

Agenda



TIOGA COUNTY LEGISLATURE

10/14/2025

12:00 PM

EDWARD D. HUBBARD AUDITORIUM

Ronald E. Dougherty County Office Building

56 Main Street

Owego NY 13827

Meeting called by:

Chair Martha Sauerbrey

Type of meeting:

10th Regular

Attendees:

Legislator Aronstam

Legislator Brown

Legislator Bunce

Legislator Ciotoli

Legislator Flesher

Legislator Monell

Legislator Roberts

Legislator Sauerbrey

Legislator Standing

Agenda topics

Invocation

Legislator Ciotoli

Pledge of Allegiance

Legislator Ciotoli

Recognition Resolution (1)

Julie Whipple, Department of Social Services

Proclamation (1)

Lead Poisoning Prevention Week

Privilege of the Floor

Approval of Minutes

September 16, 2025

<p>Petitions, Communications & Notices</p> <p>Appointments/Reappointments</p> <p>Reports Standing Committees</p>	<ul style="list-style-type: none"> • Tioga County Opioid Advisory Committee • Public Defender Interview Search Committee 	
<p>RESOLUTIONS</p>	<ol style="list-style-type: none"> 1. LOCAL LAW TO BE INTRODUCED: A Local Law to Opt-Out of the Requirements of the New York Short-Term Rental Law for Establishing a Short-Term Rental Registry 2. Schedule Public Hearing Local Law Introductory No. C of 2025 3. Set Public Hearing 2026 Budget 4. Appoint New Youth Board Member Term – Youth Bureau 5. Accept Auction Bids for County Owned Property Acquired for Taxes, Authorize Execution of Deeds 6. Authorize Memorandum of Understanding to Provide In-Kind Services to STERPDB for Regional Housing Project 7. Authorizing Legislative Chair Signature on Memo of Understanding with Tioga County Fair Board 8. Authorize Contract between Riverside Forensic Pathology, PLLC and Tioga County 9. Resolution to Approve STSJP Contract for SFY 2025-2026 Probation as Lead Agency for Application for Funding via STSJP 10. Resolution to Approve a Contract between the Tioga County Probation Dept. and Talitrix 11. Authorize Renewal Agreement with Excellus Blue Cross Blue Shield to Administer Health Insurance Benefits 12. Award Design and Construction Support Services Contract to Delta Engineers for a Utility Roll-Up Door at the Public Safety Building 	

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| | <ol style="list-style-type: none"> 13. Amend Resolution No. 280-25; Authorize Contract for Broome Bituminous Products to Perform Paving and Milling Services on Goodrich Road 14. Authorize the Submission of the Floyd Hooker Foundation Application for the Tioga County Probation Department Youth Program 15. Authorize 2025 Vote by Mail Grant and Amend 2025 Budget – Board of Elections 16. Authorize 2025 Election Grant and Amend 2025 Budget – Board of Elections 17. Approve 2026 STOP DWI Plan 18. Requesting Tioga County Veterans' Service Agency be Allowed to Exceed Food & Beverage Purchase Guidelines 19. Approve Funding 2026 Youth Bureau Program Funding 20. Appropriation of Funds and Budget Modification 21. Request for Transfer of Funds – District Attorney 22. Amend 2025 Budget Contingency Transfer Request – Medical Examiners & Coroners 23. Authorize Appointment of Case Manager (Part Time) – Public Defender's Office 24. Authorize Appointment of Director of Employment & Transitional Supports – Social Services 25. Unfund (2) Part-Time Election Clerk Positions and Create (2) Part-Time Election Clerk (Seasonal) Positions – Board of Elections 26. Reclassify One FT Accounting Associate III Position to One PT Accounting Associate III – Probation Department 27. Reclassify and Fill Unfunded Vacant Probation Officer 1 Position – Probation Department 28. Authorize Donation of Time – Social Services | |
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REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25 RECOGNIZE JULIE A. WHIPPLE
36 YEARS OF DEDICATED SERVICE
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Julie began her career with the Tioga County Department of Social Services on November 20, 1989, as a temporary HEAP Clerk Typist. In December 1989, Julie became a permanent Clerk Typist in the Income Maintenance Department and then promoted to Senior Typist in November 1990. In May 1992, Julie was promoted to Account Clerk Typist in the Accounting Department. In October 1992, Julie was promoted to Social Welfare Examiner in the Income Maintenance Department and then promoted to Principal Social Welfare Examiner in February 2001. Julie was promoted to her current position as Director of Employment and Transitional Services in June 2021; and

