

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation
October 8, 2024
2:30 PM

- **Approval of minutes** from September 3, 2024 Public Safety Committee meeting
- **Financial**
 1. Expended 75% of 2024 budget. On track.
- **Old business**
 1. Staffing
 2. Training
 3. Pre-Trial Release Program funding
 4. Increase in investigation and Juvenile Justice cases
 5. Special Olympics fundraiser and backpack giveaway
 6. Arming the Department
- **New business**
 1. Staffing
 2. Training
 3. Probation fleet upgrade
 4. Rise in methamphetamine cases/increased workload/decreased staffing levels
 5. Ruck Run and Halloween in downtown Owego
 6. Review of Strategic Plan goals
- **Personnel**
 1. One vacant Probation Officer I position
 2. One unfunded Probation Officer 1 position
- **Resolution (1)**

Resolution to accept STSJP funding for services for youth
- **Proclamations**
 1. None
- **Adjournment**

PUBLIC SAFETY MEETING

September 3, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, September 3, 2024 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Barb Roberts	Legislator
Marte Sauerbrey	Chair, Legislator
Bob Williams	Coroner
William Standinger	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
Rich Hallett	Undersheriff, Sheriff's Office

Guest:

Jackson Bailey	County Administrator
Pete DeWind	County Attorney
Cathy Haskell	Legislative Clerk

Absent:

Sheriff Gary Howard	Sheriff's Office
---------------------	------------------

APPROVAL OF MINUTES:

Approval of June 4, 2024; July 2, 2024; and August 6, 2024 minutes:

Legislator Standinger made the motion, seconded by Legislator Roberts, to approve the June 4, 2024; July 2, 2024; and August 6, 2024 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are at 63% of the budget.

NEW BUSINESS:

- Training – PO Regis is going to become the Domestic Violence Risk Assessment Trainer. Other Probation Officers will be attending trainings in Binghamton and Albany.
- Pre-Trial Release funding – will receive \$60,000 in Pre-Trial Release funding from New York State. Would like to use \$45,000 to replace the 2018 Ford Escape. Director Cain will talk to Gary Hammond about this if the committee approves this expenditure. Public Works would determine what will be done with the Escape.
- Pre-plea – big influx from Court this past month in Pre-Plea and Pre-Sentence investigations. JD tickets have increased.
- Probation Volunteer Activities – Staff participated in the Special Olympics fundraiser; Tioga Central Backpack Giveaway; and may participate in the Owego Halloween event on Lake Street.
- Armed Probation Officers - looking at exploring arming five members of the Probation Department by Spring 2025. Will develop a comprehensive plan and present it to committee members. Other surrounding counties, such as Tompkins, Broome, and Chemung County are arming their Probation Officers as well. Legislator Standinger has no objection to this concept.

- JD Tickets – one Juvenile Delinquency Appearance Ticket was issued for the fatal motor vehicle accident in Newark Valley. To date, 25 tickets have been issued.
- ATI Program - There are 7 individuals on electronic monitoring. The Weekend Work Program continues to have enough participants to function on both Saturday and Sunday. There are more orders coming in to keep the program going.
- Jackson Bailey job shadowed for several days at Probation last month. He went on several visits with the Probation Officers and learned first-hand the amount of knowledge a PO needs to have to do their job.
- Court Ordered Investigations were 34; Supervision 175 cases; Violation of Probation 9 petitions.

PERSONNEL:

- One vacant Probation Officer I position exists. Hope to get Civil Service exam results this month.
- One unfunded Probation Office position exists.

RESOLUTIONS:

- **Resolution To Approve a Grant Award from NYS Division of Criminal Justice for County Pre-Trial Services**

A resolution was presented to request authorization to accept this award and modify the 2024 budget accordingly.

