal Fees	65,000	2,500	67,500	44,372.34	11,115.00	12,012.66	82.2%
A1420 540331 Legal Fees-Adolesc	1,500	0	1,500	500.00	.00	1,000.00	33.3%
A1420 540390 Mileage Expense	300	925	1,225	911.60	244.00	69.40	94.3%
A1420 540420 Office Supplies	825	0	825	186.14	.00	638.86	22.6%
A1420 540480 Postage	150	0	150	88.19	.00	61.81	58.8%
A1420 540485 Printing/Paper	400	0	400	345.80	.00	54.20	86.5%
A1420 540731 Training/State Req	1,000	0	1,000	530.00	300.00	170.00	83.0%
A1420 581088 State Retirement F	27,207	-5,997	21,210	13,707.30	.00	7,502.95	64.6%
A1420 583088 Social Security Fr	20,191	-3,589	16,602	12,969.19	.00	3,632.91	78.1%
A1420 584088 Workers Compensati	4,780	-971	3,809	2,954.82	.00	854.03	77.6%
A1420 585588 Disability Insuran	204	-57	147	102.12	.00	44.98	69.4%
A1420 586088 Health Insurance F	94,872	-9,493	85,379	69,994.80	.00	15,384.20	82.0%
A1420 588988 Eap Fringe	64	-13	51	38.94	.00	12.01	76.4%
TOTAL Law	445,068	-63,609	381,459	302,272.08	11,659.00	67,527.72	82.3%
TOTAL General Fund	445,068	-63,609	381,459	302,272.08	11,659.00	67,527.72	82.3%
TOTAL REVENUES	-50,079	0	-50,079	-19,510.80	.00	-30,568.20	
TOTAL EXPENSES	495,147	-63,609	431,538	321,782.88	11,659.00	98,095.92	
GRAND TOTAL	445,068	-63,609	381,459	302,272.08	11,659.00	67,527.72	82.3%

** END OF REPORT - Generated by Freyvogel, Christine **



TIOGA COUNTY, NEW YORK

Tioga County 2025 SAFETY BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CI Liability Insurance Fund							
CI8042 504 Coordinator/Safety							
CI8042 424010 Interest And Earn	0	0	0	-8,328.21	.00	8,328.21	100.0%
CI8042 510010 Fulltime	60,568	0	60,568	43,627.28	.00	16,940.72	72.0%
CI8042 540070 Car Maintenance	1,000	0	1,000	.00	.00	1,000.00	.0%
CI8042 540140 Contracting Servi	4,500	0	4,500	2,459.00	441.00	1,600.00	64.4%
CI8042 540140 M7674 Contracting	160,000	1,000	161,000	108,833.71	51,166.29	1,000.00	99.4%
CI8042 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
CI8042 540340 Literature	50	0	50	.00	.00	50.00	.0%
CI8042 540410 Nursing Supplies	2,000	0	2,000	334.34	.00	1,665.66	16.7%
CI8042 540420 Office Supplies	400	0	400	213.69	.00	186.31	53.4%
CI8042 540480 Postage	75	0	75	.00	.00	75.00	.0%
CI8042 540640 Supplies (Not Off	600	0	600	394.63	.00	205.37	65.8%
CI8042 540733 Training/All Othe	2,500	0	2,500	852.24	.00	1,647.76	34.1%
CI8042 581088 State Retirement	7,113	0	7,113	7,255.80	.00	-142.80	102.0%*
CI8042 583088 Social Security F	4,477	0	4,477	3,276.40	.00	1,200.60	73.2%
CI8042 584088 Workers Compensat	1,195	0	1,195	895.40	.00	299.60	74.9%
CI8042 585588 Disability Insura	68	0	68	44.40	.00	23.60	65.3%
CI8042 586088 Health Insurance	28,133	0	28,133	22,757.40	.00	5,375.60	80.9%
CI8042 588988 Eap Fringe	16	0	16	11.80	.00	4.20	73.8%
TOTAL 504 Coordinator/Safety	272,895	1,000	273,895	182,627.88	51,607.29	39,659.83	85.5%
TOTAL Liability Insurance Fund	272,895	1,000	273,895	182,627.88	51,607.29	39,659.83	85.5%
TOTAL REVENUES	0	0	0	-8,328.21	.00	8,328.21	
TOTAL EXPENSES	272,895	1,000	273,895	190,956.09	51,607.29	31,331.62	
GRAND TOTAL	272,895	1,000	273,895	182,627.88	51,607.29	39,659.83	85.5%

** END OF REPORT - Generated by Freyvogel, Christine **

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE APPOINTMENT OF
CASE MANAGER (PART TIME)
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The Legislature has previously approved the creation of this new position to assist the Family Court Assistant Public Defender in providing services in FCA Article 10 cases; and

WHEREAS: The County has been awarded a Grant from NYS Office of Indigent Legal Services to fund the position for a three-year period; and

WHEREAS: The Public Defender has conducted a recruitment search and has identified a suitable desirable candidate for the position; and

WHEREAS: Michael A. Franz has ample training and over fifteen years of directly relevant experience to be successful in the position and can provide benefits to the clients of the office; therefore be it

RESOLVED: That the Public Defender is hereby authorized to provisionally appoint Michael A. Franz to the title of Case Manager (Part Time), pending successful completion of civil service examination requirements at an annual Management/Confidential salary of \$29,500, effective October 20, 2025; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits policy, Mr. Franz shall be eligible for any authorized 2026 Management/Confidential salary increase effective April 20, 2026, following a successful six-month evaluation; and be it further

RESOLVED: That this resolution will be null and void in the event that the Grant is withdrawn or is not renewed after the three-year period.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 REQUEST FOR TRANSFER OF FUNDS
DISTRICT ATTORNEY

WHEREAS: The District Attorney's Office has a need to replace 3 chairs in our conference room and a desk chair for the new ADA; and

WHEREAS: The District Attorney's budget does not have funds in their equipment account; therefore be it

RESOLVED: That the following sums be transferred from within the District Attorney's budget to cover the costs of the chairs:

From: A1165 540700	Transcripts	\$495.40
To: A1165 520070	Chairs	\$495.40