WHEREAS: Julie Whipple has been a dedicated and loyal employee in the performance of her duties; and

WHEREAS: Julie Whipple has shown the highest levels of reliability, trust, loyalty, and competence in the performance of her duties; and

WHEREAS: Julie Whipple will retire on October 21, 2025; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Julie Whipple for her thirty-six years of dedicated and loyal service to the Tioga County Department of Social Services and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated, and outstanding employee, Julie A. Whipple.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: Lead poisoning is a serious, permanent condition that can lead to lifelong health problems including developmental delays, behavioral issues, and difficulty learning; and

WHEREAS: Lead poisoned children have increased medical costs, educational needs and increased risk for criminal behavior as adults; and

WHEREAS: The goal of New York State's Healthy People 2030 is to reduce blood lead levels in children; and

WHEREAS: New York State Public Health Law states that all children must be tested for lead at age one and again at age two to identify lead poisoned children; and

WHEREAS: Tioga County Public Health works with medical providers and parents to advocate for child lead testing to reduce the risk of exposure to lead in the home; and

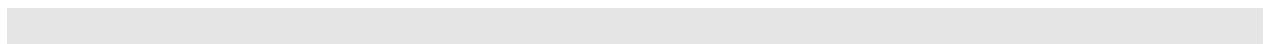
WHEREAS: Between 2021-2024 Tioga County Public Health provided case management and environmental health services to over 50 children with elevated blood lead levels; and

WHEREAS: Lead poisoning can be prevented by knowing and eliminating all possible sources of lead children may have access to; therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the week of October 19 - 25, 2025 as

LEAD POISONING PREVENTION WEEK

and urges all residents to take steps to educate themselves and their families about the importance of lead poisoning prevention.



TO BE INTRODUCED

County of Tioga

Local Law No. X of the Year 2025.

A Local Law to opt-out of the requirements of the New York Short-Term Rental Law for establishing a short-term rental registry.

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: LEGISLATIVE INTENT

This local law is enacted pursuant to the authority granted by the Municipal Home Rule Law, Section 20, and the New York State Real Property Law, Section 447-c (1)(b). The purpose of the local law is to formally declare that County of Tioga opts not to establish a short-term rental registration system for short-term rental units as defined Section 447-c (1)(a) of Article 12-D of the New York State Real Property Law.

SECTION 2: OPT-OUT DECLARATION

The County of Tioga hereby exercises its right pursuant to Section 447-c (1)(b) of Article 12-D of New York State Real Property Law to opt-out of the New York State short-term rental registry program established by the New York State Real Property Law, Section 447-c (1)(a) of Article 12-D. Therefore, the County of Tioga shall not participate in the state-level short-term rental registration program.

SECTION 3: CONSEQUENCES OF OPTING-OUT

The County of Tioga acknowledges that the County may opt-in to the Short-term Rental Law by repealing this local law.

SECTION 4: EFFECTIVE DATE

This local law shall take effect December 1, 2025, in accordance with Section 27 of the Municipal Home Rule Law of the State of New York.

SECTION 5: SEVERABILITY

If any part of this local law is found to be invalid, the remaining provisions shall remain in full force and effect.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -25 SCHEDULE PUBLIC HEARING
LOCAL LAW INTRODUCTORY NO. C OF 2025

RESOLVED: That a Public Hearing shall be held on Thursday, October 23, 2025 at 10:00 A.M. in the Legislative Conference Room of the Ronald E. Dougherty County Office Building, 56 Main Street, Owego, NY 13827 on Local Law Introductory No. C of 2025; A Local Law to opt-out of the requirements of the New York Short-Term Rental Law for establishing a short-term rental registry. All persons desiring to present written or oral comments may do so at said time.

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -25 SET PUBLIC HEARING
2026 BUDGET

RESOLVED: That the public hearing on the tentative Tioga County Budget for 2026 be held at 10:00 A.M., Wednesday, November 12, 2025, in the Edward D. Hubbard Auditorium of the Ronald E. Dougherty County Office Building, 56 Main Street, Owego, New York 13827.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25 APPOINT NEW YOUTH BOARD MEMBER TERM
YOUTH BUREAU

WHEREAS: The Tioga County Youth Board is organized as an advisory body to the Tioga County Youth Bureau; and

WHEREAS: The purpose of the Youth Board is to carry out the provision of Section 95 of the General Municipal Law of the State of New York and Resolution No. 140 of 1981 of the Tioga County Legislature; and