(Committee agreed to move this resolution forward)

OFFICE of EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project – gave update on the project. Final drawings are being completed as well as permitting.
- Dispatch – live cut overtook place the week of 8/6-9. New VESTA phone system was installed. Reso is being presented to add Awares 11 at no charge. Capital Area Communications staff were great to work with. New furniture, carpet, and computers were installed.
- Shirley Rd. Tower – primary lines went down. O’Connell electric recommended trimming the trees around the lines. Working with DEC to find what trees can be cut.
- Gary Hammond is creating an RFP for the Prospect Tower site for a driveway, roof and tree work.
- CAD system - is working well and some other fire departments and EMS agencies would like to join.

EMERGENCY MANAGEMENT:

- 15 students enrolled for the EMT class which began August 19th.
- Owego stream gauge – Soil & Water asked if we would be able to help support the Owego stream gauge, which would cost \$23,000 yearly. We will support Soil & Water, however, our office does not primarily use this gauge and does not have the funding.
- Threat Assessment Team – Director Cornelius was accepted and will be completing a virtual Master Trainer class. Once completed, she would be a certified trainer and could train others.

FIRE:

- There have been a lot of fire calls this past month.
- I Am Responding – a resolution is being presented for renewal of this program.

PERSONNEL:

- There are resolutions being presented to appoint Will Ellis to the Deputy Director position; appoint Vera Clark and Penelope Ward to the Search & Rescue Team; and Richard VanHall to the Haz-Mat Team.

RESOLUTIONS:

- **Acceptance of the Application for Vera Clark Tioga County Search and Rescue Team**
A resolution was presented requesting authorization to add Vera Clark to the Search and Rescue Team.
- **Acceptance of the Application for Penelope Ward Tioga County Search and Rescue Team**
A resolution was presented requesting authorization to add Penelope Ward to the Search and Rescue Team.
- **Acceptance of the Application for Richard Van Hall Tioga County Haz-Mat Team**
A resolution was presented requesting authorization to add Richard VanHall to the Haz-Mat Team.
- **Amend Resolution No. 291-19; Authorize Amended Agreement with Motorola Solutions Change Order # 6**
A resolution was presented requesting authorization to execute change order # 6 with Motorola Solutions at no cost to the county.
- **Approve Sole Source Purchase I Am Responding Emergency Notification Program**
A resolution was presented requesting authorization to enter into a sole source agreement with Emergency Services Marketing Corp., Inc. for a one-year subscription to I Am Responding.
- **Authorize Appointment of Deputy Director of Emergency Services**
A resolution was presented requesting authorization to appoint William Ellis to the position of Deputy Director of Emergency Services.

(Committee agreed to move these resolutions forward)

SHERIFF – Undersheriff Rich Hallett:

FINANCIAL:

- Revenues are at \$313,065 which is 58% of the budget. Expenditures are at \$7,953,304.06 which is 70% of budget. Inmate boarders are at \$118,353.08 which is 79% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - One vacant part-time Civil Deputy position
 - Corrections:
 - 6 Corrections Officer positions. This creates a lot of overtime as coverage is needed.
 - 1 part-time Cook position
 - No Corrections Officers are on light duty
 - 1 Corrections Officer is on military deployment.
 - Road Patrol:
 - 2 vacant Deputy positions
 - No Deputies are on light duty

- There are 2 Deputies that have completed Field Training
- Communications:
 - 3 vacant E911 Dispatcher positions. Will be 4 once Will Ellis transfers to EMO.
- Records:
 - There is currently 1 vacant position
- Administration:
 - All positions are filled.

NEW BUSINESS:

- License Plate Reader – a resolution is being presented for authorization to purchase. This is for one car only.
- Inmate population is 52.
- K9 Unit – discussion took place regarding starting a K9 Unit. There is a significant upfront cost of approximately \$53,000, which includes: sending a Deputy to training; cost of the dog; equipment for the car; and \$10,500 yearly going forward. They would work a night shift, as that is where most complaints and activity occur. Legislator Flesher would be in favor of this; Chair Sauerbrey would like this to be brought up at budget time next year; Legislator Standinger would be in favor if it is feasible for 2026 not 2025; Legislator Roberts agrees with this as well. The committee agreed to look at it for 2026 this way it can be discussed further and allow time to find the money for it.

