



Information Technology – Legislative Committee Meeting

11.04.25

- APPROVAL OF MINUTES
 - 10.07.25 IT Legislative Committee Meeting
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - O365 Shared Services Licenses
 - Windows 11 Upgrade
 - 2025 Annual Cybersecurity training.
 - DA Conference Room
 - Public Safety LPR
 - DSS SCU Copier
 - Public Safety LPR
 - (GIS) *Road Maintenance* web application featured at the Tioga County Highway Superintendent Association meeting in October
- NEW BUSINESS
 - State and Local Cyber Security Grant Program
 - Town of Spencer Shared Services
 - Battery Backup Systems
 - New York State Switch Upgrades
 - CoHero Case Management
 - (GIS) Public Safety Critical dataset, road centerline file, review in progress
 - (GIS) *Shared Services: Village of Owego- Sewer Department*
 - (GIS) Redesigning the GIS Services webpage
- PERSONNEL
 - Deputy Director
 - Office Specialist II
 - Network Administrator

- RESOLUTIONS
 - K19 – SLCGP Shared Services Grant (MFA)
 - K20 – ESRI Renewal (2026–2028)
 - K-37 – Budget Transfer: Tyler Technology
- PROCLAMATIONS
 - GEOGRAPHIC INFORMATION SYSTEMS (GIS) DAY



Information Technology – Legislative Committee Meeting

10.07.25

Attendance Legislators: Martha Sauerbrey, Ray Bunce, Ron Ciotoli, Tracy Monell, William Standinger, Andrew Aronstam

Staff: Jackson Bailey (County Administrator), Brandon Clark (Deputy Director of ITCS), Bryan Goodrich

Guest: Cathy Haskell

- APPROVAL OF MINUTES
 - 09.02.25 IT Legislative Committee Meeting
 - Approval of 09.02.25, Information Technology Committee Minutes: Legislator Ray Bunce made the motion, seconded by Legislator Ron Ciotoli to approve the 09.02.25, Information Technology Committee Minutes as written. Motion carried.
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - Vesta Site B
 - Tioga County ITCS has completed the Fiber Connection and testing for Carmicheal to Public Safety. Vesta can now start working on the site be connection to have a redundant phone system for public safety implemented.
 - Shared Services O365 Update
 - Tioga County ITCS has sent out communication to all Shared Services requesting the selection of their required Office 365 (O365) licenses in preparation for the upcoming migration. All Shared Services are expected to review and submit their license requirements by November 1st to ensure a smooth transition.
 - NYSLGITDA 2025 Fall Conference
 - Brandon Clark attended the 2025 NYSLGITDA Conference, where representatives from the New York State Division of Homeland Security and Emergency Services presented various

shared service opportunities relevant to Tioga County. The conference also included a cybersecurity tabletop exercise, offering valuable insights and practical strategies for enhancing the County's cyber preparedness.

- NEW BUSINESS

- 2025 Annual Cybersecurity training.
 - ITCS Department will be pushing the annual Cybersecurity Program this Month to be completed by December 15th.
- (GIS) Road Maintenance web application in development, released to stakeholders for review/comments
 - Web app was created to directly support the Treasuries Office with their Treas-GI 2-Obj 3 goal (marketing of foreclosure sales) from the 2020 Strategic Plan. The web app generated approximately 1,000 hits in the lead up to the auction.
- (GIS) *Tioga County: 2025 Tax Auction* web app
 - Web app was created to directly support the Treasuries Office with their Treas-GI 2-Obj 3 goal (marketing of foreclosure sales) from the 2020 Strategic Plan. The web app generated approximately 1,000 hits in the lead up to the auction.
- (GIS) 2024 vacant land analysis
 - The GIS Division produced a Vacant Land Analysis utilizing spatial data sourced from EagleView and table data from the Real Property V4 system. The analysis resulted in 555 parcels being flagged for evaluation, a list was sent to local assessors for processing. Preliminary results show that the analysis yielded \$1.4 million of additional value to the tax roll.