WHEREAS: The Tioga County Youth Board Bylaws provides for representatives to the Youth Board be appointed by the County Legislature; and

WHEREAS: Vacancies currently exist on the Youth Board; therefore be it

RESOLVED: That the following listed representative be appointed as a member of the Tioga County Youth Board with the corresponding term of office as follows:

TERM

Christina Lampila

10/1/2025 – 9/30/2027

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 ACCEPT AUCTION BIDS FOR COUNTY OWNED
PROPERTY ACQUIRED FOR TAXES,
AUTHORIZE EXECUTION OF DEEDS

WHEREAS: Properties acquired by Tioga County for nonpayment of taxes in the Towns of Barton, Berkshire, Candor, Newark Valley, Nichols, Owego, Richford, and Tioga were offered for sale at Public Auction conducted Tuesday, September 30, 2025, by the County Treasurer; and

WHEREAS: It is the intent of the Legislature to return the properties to the Tax Rolls as soon as possible; therefore be it

RESOLVED: That the following bids, being the highest made at said Auction for the several different properties offered, be and hereby are accepted, and the Chair of the Tioga County Legislature is authorized to sign and record, on receipt of the amount bid and recording costs, Quit Claim Deeds conveying the various parcels to the successful bidders and to their assigns:

<u>Prior Owner-Tax Map#</u>	<u>Purchaser</u>	<u>Bid</u>
<u>Village of Waverly:</u>		
166.12-3-8; Comstock Thomas E	Owego Holdings LLC	\$22,500
166.18-2-28; Fravel Teresa	Griffin D. Jacobson	\$17,500
166.18-1-18; Smith Estate Ethel	Griffin D. Jacobson	\$19,000
166.19-1-40; Wittig Russell	Norman D. Millage Jr.	\$25,000
<u>Town of Barton</u>		
145.00-2-30; Searles Patricia	Kayla M. Pond	\$48,000
<u>Town of Berkshire</u>		
16.00-2-8; Rupert Willis C	Kenneth W. Underwood	\$26,500
<u>Town of Candor</u>		
70.00-1-30; Conaway James L	Theodore Huzinga	\$100,000
38.00-1-23; Jones Gerald R	Perkins Realty Investments	\$7,000
61.00-1-14.20; Middaugh Michael F	Dawn M. Shedden	\$12,000
38.00-1-43; Wanda Newby	Kayla M. Pond	\$13,000
<u>Village of Newark Valley</u>		
64.15-2-33; Ridgway Roxann Lynn	Emily Elizabeth Acomb	\$80,000
64.15-1-10; Underwood Ronald M	ATU Gonzalez Group LLC	\$10,000

Town of Newark Valley

64.00-1-42; Fitzgerald Brian	ATU Gonzalez Group LLC	\$5,000
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Town of Nichols

159.00-2-31; Bennett, William	Mark A. Pelensky	\$200
157.00-4-3.30; Butler James	Paul C. Campbell	\$11,000
168.00-3-20 & 21; Whitman Harry	Meagan D. Depue	\$80,000

Village of Owego

117.20-2-6; Ochu Martins O	ATU Gonzalez Group LLC	\$1,000
117.19-2-62; Owego Holdings 2021 LLC	James S. Walley	\$24,000
129.05-1-10; Owego Holdings 2021 LLC	Tow Broome LLC	\$500

Town of Owego

130.00-2-66.11; 4280 W 434, LLC	Beverly Brown	\$124,000
153.07-1-36; Bell David	ATU Gonzalez Group LLC	\$1,000
131.19-1-26; Depuysselier Laverne	Chain Link Properties	\$29,000
153.06-2-13; Schweitzer Christine A	ATU Gonzalez Group LLC	\$8,000
107.00-1-6.212; Warren Benjamin	Raymond W. Reeves	\$29,500
143.13-1-20; County of Tioga	ATU Gonzalez Group LLC	\$1,000

Town of Richford

12.00-1-28.41; Brown Reginald	Kari Lee Bunce	\$25,000
12.00-1-21.11 & 21.90; Wert Daniel	Michelle H. Gehm	\$62,000

Town of Tioga

148.08-1-23; Major Lynn W	Joseph F. Karpel Deborah L. Smith	\$31,500
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REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -25 AUTHORIZE MEMORANDUM OF UNDERSTANDING
TO PROVIDE IN-KIND SERVICES TO STERPDB FOR
REGIONAL HOUSING PROJECT

