

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

September 6, 2022

2:30 PM

- APPROVAL OF MINUTES August 2, 2022
- FINANCIAL
 - YTD Report

- OLD BUSINESS
 - Radio Project
 - CAD Project
 - EMS
 - EMO
 - Fire
- NEW BUSINESS
 - EMS Officers Meetings
 - Tioga Downs Emergency Planning
 - Radio System Failure
- PERSONNEL
 - EMS Coordinator
- RESOLUTIONS

AUTHORIZE THE SUBMISSION OF FY2022 DOMESTIC TERRORISM
PREVENTION GRANT APPLICATION - OFFICE OF EMERGENCY SERVICES

- PROCLAMATIONS - NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

August 2, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 2, 2022 at 2:30 PM.

Present:

Barb Roberts	Legislator
Dennis Mullen	Chair, Public Safety
Sheriff Gary Howard	Sheriff's Office
Brian Cain	Director, Probation
Mike Simmons	Director, Emergency Services
Bob Williams	Deputy Director, Emergency Services
William Standinger	Legislator

Guest:

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Undersheriff Rich Hallett	Sheriff's Office

Absent:

Edward Hollenbeck	Legislator
Marte Sauerbrey	Chair, Legislator

APPROVAL OF MINUTES:

Approval of July 5, 2022 Minutes:

Legislator Standinger made the motion, seconded by Legislator Mullen to approve the July 5, 2022 Public Safety minutes, as written. Motion carried.

OFFICE of EMERGENCY MANAGEMENT – Mike Simmons:

FINANCIAL:

- Within 2022 Budget.

OLD BUSINESS:

- Radio Project:
 - Continues to move forward with few complications.
 - Project Manager from Motorola and surveyors from Microwave Solutions Incorporated are working in the area to design microwave system that will link all of our radio tower sites together.
 - Negotiations with the owner of Skyview Dragstrip has ended. Property owner unexpectedly passed away before securing a contract. New options are available and are being explored.

- CAD Project:
 - Near completion.
 - Equipment has been ordered necessary for Fire and EMS response planning in order to develop and keep data current.
- Public Assistance Class has been requested to be held at the Public Safety Building sometime in 2022. When damage is done these workshops assist on making claims for reimbursement.
- Director Simmons will be attending NYS Division of Homeland Security and Emergency Services (DHSES) Threat Assessment Management, a team summit at the State Training facility based on the Monroe Model.
- EMS Study finalized.

NEW BUSINESS:

- Fall 2022 EMT Class schedule is now open.
- Deputy Director Williams attended Statewide Traffic Incident Management Seminar (TIMS) in Oriskany. Campville Fire Department presented on the proper way to provide traffic control during incidents.

PERSONNEL:

- EMS Coordinator is still not filled.

RESOLUTIONS:

- Amend Resolution #152-22 Authorize Amended Agreement with Motorola Solutions Change Order # 3 Emergency Management

***Committee agreed to move this resolution forward*

SHERIFF – Gary Howard.

FINANCIAL:

- 2022 Budget on Track.
 - Revenues are at \$436,541 which is 85% of the budget.
 - Expenditures are at \$6,123,529 which is 59% of the budget.
 - Inmate Boarders are at \$292,740 which is 195% of the budget.
- 2023 Budget is increasing by 10%.

OLD BUSINESS:

- Spillman implemented; no complaints.
- Itouch implemented; still working on software configurations – testing within the month.

NEW BUSINESS:

- MAT Medical Assistant Treatment program (mandated from the State) to be implemented September 1, 2022.
- Jail camera project pricing is complete and working with Black Creek to order equipment.

PERSONNEL:

- Update on Vacancies:
 - Civil – All positions filled.
 - Corrections – Six open full- time Corrections Officer positions remain available, two vacant part-time Cook positions remain available.
 - Road Patrol – One full-time vacant Deputy position remains available, None on Light Duty.
 - Three Deputies are presently attending the Police Academy:
 - One at the Broome Academy.
 - Two at the Corning Academy that are in their field training phase.
 - E911 Communications – One open part-time Public Safety Dispatcher position remains available and one vacant full-time Public Safety Dispatcher Trainee position remains available.
 - Records – All postions are filled.
 - Administration – All positions are filled.