- PERSONNEL

- Deputy Director
- Office Specialist II
- Network Administrator

- RESOLUTIONS

- Nothing to Report

- PROCLAMATIONS

Review of 2025 Budget and Financial News

A1680 – Year-to-Date Budget Report



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11								
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
A1680 Information Technology								
A1680 412702 Shared Services- I	-210,072	0	-210,072	-189,116.52	.00	-20,955.48	90.0%*	
A1680 412707 Shared Services- E	-90,000	0	-90,000	9,678.41	.00	-99,678.41	-10.8%*	
A1680 422280 Data Processing/Pr	0	0	0	-1,279.11	.00	1,279.11	100.0%	
A1680 424100 Rental of County O	-5,000	0	-5,000	-4,950.00	.00	-50.00	99.0%*	
A1680 510010 Full Time	658,387	0	658,387	459,850.90	.00	198,536.10	69.8%	
A1680 540070 Car Maintenance	500	130	630	628.97	.00	1.03	99.8%	
A1680 540140 Contracting Servic	28,880	21,204	50,084	36,078.77	.00	14,005.23	72.0%	
A1680 540140 M7674 Contracting S	0	53,856	53,856	26,928.00	.00	26,928.00	50.0%	
A1680 540180 Dues	50	0	50	50.00	.00	.00	100.0%	
A1680 540220 Automobile Fuel	800	-130	670	475.90	.00	194.10	71.0%	
A1680 540320 Leased/Service Equ	5,500	0	5,500	1,904.47	.00	3,595.53	34.6%	
A1680 540350 Office Equip Maint	25,000	0	25,000	19,733.08	.00	5,266.92	78.9%	
A1680 540420 Office Supplies	1,500	0	1,500	149.50	.00	1,350.50	10.0%	
A1680 540485 Printing/Paper	1,000	0	1,000	-71.35	.00	1,071.35	-7.1%	
A1680 540620 Software Expense	207,340	11,000	218,340	96,281.68	119,152.00	2,906.81	98.7%	
A1680 540640 Supplies (Not Offi	4,500	0	4,500	2,180.66	.00	2,319.34	48.5%	
A1680 540640 SSG21 Supplies (Not	2,500	0	2,500	.00	.00	2,500.00	.0%	
A1680 540660 Telephone	72,500	-11,000	61,500	35,154.57	23,160.00	3,185.43	94.8%	
A1680 540661 Telephone Maintena	24,500	-21,204	3,296	.00	1,013.64	2,282.36	30.8%	
A1680 540733 Training/All Other	5,000	0	5,000	2,408.00	.00	2,592.00	48.2%	
A1680 581088 State Retirement F	56,110	0	56,110	42,955.37	.00	13,154.63	76.6%	
A1680 583088 Social Security Fr	43,252	0	43,252	35,379.65	.00	7,872.35	81.8%	
A1680 584088 Workers Compensati	9,560	0	9,560	8,058.60	.00	1,501.40	84.3%	
A1680 585588 Disability Insuran	544	0	544	399.60	.00	144.40	73.5%	
A1680 586088 Health Insurance F	125,301	0	125,301	155,213.23	.00	-29,912.23	123.9%*	
A1680 588988 Eap Fringe	128	0	128	106.20	.00	21.80	83.0%	
TOTAL Information Technology	967,780	53,856	1,021,636	738,198.58	143,325.64	140,112.27	86.3%	
TOTAL General Fund	967,780	53,856	1,021,636	738,198.58	143,325.64	140,112.27	86.3%	
TOTAL REVENUES	-305,072	0	-305,072	-185,667.22	.00	-119,404.78		
TOTAL EXPENSES	1,272,852	53,856	1,326,708	923,865.80	143,325.64	259,517.05		

H1680 – Year-to-Date Capital Budget Report



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11							
ACCOUNTS FOR: H Capital Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H1680 Information Technology							
H1680 520270 Telephone Equipmen	6,666	0	6,666	.00	.00	6,666.00	.0%
H1680 520620 Software Expense	121,250	23,288	144,538	39,895.00	25,005.00	79,637.50	44.9%
H1680 520620 M7674 Software Expe	0	15,656	15,656	.00	.00	15,656.00	.0%
H1680 521090 Computer	125,500	21,000	146,500	82,788.33	17,578.33	46,133.34	68.5%
H1680 521090 M7674 Computer-ARPA	0	24,344	24,344	24,344.00	.00	.00	100.0%
TOTAL Information Technology	253,416	84,288	337,704	147,027.33	42,583.33	148,092.84	56.1%
TOTAL Capital Fund	253,416	84,288	337,704	147,027.33	42,583.33	148,092.84	56.1%
TOTAL EXPENSES	253,416	84,288	337,704	147,027.33	42,583.33	148,092.84	

REFERRED TO:

ITCS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

AUTHORIZE APPLICATION FOR STATE AND LOCAL
CYBERSECURITY GRANT PROGRAM (SLCGP)
SHARED SERVICES OPPORTUNITY

WHEREAS: The Chief Information Officer of Tioga County Information Technology and Communication Services (ITCS) has reviewed the opportunity presented through the State and Local Cybersecurity Grant Program (SLCGP), established under the Infrastructure Investment and Jobs Act (IIJA) of 2021; and

WHEREAS: The SLCGP is a federally funded initiative administered by the U.S. Department of Homeland Security (DHS) through the Federal Emergency Management Agency (FEMA), with funds allocated annually to states and territories to address cybersecurity risks and threats to information systems owned or operated by state, local, tribal, and territorial (SLTT) governments; and