WHEREAS: Per Tioga County Resolution No. 243-74, Tioga County has been a dedicated member of the Southern Tier East Regional Planning Development Board (STERPDB), dba Southern Tier 8 Regional Board (ST8), since its inception and original intermunicipal agreement executed in 1974; and

WHEREAS: ST8 is now embarking on a Regional Housing Investment Framework project, funded by the Appalachian Regional Commission, whereby ST8's eight member counties will work together to address the private workforce housing supply shortage by identifying strategic investment opportunities, removing barriers to housing development, and preparing communities to implement regional housing solutions that drive long-term economic growth; and

WHEREAS: ST8 is requesting that all eight counties enter into the project's Memorandum of Understanding that defines expected roles of the counties and requires contribution of in-kind services from county staff in the amount of \$28,000 for time spent on this project during the grant period of March 1, 2025 to February 28, 2027; and

WHEREAS: Tioga County Department of Economic Development and Planning staff, namely Elaine Jardine and Sara Zubalsky-Peer, are willing and able to provide this staff time and contribute said in-kind services amount during the stated grant period; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes entry into said ST8 Memorandum of Understanding; and be it further

RESOLVED: That the Tioga County Legislative Chair be authorized to sign said Memorandum of Understanding upon review and approval of the County Attorney.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -25 AUTHORIZING LEGISLATIVE CHAIR SIGNATURE
ON MEMO OF UNDERSTANDING WITH
TIOGA COUNTY FAIR BOARD

WHEREAS: Tioga County Department of Sustainability would like to hold their second annual Pumpkin Smash Event in partnership with Tioga County Tourism at the County Fair Grounds; and

WHEREAS: The Tioga County Fair Board is willing to allow the County and Tourism to host said event at the County Fair Grounds; and

WHEREAS: A Pumpkin Smash is an effort to divert pumpkins from landfills by providing locations for residents to drop-off jack-o-lanterns/whole pumpkins to be composted or donated to local farms for livestock; and

WHEREAS: Tioga County Sustainability will be providing PPE such as caution tape, tarps, gloves, safety goggles & face shields, and safety vests, as well as requiring all participants to sign a waiver; therefore be it

RESOLVED: That Tioga County and the Tioga County Fair Board are desirous of having a Memo of Understanding with regard to this event; and be it further

RESOLVED: That the Tioga County Legislature agrees to authorize the Legislative Chair to sign the Memo of Understanding, upon approval of the County Attorney, between the Tioga County Fair Board and Tioga County.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

AUTHORIZE CONTRACT BETWEEN
RIVERSIDE FORENSIC PATHOLOGY, PLLC AND
TIOGA COUNTY

WHEREAS: Riverside Forensic Pathology, PLLC will provide professional services for autopsies, laboratory testing, x-rays, and use of morgue facilities for Tioga County for the two-year contract period of January 1, 2026 – December 31, 2027; and

WHEREAS: The contract with Riverside Forensic Pathology, PLLC calls for \$1,300 per complete autopsy examination to be paid to pathologists and various other fees depending on tests, x-rays, etc. that are needed or \$600.00 professional service fee for external examinations, per examination; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Tioga County Legislative Chair to sign a contract, upon approval of the County Attorney, with Riverside Forensic Pathology, PLLC for services rendered to Tioga County at the costs listed above and for a two-year term of January 1, 2026 – December 31, 2027.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25 RESOLUTION TO APPROVE
STSJP CONTRACT FOR SFY 2025-2026
PROBATION AS LEAD AGENCY FOR
APPLICATION FOR FUNDING VIA STSJP

WHEREAS: The NYS Office of Children and Family Services (OCFS) has directed every County to create Alternative to Detention programing and since 2015 the Probation Department has been the Lead Agency for the County to apply for STSJP funding; and

WHEREAS: The funding is based on an approved OCFS contract for a maximum of \$42,000 and is set at a ratio of 62% state reimbursement – 38% county share for monies expended by the County for Alternative to Detention programing for Juvenile Delinquents. The Tioga County Legislature agrees to accept this reimbursement funding format; therefore be it

RESOLVED: That the Tioga County Legislative Chair is approved to contract with the Office of Children and Family Services for STSJP funding as follows:

Probation Department – Juvenile Delinquency Alternatives to Detention

Reminder Call, Electronic Monitoring	\$13,882.00
State Share	\$ 8,606.84
County Share	\$ 5,275.16

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25 RESOLUTION TO APPROVE A CONTRACT BETWEEN
THE TIOGA COUNTY PROBATION DEPT. AND
TALITRIX