RESOLUTIONS:

- Resolution Recognizing Elizabeth Struble's 18 Years of Dedicated Service to Tioga County Sheriff's Office

***Committee agreed to move this resolution forward*

PROBATION – Brian Cain:

FINANCIAL:

- 2022 Budget on track.
- 2023 Budget due and has been submitted.
 - Reduced the budget from Salaries; trying to save money by not filling one Probation Officer position.
 - Slight increase in the Amount of fees to the Caseload explorer program; which is covered in budget.

OLD BUSINESS:

- No JD Tickets.
- Continue using electronic monitoring.
- Investigations continue to increase.

NEW BUSINESS:

- Collaboration with Tioga Career Center:
 - Director Cain met with representatives from the Tioga County Career Center in July to discuss possible collaborative efforts to create an Employment Liaison in the Courtroom Program.
- Possible Detention Contract.

PERSONNEL:

- Probation Officer Michelle Dunham's last day was July 15, 2022;
 - Will begin interviews week of August 15, 2022.
- Fundamentals Training of one of our Probation Officer's is required and has been accepted in to the four week Albany program beginning on August 8, 2022.
- Two Vacant Probation Officer positions;
 - One Probation Officer Position is set to be filled soon.
 - One Unfunded Probation Officer position remains available.

RESOLUTIONS:

- None

ADJOURNED:

Meeting was adjourned at 3:10 PM.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

08/02/22

DRAFT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 06

ACCOUNTS FOR:	ORIGINAL	TRANSFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
A	APPROP	ADJUSTS	BUDGET			BUDGET	USE/COL	
A3410 Fire								
A3410 415880	Fire/EMS Reimburse	-5,000	0	-5,000	-2,745.00	.00	-2,255.00	54.9%*
A3410 433060	State Aid-Fire-Sh0	0	0	0	.00	.00	.00	.0%
A3410 433060	SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200	State Aid-Emergenc	-20,000	0	-20,000	2,585.00	.00	-22,585.00	-12.9%*
A3410 443050	EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010	Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020	Part Time/Temporar	31,652	0	31,652	17,297.96	.00	14,354.04	54.7%
A3410 510050	All other(On Call,	10,000	0	10,000	263.73	.00	9,736.27	2.6%
A3410 520020	Audio Visual Equip	3,000	0	3,000	409.27	.00	2,590.73	13.6%
A3410 520030	Batteries (Portabl	1,200	0	1,200	.00	.00	1,200.00	.0%
A3410 520080	Clothing	500	0	500	.00	.00	500.00	.0%
A3410 520130	Equipment (Not Car	9,000	0	9,000	3,907.77	2,015.32	3,076.91	65.8%
A3410 520130	EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160	Fire & Alarms Equi	400	0	400	344.00	.00	56.00	86.0%
A3410 520190	Nursing Equipment	4,500	1,133	5,633	1,095.46	464.00	4,073.04	27.7%
A3410 520191	Emergency Equipmen	0	626,176	626,176	327,778.60	.00	298,397.86	52.3%
A3410 520215	Personal Protectiv	6,000	5,757	11,757	.00	.00	11,756.51	.0%
A3410 521130	SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141	Gis	0	0	0	.00	.00	.00	.0%
A3410 530300	Legal	0	0	0	.00	.00	.00	.0%
A3410 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070	Car Maintenance	2,000	0	2,000	36.24	.00	1,963.76	1.8%
A3410 540140	Contracting Servic	23,000	0	23,000	750.00	1,500.00	20,750.00	9.8%
A3410 540140	EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140	M7674 Contracting S	0	25,400	25,400	25,400.00	.00	.00	100.0%
A3410 540144	Ems Instructors	10,000	0	10,000	5,391.82	.00	4,608.18	53.9%
A3410 540180	Dues	1,200	0	1,200	602.30	.00	597.70	50.2%
A3410 540220	Automobile Fuel	2,000	0	2,000	228.28	57.85	1,713.87	14.3%
A3410 540320	Leased/Service Equ	1,000	0	1,000	426.37	.00	573.63	42.6%
A3410 540330	Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340	Literature	5,000	0	5,000	945.01	65.00	3,989.99	20.2%
A3410 540350	Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360	Meals/Food	100	0	100	.00	.00	100.00	.0%
A3410 540370	Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390	Mileage Expense	4,000	0	4,000	2,243.90	.00	1,756.10	56.1%
A3410 540410	Nursing Supplies	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540480	Postage	250	0	250	67.41	.00	182.59	27.0%
A3410 540485	Printing/Paper	300	0	300	208.50	.00	91.50	69.5%
A3410 540560	Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022.06