WHEREAS: New York State's Grant Planning Committee has determined that SLCGP funds for Fiscal Years 2022 and 2023 will be distributed in the form of cybersecurity shared services, specifically hardware authentication tokens to support multi-factor authentication (MFA); and

WHEREAS: The implementation of MFA is a critical component of the County's cybersecurity strategy and aligns with state and federal priorities to enhance cyber maturity and reduce risk; and

WHEREAS: The application deadline for this shared services opportunity has been extended to Wednesday, November 19, 2025 by 5:00 p.m.; and

WHEREAS: The Chief Information Officer of ITCS recommends proceeding with the application to secure these cybersecurity resources at no cost to the County; therefore, be it

RESOLVED: That the Tioga County Legislature authorizes the Department of Information Technology and Communication Services to complete and submit the application for the SLCGP shared services opportunity for hardware authentication tokens to support multi-factor authentication.

REFERRED TO:

ITCS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

AUTHORIZE TO RENEW THREE-YEAR SaaS
AGREEMENT WITH ENVIRONMENTAL SYSTEMS
RESEARCH INSTITUTE, INC.

WHEREAS: The Tioga County Information Technology and Communication Services department has a current Software as a Service (SaaS) agreement with Environmental Systems Research Institute, Inc. (ESRI); and

WHEREAS: The Tioga County Information Technology and Communication Services department's three-year Agreement with ESRI will expire on December 31, 2025; and

WHEREAS: The Chief Information Officer and GIS Manager have negotiated a locked price for three years at an annual cost of \$42,200.00; and

WHEREAS: Funding will be provided for using Information Technology and Communication Services Operational funds A1680 540620 (Software) at a cost of \$42,200.00 per year; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the agreement between Tioga County and Environmental Systems Research Institute, Inc. upon review by the County Attorney.

REFERRED TO: ITCS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE BUDGET TRANSFER TO COVER
INCREASED COST OF TYLER TECHNOLOGIES MUNIS
SOFTWARE RENEWAL FOR 2026

WHEREAS: The Tioga County Legislature recognizes the critical role of the Munis enterprise resource planning (ERP) system in supporting the County's financial, human resources, and operational functions; and

WHEREAS: The County has received a renewal proforma from Tyler Technologies Inc. for continued support and licensing of the Munis system for the 2026 term, totaling \$99,641.83; and

WHEREAS: The cost of the 2026 renewal reflects an increase over prior years, requiring additional budgetary support to ensure uninterrupted service; and

WHEREAS: The Chief Information Officer affirms the importance of maintaining the Munis system to ensure continuity of operations, compliance with financial standards, and secure data management; and

WHEREAS: The ITCS Department has identified available funds in the Full-Time Salary budget line (A1680 510010) due to staffing adjustments, and recommends reallocating those funds to cover the software expense; and

WHEREAS: Legislative approval is required to authorize the necessary budget transfer; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the following budget transfer within the 2025 ITCS operating budget to accommodate the increased cost of the Munis software renewal:

FROM: A1680 510010	Full Time Salary	\$99,641.83
TO: A1680 540620	Software Expenses	\$99,641.83

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: GIS Day, held annually around the world on the third Wednesday of November is an internationally recognized event during Geography Awareness Week, designed to educate citizens and students about the importance of geographic literacy and demonstrate the real-world applications and impact of GIS technology; and

WHEREAS: Geographic Information Systems (GIS) technology integrates hardware, software, and data to capture, manage, analyze, and display all forms of geographically referenced information, enabling greater efficiency, insight, and informed decision-making across numerous governmental functions; and

WHEREAS: GIS provides critical support to Tioga County's infrastructure and services, including, but not limited to, emergency response and public safety, public works, land use planning, tax assessment, economic development, public health tracking, and environmental management; and

WHEREAS: The accuracy and accessibility of geographic data are fundamental to the efficient operation of County Departments, saving taxpayer dollars, increasing transparency, and enhancing the quality of services provided to residents, businesses, and visitors; and

WHEREAS: It is appropriate to celebrate GIS Day to recognize the value of geography and spatial analysis in our daily lives and to promote the county's commitment to utilizing cutting-edge technology for the public good; now therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim November 19th, 2025 as:

“GEOGRAPHIC INFORMATION SYSTEMS (GIS) DAY”

and urges public agencies, educational institutions, and citizens of Tioga County to participate in appropriate activities and programs on GIS Day to recognize and promote the understanding and use of GIS technologies.

Dated: November 12, 2025

MARTHA SAUERBREY, CHAIR
TIOGA COUNTY LEGISLATURE