WHEREAS: The Probation Department is need of Electronic Monitoring Services to provide alternative to incarceration and alternative to detention services via Court order for Tioga County adults and juveniles; and

WHEREAS: Probation has been contracting with a company, Talitrix, that is willing to provide T-Band wearable Electronic Monitoring Services to Tioga County Probation at the cost of \$5.00 per day per unit; and

WHEREAS: The Tioga County Attorney has previously approved a contract with Talitrix that will charge the County \$5.00 per day per unit, with no fee for units on the shelf. Said contract is for one year beginning September 3, 2025 to September 2, 2026 unless terminated by one of the parties; and

WHEREAS: Tioga County Probation has budgeted funds for Electronic Monitoring services for 2025-2026 in the amount of \$8,000 in account number A3142-540140; therefore be it

RESOLVED: That Tioga County Probation Director is approved to contract with Talitrix to provide Electronic Monitoring hardware and internet accessible software for adults and juveniles to the Probation Department as part of the County's Alternative to Incarceration and Alternative to Detention programming.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE RENEWAL AGREEMENT WITH
EXCELLUS BLUE CROSS BLUE SHIELD TO
ADMINISTER HEALTH INSURANCE BENEFITS

WHEREAS: Tioga County uses the service of Excellus Blue Cross Blue Shield of Central New York to administer health insurance benefits for Tioga County; and

WHEREAS: Excellus Blue Cross Blue Shield of Central New York has submitted a renewal agreement to administer fully insured benefits for Tioga County employees for the period of January 1, 2026 through December 31, 2026; and

WHEREAS: These are contractual benefits for Tioga County union employees; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to sign the renewal agreement with Excellus Blue Cross Blue Shield of Central New York, subject to review by the County Attorney, to administer health insurance benefits for Tioga County for the period January 1, 2026 through December 31, 2026.

REFERRED TO: PUBLIC WORKS COMMITTEE
PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25 AWARD DESIGN AND CONSTRUCTION SUPPORT
SERVICES CONTRACT TO DELTA ENGINEERS FOR
A UTILITY ROLL-UP DOOR AT THE
PUBLIC SAFETY BUILDING

WHEREAS: Tioga County has budgeted for the replacement of several pieces of mechanical equipment in the Public Safety Building; and

WHEREAS: Tioga County has been made aware of significant cost savings associated with installing a utility roll-up door to assist in the movement of equipment both in and out of the Public Safety Building; and

WHEREAS: The Commissioner of Public Works received a proposal for design and construction support services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for these services is \$26,243; therefore be it

RESOLVED: That the Tioga County Legislature award the proposal for design and construction support services for the installation of a utility roll-up door at the Public Safety Building to Delta Engineers not to exceed \$26,243 to be paid out of the following account:

H1620.521913 Public Safety Building Renovations

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25 AMEND RESOLUTION NO. 280-25;
AUTHORIZE CONTRACT FOR BROOME BITUMINOUS
PRODUCTS TO PERFORM PAVING AND MILLING
SERVICES ON GOODRICH ROAD

WHEREAS: The Tioga County Department of Public Works is authorized to procure services based on New York State (NYS) Office of General Services bids and from other bids in the neighboring counties where applicable; and

WHEREAS: The award for paving and milling services to be performed on Goodrich Road was awarded to Broome Bituminous Products, Inc. on Resolution No. 280-25 for \$76,707; and

WHEREAS: The amount of material needed to perform the paving services by Broome Bituminous Products, Inc. increased by approximately 48% as approved by the Commissioner of Public Works as being the best way to extend the surface life of the road; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for the additional material placed on Goodrich Road in the amount of \$25,418 to be paid out of the following account:

H5110.540001.H2501 – Paving Projects 2025

REFERRED TO: PUBLIC SAFETY COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -25 AUTHORIZE THE SUBMISSION OF THE
FLOYD HOOKER FOUNDATION
APPLICATION FOR THE
TIOGA COUNTY PROBATION DEPARTMENT
YOUTH PROGRAM

WHEREAS: The Tioga County Probation Department would like to apply for a grant from the Floyd Hooker Foundation in the amount of \$10,000.00 for the Juvenile/Youth at Probation; and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application is submitted. The Floyd Hooker Foundation's grant application needs to be completed by October 15, 2025; therefore be it