ACCOUNTS FOR:	ORIGINAL APPROP.	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	EXERCISES	AVAILABLE BUDGET	PCT USE / CH
A General Fund							
A3410 540620 Software Expense	500	0	500	.00	.00	500.00	.0%
A3410 540630 Stationery Supplie	1,500	0	1,500	511.11	157.38	831.51	44.6%
A3410 540640 Supplies (Not Offi	1,500	0	1,500	102.43	.00	1,397.57	6.8%
A3410 540660 Telephone	2,000	0	2,000	585.78	.00	1,414.22	29.3%
A3410 540731 Training/State Req	0	0	0	.00	.00	.00	.0%
A3410 540733 Training/All Other	2,500	0	2,500	1,117.18	.00	1,382.82	44.7%
A3410 581088 State Retirement F	7,587	0	7,587	5,954.35	.00	1,632.97	78.5%
A3410 583088 Social Security Fr	2,246	0	2,246	1,395.13	.00	851.33	62.1%
A3410 584088 Workers Compensati	4,898	0	4,898	2,502.36	.00	2,395.66	51.1%
A3410 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588 Disability Insuran	0	0	0	.26	.00	.00	100.0%*
A3410 586088 Health Insurance F	0	0	0	98.51	.00	-98.51	100.0%*
A3410 588988 Eap Fringe	59	0	59	28.61	.00	30.07	48.8%
A3640 Emergency Mgmt Office							
A3640 427010 COV19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080 State Aid-c837990	0	0	0	.00	.00	.00	.0%
A3640 435100 COV19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 445100 COV19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	75,909	0	75,909	50,751.20	.00	25,157.80	66.9%
A3640 510020 Part Time/Temporar	29,324	0	29,324	20,937.76	.00	8,386.24	71.4%
A3640 510030 Overtime Pay Only	10,000	0	10,000	3,105.74	.00	6,894.26	31.1%
A3640 510050 All-other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	700	-402	298	.00	.00	297.62	.0%
A3640 540070 Car Maintenance	2,000	402	2,402	669.67	.00	1,732.71	27.9%
A3640 540090 Clothing	500	0	500	.00	.00	500.00	.0%
A3640 540140 HME17 Contracting S	0	0	0	.00	.00	.00	.0%
A3640 540141 Gis Create & Maint	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR:		ORIGINAL	TRANSFERS /	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP	ADJUSTS	BUDGET			BUDGET	USE / COL
A3640	540180	Dues	0	0	.00	.00	.00	.0%
A3640	540220	Automobile Fuel	2,500	0	2,500	2,483.69	16.31	99.3%
A3640	540360	COV19 Meals/Food	0	0	.00	.00	.00	.0%
A3640	540390	Mileage Expense	0	0	.00	.00	.00	.0%
A3640	540420	Office Supplies	500	0	500	.00	500.00	.0%
A3640	540420	COV19 Office Suppli	0	0	.00	.00	.00	.0%
A3640	540510	Radio Repairs	500	0	500	.00	500.00	.0%
A3640	540540	Reimbursements	0	0	.00	.00	.00	.0%
A3640	540560	Repairs	500	0	500	.00	500.00	.0%
A3640	540581	Security Systems &	0	0	.00	.00	.00	.0%
A3640	540640	COV19 Supplies (Not	0	0	.00	.00	.00	.0%
A3640	540660	Telephone	3,000	0	3,000	763.01	1,837.04	38.8%
A3640	540733	Training/All Other	1,000	0	1,000	.00	1,000.00	.0%
A3640	581088	State Retirement F	0	0	2,580.32	.00	-2,580.32	100.0%*
A3640	583088	Social Security Fr	7,413	0	7,413	5,022.70	2,390.22	67.8%
A3640	584088	Workers Compensati	2,398	0	2,398	2,277.15	120.49	95.0%
A3640	584588	Life Insurance Fri	0	0	.00	.00	.00	.0%
A3640	585088	Unemployment Insur	0	0	.00	.00	.00	.0%
A3640	585588	Disability Insuran	68	0	68	44.37	23.49	65.4%
A3640	586088	Health Insurance F	25,721	0	25,721	16,512.44	9,208.06	64.2%
A3640	588988	Eap Fringe	29	0	29	26.04	2.47	91.3%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2022 US