RESOLUTIONS:

- **Approve 2025 STOP DWI Plan**
A resolution was presented requesting approval of the 2025 STOP DWI plan.
- **Approve Sole Source Purchase Motorola Solutions License Plate Recognition System**
A resolution was presented requesting authorization to purchase a License Plate Recognition System from a sole source vendor Motorola Solutions.

(Committee agreed to move these resolutions forward)

EXECUTIVE SESSION:

County Attorney Peter DeWind requested an Executive Session. Legislator Standinger made a motion to go into Executive Session at 3:17 PM to discuss personnel matters; seconded by Legislator Roberts. Legislator Standinger motioned to adjourn Executive Session at 3:34 PM, seconded by Legislator Roberts.

Respectfully Submitted,

Diane Rockwell
Diane Rockwell
Secretary to the Sheriff
9/3/24



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP.	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 Probation							
A3140 415600 Adoption Investiga	-600	0	-600	.00	.00	-600.00	.0%
A3140 415800 Restitution Surcha	-2,000	0	-2,000	-4,559.71	.00	2,559.71	228.0%
A3140 415810 Probation - DWI Su	-16,000	0	-16,000	-7,685.00	.00	-8,315.00	48.0%
A3140 415811 DWI-Probation Sala	-5,000	0	-5,000	-5,000.00	.00	.00	100.0%
A3140 433100 State Aid-Probatio	-105,205	0	-105,205	.00	.00	-105,205.00	.0%
A3140 433100 CPS01 State Aid-Pro	0	-120,000	-120,000	-120,000.00	.00	.00	100.0%
A3140 433160 State Aid-Enhanced	-18,566	0	-18,566	.00	.00	-18,566.00	.0%
A3140 433170 Ignition Interlock	-3,678	0	-3,678	-2,713.50	.00	-964.50	73.8%
A3140 433180 State Aid- STSJP	-7,000	0	-7,000	-4,172.00	.00	-2,828.00	59.6%
A3140 433182 RTA State Aid -Rais	-16,920	0	-16,920	-1,367.64	.00	-15,552.36	8.1%
A3140 510010 Full Time	811,803	0	811,803	543,640.24	.00	268,162.32	67.0%
A3140 510020 Part Time/Temporar	25,000	0	25,000	14,968.83	.00	10,031.17	59.9%
A3140 510030 Overtime Pay Only	5,000	0	5,000	1,454.36	.00	3,545.64	29.1%
A3140 510040 Workers Compensati	0	0	0	1,419.91	.00	-141.91	100.0%
A3140 510050 All Other(On Call,	0	0	0	1,430.23	.00	-1,430.23	100.0%
A3140 520060 CPS01 Car/Truck-	0	45,000	45,000	.00	.00	45,000.00	.0%
A3140 520070 Chairs	400	525	925	623.56	.00	301.44	67.4%
A3140 520090 CPS01 Computer-CPS	0	23,192	23,192	22,269.00	.00	922.87	96.0%
A3140 520200 Office Equipment	1,500	300	1,800	1,596.95	.00	203.05	88.7%
A3140 520215 Personal Protectiv	4,500	-164	4,336	1,138.49	1,114.49	2,082.93	52.0%
A3140 540070 Car Maintenance	1,600	-340	1,260	352.37	.00	907.63	28.0%
A3140 540080 Clinic Supplies	4,250	0	4,250	1,417.13	.00	2,832.87	33.3%
A3140 540140 CPS01 Contracting S	0	5,400	5,400	756.50	.00	4,643.50	14.0%
A3140 540180 Dues	1,300	-210	1,090	1,090.00	.00	.00	100.0%
A3140 540220 Automobile Fuel	2,200	0	2,200	1,725.99	51.65	422.36	80.8%
A3140 540220 CPS01 Automobile Fu	0	2,166	2,166	54.77	.00	2,111.16	2.5%
A3140 540220 RTA Automobile Fuel	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540320 Leased/Service Equ	2,800	0	2,800	1,562.22	315.69	922.09	67.1%