RESOLVED: That the Tioga County Probation Department be given authorization to apply for the Floyd Hooker Foundation grant application in the amount of \$10,000 to be in compliance with the county policy.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE 2025 VOTE BY MAIL GRANT AND
AMEND 2025 BUDGET
BOARD OF ELECTIONS

WHEREAS: The 2025 NYS Budget created the 2025 Vote By Mail Grant Program to be administered by the New York State Board of Elections (NYSBOE); and

WHEREAS: The Tioga County Board of Elections (BOE) is eligible for reimbursement of up to \$13,128.77 eligible expenses under this grant program, for the term of 04/01/2025 to 03/31/2026; and

WHEREAS: The BOE received the contract for this grant from the NYSBOE on September 5, 2025; therefore be it

RESOLVED: That the Tioga County BOE is authorized to apply for and receive reimbursement from the NYS Vote By Mail Grant Program, for up to \$13,128.77; and be it further

RESOLVED: That funding for expenditures under this grant shall be appropriated as follows:

FROM:	A1450 439060 VBMG State Aid-Elections	\$13,128.77
TO:	A1450 540490 VBMG Election Expense	\$13,128.77

And be it further

RESOLVED: That any unspent funds under this grant in FY2025 shall carry over to FY2026.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE 2025 ELECTION GRANT AND
AMEND 2025 BUDGET
BOARD OF ELECTIONS

WHEREAS: The 2025 NYS Budget created the 2025 Election Grant Program to be administered by the New York State Board of Elections (NYSBOE); and

WHEREAS: The Tioga County Board of Elections (BOE) is eligible for reimbursement of up to \$6,811.77 eligible expenses under this grant program, for the term of 04/01/2025 to 03/31/2026; and

WHEREAS: The BOE received the contract for this grant from the NYSBOE on September 5, 2025; therefore be it

RESOLVED: That the Tioga County BOE is authorized to apply for and receive reimbursement from the NYS 2025 Election Grant Program, for up to \$6,811.77; and be it further

RESOLVED: That funding for expenditures under this grant shall be appropriated as follows:

FROM:	A1450 439060 GE25 State Aid-Elections	\$6,811.77
TO:	A1450 540490 GE25 Election Expense	\$6,811.77

And be it further

RESOLVED: That any unspent funds under this grant in FY2025 shall carry over to FY2026.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25 APPROVE 2026 STOP DWI PLAN

WHEREAS: The New York State Governor's Traffic Safety Committee (GTSC) requires counties to submit an annual STOP DWI Plan by October 1st for the use of monies collected under the STOP DWI Program; and

WHEREAS: The STOP DWI Coordinator has submitted a 2026 STOP DWI Plan to the Tioga County Legislature for approval; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the 2026 STOP DWI Plan including the following budgeted appropriations:

Enforcement	\$10,500
Prosecution Related	\$ 2,500
Probation	\$ 5,000
Rehabilitation	\$ 2,500
PI&E	\$18,000
Administration	\$ <u>450</u>
	\$38,950

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -25 REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO EXCEED FOOD & BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Veterans' Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military, and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages, and Supplies limit expenses to \$150 per event; and

WHEREAS: The TCVSA will be holding the following event in December, with grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

The 2025 Army-Navy Game (ARPA) - \$1000.00

Therefore be it

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for each event above.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25 APPROVE FUNDING
2026 YOUTH BUREAU PROGRAM FUNDING

WHEREAS: The Tioga County Legislature approves Youth Bureau program funding which is 100% reimbursable from the New York State Office of Children and Family Services; and

WHEREAS: The Tioga County Youth Board has reviewed 2026 applications for funding which are consistent with guidelines previously presented to the Legislative Committee; therefore be it

RESOLVED: That the following programs recommended by the Tioga County Youth Board for program year October 1, 2025 – September 30, 2026 be approved by the Tioga County Legislature in the amounts indicated:

Catholic Charities YESS	\$ 6,000
Cornell Cooperative Extension – FRC	\$ 1,300
Cornell Cooperative Extension – 4H	\$ 5,000
Kali's Klub House 7 Keys to Success	\$ 5,809
Lions Camp Badger	\$ 1,700
Northern Tioga Summer Recreation	\$ 2,000
Spencer-VanEtten PAVE	\$ 2,475
Ti-Ahwaga Community Players	\$ 5,000
Tioga County Council on the Arts	\$ 4,200
Tioga Central School Summer Recreation	\$ 7,000
Tioga County Child Advocacy Center	\$ 2,000
Town of Owego Summer Recreation	\$ 7,000
Tioga County Youth Bureau dues (required)	\$ 100