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE / COI
GRAND TOTAL	284,453	658,465	942,918	504,706.43	4,659.50	433,552.45	54.0%
** END OF REPORT - Generated by Rockwell, Diane **							

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22

AUTHORIZE THE SUBMISSION OF
FY2022 DOMESTIC TERRORISM
PREVENTION GRANT APPLICATION
OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Division of Homeland Security and Emergency Services (DHSES) has issued the FY2022 Domestic Terrorism Prevention Grant in the amount of \$172,413 to be utilized to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management (TAM) teams and the development of comprehensive Domestic Terrorism Plans; and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application is submitted; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be given authorization to apply for the FY2022 Domestic Terrorism Prevention Grant application and authorizes the Chair of the Legislature to sign such application.

Financial:

Budget: Within Budget - See attached spreadsheets

Old Business:**Radio Project:**

We are still working with landowners who will lease or sell plots of land to the county for the construction of Towers. The locations that we would like to obtain is near the Cell Tower on Swartlick Road, Near the Cell Tower on South Apalachin Road, and on Bobcat Road in the Roundtop Park in Athens. We are currently using the cellular towers at those locations as placeholders and do have the option of placing our equipment on them but it will be expensive.

We issued RFPs for the purchase of concrete radio buildings and self-supporting towers. We received three bids for the buildings which we have not had time to review and determine which, if any we will choose. There were no bids received for the towers. We were advised by one of the local tower companies that the lack of steel and materials has resulted in a shortage of towers.

The plans for the microwave system that connects the new towers has been completed. One significant change from the original microwave plan is that the tower on Prospect Hill that the county owns will be used for a relay point. That is the location the county obtained for the nonpayment of taxes.

The date that Motorola planned on having the radio system completed in Chicago has been postponed. From November 31 and December 1st, 2022 to the 15th and 16th of December 2022.

We have received notice that we have been granted the 2021/2022 State Interoperable Communications Formula Grant \$680,299. This is the grant we received annually. The state issued both the 2021 and 2022 together this year.

We have received the contract from Onondaga County to permit Tioga County to connect to their communications system computer core. That will make us the 11th county who shares the Onondaga core. This core is the same as the one that was originally planned for us to purchase our own at a cost of about 1 million dollars and have an annual maintenance fee of about \$365,000 annually. The cost of the Onondaga core will now be shared between 11 counties and be approximately \$35,000. Any repairs or upgrades not covered under the Motorola

maintenance plan will also be shared among the 11 counties. The contract has been approved by the Law Department.

The connection between Tioga County's radio system and the Onondaga core will be redundant links. One will be a fiber optic line that Broome leases from the Broome 911 Center to the Onondaga 911 Center and the second will be a series of microwave links between Broome and Onondaga. Broome has offered to share both the microwave and the leased fiber with us for a nominal fee to cover half of their cost. The microwave does not have a reoccurring cost and the fiber will cost under \$400 a month.

CAD Project:

The CAD Project is basically completed. The laptops and cellular modems have been ordered. The State Police will soon have their arrangements made so their IT group can be here to work with our IT person and complete the installation.

Fire Departments have been submitting their response plans that will be mapped and entered into the system. Bill Ostrander has been making the additions to the system and mapping.

We are still very satisfied with the purchase.

EMS:

The Center for Governmental Research (CGR) has released the final copy of the EMS Study. There have been public presentations given at the Waverly High School and the Owego High School. The presentation will next be given to the Council of Local Governments at their next meeting. The issues that EMS is facing and changes that will need to be made are complicated and multifaceted. A positive outcome it will involve the acceptance and cooperation by the EMS Community, Local Government, and the Public.

