



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

June 4th, 2024, at 9:30 am

ATTENDANCE:

- Legislators: Martha Sauerbrey, Jake Brown, Tracy Monell, Ron Ciotoli, and William Standinger
 - Staff: Jeremy Loveland, CIO and Brandon Clark Deputy Director
 - Guests: Cathy Haskell
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- APPROVAL OF MINUTES: Approval of May 7th, 2024, Information Technology Committee Minutes: Legislator Tracy Monell made the motion, seconded by Legislator Jake Brown to approve the May 7th, 2024, Information Technology Committee Minutes as written. Motion carried.

 - FINANCIAL
 - Review of budget status and financial news

 - OLD BUSINESS
 - Network Core Switch Project
 - An update on the status of implementation regarding the network equipment was provided. The project is on track for completion as planned.

 - Ticket Management System
 - A demonstration of the Ticket Management System (TMS) being developed was provided to the committee. Feedback was provided and will be incorporated into the development of the system in the future.

 - NEW BUSINESS
 - Dispatch VESTA and Diverse Paths
 - The ITCS Department is working diligently with the Emergency Management and Public Safety Departments on meeting the network requirements for the new dispatch communication system, VESTA. This

requires extensive collaboration among County Departments, third-party vendors and the contractor. Significant progress has been made and a plan for providing alternate and diverse communication paths to the alternate 911 location has been developed.

- Comprehensive Security Policy Updates

- The ITCS Department has been working on revising the comprehensive security policy to reflect the effort to align with NIST standards. Over the next several Legislative meetings updates will be requested for the Comprehensive Security Policy.

- PERSONNEL

- Vacant Network Administrator Position

- The ITCS Department currently has a vacant Network Administrator position.

- RESOLUTIONS/PROCLAMATIONS

- F29 – AUTHORIZATION TO FILL VACANT NETWORK ADMINISTRATOR POSITION WITHIN INFORMATION TECHNOLOGY AND COMMUNICATION SERVICES DEPARTMENT

- F30 – AMEND EMPLOYEE HANDBOOK; SECTION VIII: COMPREHENSIVE INFORMATION SECURITY POLICY

- ADJOURNMENT

- Legislator Brown motioned to adjourn at 9:57 a.m., seconded by Legislator Ciotoli.