Total Youth Development Program Funds \$49,584

Candor PTSA	\$15,054
Lions Camp Badger	\$10,160
Northern Tioga Summer Recreation	\$ 5,000

Total Youth Sports & Education Opportunity Funds \$30,214

Candor PTSA	\$ 9,219
Spencer-VanEtten Youth Association	\$10,000
Waverly Recreation	\$ 5,000

Total Youth Team Sports Funds \$24,219

GRAND TOTAL \$104,017

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 APPROPRIATION OF FUNDS AND
BUDGET MODIFICATION

WHEREAS: Tioga County Veterans Services' Agency (TCVSA) has been allocated state aid funding for the Dwyer Program and Mental Health Outreach (MHO) in the amount of \$109,037 and \$6,000, respectively, for 2025; and

WHEREAS: In the 2025 Budget the TCVSA Agency budgeted revenue for the Dwyer Program (A6510-427700-DP22) in the amount of \$104,000, and budgeted revenue for the MHO (A6510-427700-MHO) in the amount of \$6,000; and

WHEREAS: Additional revenue needs to be appropriated to A6510-427700-DP22 in the amount of \$5,037; and

WHEREAS: In the 2025 Budget the TCVSA Agency budgeted expense for the Dwyer Program and MHO in the amount of \$94,140.30 in various accounts under the DP22 project; and

WHEREAS: Additional expenses in the amount of \$20,896.70 needs to be appropriated to accounts under the DP22 project; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

Revenue:

A6510-427700-DP22	Other Revenues-Dwyer PGM	\$5,037.00
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Expense:

A6510-540487-DP22	Program Expense-Dwyer PGM	\$5,000.00
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A6510-510010-DP22	Fulltime-Dwyer Program	\$15,896.70
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REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 REQUEST FOR TRANSFER OF FUNDS
DISTRICT ATTORNEY

WHEREAS: The District Attorney's Office has a need to replace 3 chairs in our conference room and a desk chair for the new ADA; and

WHEREAS: The District Attorney's budget does not have funds in their equipment account; therefore be it

RESOLVED: That the following sums be transferred from within the District Attorney's budget to cover the costs of the chairs:

From: A1165 540700	Transcripts	\$495.40
To: A1165 520070	Chairs	\$495.40

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 AMEND 2025 BUDGET
CONTINGENCY TRANSFER REQUEST
MEDICAL EXAMINERS & CORONERS

WHEREAS: The Tioga County Coroner's Office has reported a higher-than-expected number of deaths and autopsy cases for 2025, and the A1185 Medical Examiners and Coroners expense accounts are projected to not have sufficient funds for the remainder of the year to cover the anticipated costs; and

WHEREAS: Funds will need to be transferred from the Tioga County Contingent account in order to accommodate the increasing number of cases as reported by the Tioga County Coroners; and

WHEREAS: Amending of the 2025 Budget and the appropriation of Contingent accounts require Legislative approval; therefore, be it

RESOLVED: That the Tioga County Legislature authorizes a transfer from the Contingency account as follows:

FROM:	A1990 540715 Contingency Transfer	\$25,000.00
TO:	A1185 540370 Medical Expense	\$25,000.00

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE APPOINTMENT OF
CASE MANAGER (PART TIME)
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The Legislature has previously approved the creation of this new position to assist the Family Court Assistant Public Defender in providing services in FCA Article 10 cases; and

WHEREAS: The County has been awarded a Grant from NYS Office of Indigent Legal Services to fund the position for a three-year period; and

WHEREAS: The Public Defender has conducted a recruitment search and has identified a suitable desirable candidate for the position; and

WHEREAS: Michael A. Franz has ample training and over fifteen years of directly relevant experience to be successful in the position and can provide benefits to the clients of the office; therefore be it

RESOLVED: That the Public Defender is hereby authorized to provisionally appoint Michael A. Franz to the title of Case Manager (Part Time), pending successful completion of civil service examination requirements at an annual Management/Confidential salary of \$29,500, effective October 20, 2025; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits policy, Mr. Franz shall be eligible for any authorized 2026 Management/Confidential salary increase effective April 20, 2026, following a successful six-month evaluation; and be it further

RESOLVED: That this resolution will be null and void in the event that the Grant is withdrawn or is not renewed after the three-year period.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE APPOINTMENT OF
DIRECTOR OF EMPLOYMENT &
TRANSITIONAL SUPPORTS
SOCIAL SERVICES