A3140 540340 Literature	1,000	0	1,000	899.58	.00	100.42	90.0%
A3140 540360 Meals/Food	500	0	500	200.00	.00	300.00	40.0%
A3140 540390 Mileage Expense	100	164	264	263.32	.00	.68	99.7%
A3140 540480 Postage	1,000	600	1,600	787.48	.00	812.52	49.2%
A3140 540480 CPS01 Program Expen	19,506	15,000	34,506	1,602.10	.00	34,505.77	.0%
A3140 540487 FH01 Program Expen	6,621	-560	6,060	39.97	39.97	4,418.39	27.1%
A3140 540590 Software Expense	265	268	533	485.00	.00	48.00	91.0%
A3140 540620 Stationery Supplie	9,710	0	9,710	9,709.33	.00	.67	100.0%
A3140 540630 Telephone	6,000	-318	5,682	4,457.00	.00	1,225.00	78.4%
A3140 540660 CPS01 Telephone (Se	2,052	647	2,699	1,204.48	.00	1,494.66	44.6%
A3140 540660 RTA Telephone-RTA	0	28,985	28,985	2,421.56	.00	26,563.50	8.4%
A3140 540660 RTA Telephone-RTA	1,440	0	1,440	227.94	.00	1,212.42	15.8%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3140 540731 Training/State Req	30,095	-164	29,931	10,053.80	216.00	19,661.20	34.3%
A3140 581088 State Retirement F	18,362	53,151	71,513	76,210.57	.00	-4,698.04	106.6%*
A3140 583088 Social Security Fr	58,164	-11,108	47,055	41,883.94	.00	5,171.31	89.0%
A3140 584088 Workers Compensati	0	16,474	16,474	14,130.44	.00	2,343.17	85.8%
A3140 585588 Disability Insuran	0	858	858	750.98	.00	106.52	87.6%
A3140 586088 Health Insurance F	40,115	175,928	216,043	182,360.09	.00	33,682.74	84.4%
A3140 588988 Eap Fringe	0	217	217	187.49	.00	29.08	86.6%
TOTAL Probation	881,313	236,009	1,117,321	796,559.80	1,737.80	319,023.75	71.4%
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In	-100	0	-100	-550.58	.00	450.58	550.6%
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%*
A3142 510010 Full Time	21,525	0	21,525	10,028.32	.00	11,496.68	46.6%
A3142 510040 Workers Compensati	0	0	0	30.78	.00	-30.78	100.0%*
A3142 540140 Contracting Servic	3,500	0	3,500	2,337.05	.00	1,162.95	66.8%
A3142 581088 State Retirement F	0	1,812	1,812	1,694.96	.00	116.60	93.6%
A3142 583088 Social Security Fr	950	-115	835	762.63	.00	72.26	91.3%
A3142 584088 workers Compensati	0	339	339	284.80	.00	53.72	84.1%
A3142 585588 Disability Insuran	0	18	18	16.24	.00	1.73	90.4%
A3142 586088 Health Insurance F	0	3,054	3,054	2,877.14	.00	177.06	94.2%
A3142 588988 Eap Fringe	0	5	5	3.83	.00	.68	84.9%
TOTAL Alternatives To Incarceration	13,730	5,112	18,842	17,485.17	.00	1,356.97	92.8%
A3146 Sex Offender Program							
A3146 540140 Contracting Servic	123,840	0	123,840	92,880.00	30,960.00	.00	100.0%
TOTAL Sex Offender Program	123,840	0	123,840	92,880.00	30,960.00	.00	100.0%
TOTAL General Fund	1,018,883	241,120	1,260,003	906,924.97	32,697.80	320,380.72	74.6%
TOTAL REVENUES	-187,214	-120,000	-307,214	-146,048.43	.00	-161,165.08	
TOTAL EXPENSES	1,206,097	361,120	1,567,217	1,052,973.40	32,697.80	481,545.80	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,018,883	241,120	1,260,003	906,924.97	32,697.80	320,380.72	74.6%

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting
Probation Department Report
October 8, 2024

Budget Status:

2024 Revenue Budget:

- \$790 of DWI Supervision fee collected in September. \$7,625 collected in 2024
- \$1,205 in restitution and surcharge collected in September. \$95,430.42 collected to date in 2024

Current Business:

1. Staffing – There is currently one unfilled Probation Officer position. Results of the June Civil Service Exam are still pending. Probation intends to wait to fill the remaining position until after the Civil Service exam results are received.
2. Training – Three Probation Officers have received “trainer” status for two different focus areas and are schedule to train the rest of the Probation staff in October. The two focus areas are the DVSI-R (an assessment tool used for domestic violence offenders) and SOGIE (sexual orientation and gender identity). In addition, one officer is currently attending Fundamentals of Probation Practice training in Buffalo and is scheduled to attend Basic Course for Peace Officer training in Binghamton in December and January.
3. Probation and Gary Hammond discussed Probation ordering another Dodge Durango to replace the aging 2018 Ford Focus. Probation will be moving forward in the near future with the assistance of the Sheriff's Office in completing the order.
4. Probation has received an influx of methamphetamine involved individuals to supervise. The severity of their drug use in addition to their non-compliance with treatment, electronic monitoring, etc. has resulted in an increase in the number of Probation warrants being sought. This in addition to the increase in Pre-Sentence Investigations being ordered is straining the already reduced staffing level at Probation. There are currently two officers out for the next couple of months.
5. Probation participated in the Veteran's Office Ruck Run activities at Watkins Glen in September. Probation is also planning on participating in the Halloween festivities at the end of October in downtown Owego.
6. Review of Probation Strategic Plan goals. See documentation provided by the County Administrator.

7. Juvenile Delinquency Services:

September of 2024- There were five Juvenile Delinquency Appearance Tickets (JDAT) received for the month of September. Two youth were issued a JDAT for Petit Larceny, a Class A Misdemeanor. The two juveniles allegedly stole food products from Soprano's Market in Waverly. Two were issued a ticket for Assault and one youth was issued a ticket for making a Threat of Mass Harm. Those youth allegedly assaulted individuals and one threatened to kill family members and shoot up the school he attended.

YTD: 31 JDATs received to date.

- E- Connect: To date, – Twenty-nine (29) youth have been screened in 2024. As a result of the E-Connect screenings, twenty (20) youth were found to be below threshold and not in need of an immediate mental health referral. One (1) youth was found to be level II and was referred for a mental health evaluation. Six (6) youth were found to be level III and agreed to schedule an appointment at TCDMH. Two (2) youth were determined to be a level I which required immediate mental health intervention.
- There is one youth currently in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring – There are currently seven individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, and AlcoTag systems.
- Community Service – WWP continues to complete jobs throughout Tioga County for various organizations and municipalities. At times the program will only function on one day of the weekend if numbers drop too low, however WWP has been running both Saturday and Sunday for several months. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release – There are 33 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 42 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 176 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 14 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Probation Officer I position
One unfunded Probation Officer position

Resolutions: (1)

Resolution to accept STSJP reimbursement from the state for services provided to youth in Tioga County

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -24

RESOLUTION TO APPROVE
STSJP CONTRACT FOR SFY 2024-2025
PROBATION AS LEAD AGENCY FOR
APPLICATION FOR FUNDING VIA STSJP

WHEREAS: The NYS Office of Children and Family Services (OCFS) has directed every County to create Alternative to Detention programming and since 2015 the Probation Department has been the Lead Agency for the County to apply for STSJP funding; and

WHEREAS: The funding is based on an approved OCFS contract for a maximum of \$40,000 and is set at a ratio of 62% state reimbursement – 38% county share for monies expended by the County for Alternative to Detention programming for Juvenile Delinquents. The Tioga County Legislature agrees to accept this reimbursement funding format; therefore be it

RESOLVED: That the Tioga County Legislative Chair is approved to contract with the Office of Children and Family Services for STSJP funding as follows:

Probation Department – Juvenile Delinquency Alternatives to Detention

Reminder Call, Electronic Monitoring	\$12,882.00
State Share	\$ 7,986.84
County Share	\$ 4,895.16