The EMS Study recommended dispatch policies be modified to reduce the amount of time between the initial dispatch and the repeat of the dispatch and start of mutual aid if no one acknowledges the call from 10 minutes to 5 minutes. That change has been completed and took effect on September 1, 2022 for EMS and Fire Department calls.

The report also recommended when we fill the unoccupied EMS Coordinator position we make it a full time position instead of the part time position it has been. I am seeking direction from the PSC to determine if it should remain part time or be changed to full time.

Emergency Management:

We have requested a Public Assistance Workshop class to be held at the Public Safety Building sometime this fall. This class is especially important for local governmental officials who will be working with damage claims from disasters.

There will be two Tier 3 Emergency Management Training scheduled for this fall. Dates have not been confirmed at this time.

We have also requested two or three Citizens Preparedness classes to be conducted prior to the end of the year. Those dates are also pending.

There is also a Multi-Hazard for Schools class scheduled to be held in October. We have been working to encourage officials from school districts and local government to attend but thus only a limited number have registered,

Director Simmons attended a two day DHSES Threat Assessment Management Team Summit at the State Training Facility in Oriskany. This will be to learn the details of Governor Hochul's Executive Order 18 directing each county and the City of New York to develop and maintain a plan to identify and confront threats of domestic terrorism, including those that are racially or ethnically motivated. Executive Order 18 also directed the New York State Division of Homeland Security and Emergency Services (DHSES) to disburse funding to support the creation and operation of threat assessment management teams comprised of law enforcement, mental health professionals, school officials, and other key stakeholders tasked with identifying, assessing, and mitigating the threat of targeted violence.

This project is going to be difficult and extremely time consuming. It cannot be accomplished with the current staffing of the Emergency Services office. The county has been granted \$172,000 this year and DHSES advised us that that amount will be received annually. I have requested an additional, Full time Deputy Director position who will be responsible for this program as well as additional assignments as permitted by the grant. If, in the future grant funding is discontinued there is absolutely no doubt that there will continue to be enough work to justify keeping that position.

Fire:

Manpower shortages continue to be experienced for a number of fire departments. Most structure fires are requiring mutual aid assistance from Multiple departments. Within the past month there have been several residential house fires that have required up to 7 departments to achieve the necessary manpower. In the cases where there are multiple departments we have responded to assist the incident commander.

Fire Departments have begun to experience the difficulties encountered with fires involving electric cars. These vehicles are powered by large lithium batteries which cannot be extinguished. In the event of a fire involving an electric it is recommended to allow the vehicle to burn and protect exposures.

In the Town of Tioga there will be an electric storage facility built. The facility collects electricity and stores it in banks of lithium batteries when demands are low and then sells it back to the electric grid when demands are higher. These facilities utilize lithium battery systems which, like electric vehicle batteries cannot be extinguished with water and are constructed in a manner that will allow them to burn and not cause damage to surrounding exposures. We have met with the company officials and agree that the facility is safe and does not create a substantial risk in the event of fire.

New Business:

Candor EMS is working to encourage county EMS leaders to meet together on a monthly basis to discuss items that effect EMS in the community and hopefully improve communications between individual agencies.

Emergency Services will be meeting with the Operations Personnel of Tioga Downs to develop emergency plans for their facility and events that they sponsor.

On August 30, 2022 we experienced a complete failure of the fire radio system. During a rain and wind storm the dispatch center and tower sites in Owego experienced multiple short power outages. During the event both the telephone line and microwave connection between the Public Safety Building failed. Generally, if one failed the other serves as a backup and there is no effect on the radio operation. In this case they both failed so the connection between the 911 Center and the radio towers was severed. Verizon was contacted and the failure of their line was reported however they refused to dispatch a crew until 8:00 am the next morning. Our radio vendor responded and restored the microwave connection. Fire Calls were dispatched by sending text messages through the I am Responding system until the radio was restored.

Personnel:

A request for a full time Deputy Director has been sent to Personnel. That position would be able to be assigned to the County Threat Assessment Management Program as well as other emergency management projects.

Resolutions:

Approval to Apply for the Threat Assessment Grant