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The position of Director of Employment & Transitional Supports (\$67,446 - \$77,446) Management/Confidential) will become vacant within the Department of Social Services as of October 21, 2025; and

WHEREAS: Following recruitment efforts, the Commissioner of Social Services has identified a well-qualified candidate from within his Department which he would like to appoint to said title; therefore be it

RESOLVED: That the Commissioner of Social Services is authorized to provisionally appoint Tara Hauptfleisch as Director of Employment and Transitional Supports at an annual Management/Confidential salary of \$70,413 effective November 1, 2025, pending the successful completion of all civil service examination requirements; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits policy, Ms. Hauptfleisch shall be eligible for any authorized 2026 Management/Confidential salary increase effective May 1, 2026, following a successful six-month evaluation;

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. --25 UNFUND (2) PART-TIME ELECTION CLERK
POSITIONS AND CREATE (2) PART-TIME ELECTION
CLERK (SEASONAL) POSITIONS
BOARD OF ELECTIONS

WHEREAS: Legislative approval is required to unfund and create any position within Tioga County; and

WHEREAS: Two (2) Part-Time Election Clerk positions have been vacant since September 10, 2025, due to lack of work; and

WHEREAS: Upon review of the department needs, the Election Commissioners decided they can better address staffing needs with clerks on an as-needed basis to handle periods of high volume for 2026 and submitted a New Position Duties Statement to the Personnel Department on August 14, 2025; and

WHEREAS: The Personnel Officer has determined the appropriate classification for said title be Election Clerk PT (Seasonal); and

WHEREAS: Unfunding the two (2) Part-Time Election Clerks positions will create available funding; therefore be it

RESOLVED: That the Legislature hereby authorizes the creation of two (2) Part-Time Election Clerk (Seasonal) positions, with a salary to be set by the Legislature for 2026, effective January 1, 2026; and be it further

RESOLVED: That (2) Part-Time Election Clerk positions shall be unfunded effective immediately.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25 RECLASSIFY ONE FT ACCOUNTING
ASSOCIATE III POSITION TO
ONE PT ACCOUNTING ASSOCIATE III
PROBATION DEPARTMENT

WHEREAS: Legislative approval is required for all position reclassifications and funding of positions; and

WHEREAS: A full-time Accounting Associate III (CSEA Salary Grade VII; \$43,934) became vacant on June 20, 2025; and

WHEREAS: It has been determined that a part-time (up to 17 hours per week) Accounting Associate III position will better meet the needs of this agency; therefore be it

RESOLVED: That the full-time Accounting Associate III be reclassified to a part-time Accounting Associate III effective October 20, 2025; and be it further

RESOLVED: That the hourly rate for the part-time Accounting Associate III shall be \$20.13; and be it further

RESOLVED: That the headcount for the Probation Department shall include 16 full-time and 2 part-time positions.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25 RECLASSIFY AND FILL UNFUNDED
VACANT PROBATION OFFICER 1 POSITION
PROBATION DEPARTMENT

WHEREAS: Legislative approval is required for all position reclassifications and funding of positions; and

WHEREAS: A full-time Unfunded Probation Officer 1 (2025 CSEA Salary Grade XII; \$55,354 - \$56,354) position has been unfunded and vacant since January 1, 2013; and

WHEREAS: The Probation Director submitted a New Position Duties Statement to the Personnel Officer on September 4, 2025, and it has been determined to reclassify the unfunded Probation Officer 1 to a funded full-time Probation Assistant (2025 CSEA Salary Grade VIII; \$46,435 - \$47,435) to better meet the needs of this agency; therefore be it

RESOLVED: That one unfunded full-time Probation Officer 1 shall be reclassified to a full-time funded Probation Assistant effective October 14, 2025, and filled in accordance with payroll requirements; and be it further

RESOLVED: That the headcount for the Probation Department shall remain unchanged.

REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE DONATION OF TIME
SOCIAL SERVICES

WHEREAS: Penelope Decker, Social Welfare Examiner at the Department of Social Services, has been diagnosed with a serious illness and will be out of work intermittently for an undetermined amount of time; and

WHEREAS: The Commissioner is in support of this employee being approved to receive donated time while out on medical leave; and

WHEREAS: Tioga County employees are willing to submit a request in writing to the Payroll Coordinator requesting to donate vacation time and compensatory time to this employee for her use; therefore be it

RESOLVED: That Penelope Decker has exhausted all her accrual time and shall have access to the time made available to her through employee donations to be paid through payroll following prior practices.