

*Sixth Regular Meeting*  
June 10, 2025

The Sixth Regular Meeting of 2025 was held on June 10, 2025 and was called to order by the Chair at 12:00 P.M. Legislators Brown, Flesher, Monell, Roberts, Sauerbrey, and Standinger were present with Legislators Bunce and Ciotoli absent.

Chair Sauerbrey asked for a Moment of Silence in memory of Patricia Zorn who passed away on May 10, 2025. Mrs. Zorn retired as a Motor Vehicle Examiner in the Department of Motor of Vehicles in 2016 with 36 years of service to Tioga County.

Chair Sauerbrey asked Legislator Standinger to have a moment of prayer. "Lord, we thank you that we are blessed to live in a free republic and we pray for unity amongst the citizens of this country. We also pray for guidance as we conduct the business of the county."

Chair Sauerbrey led all Legislators and those in attendance in the Pledge of Allegiance.

There were 53 people in attendance.

Chair Sauerbrey asked for a unanimous motion for the following two recognition resolutions, seconded unanimously and carried.

Chair Sauerbrey reported the following recognition resolution will be noted in the minutes and Mrs. Cushman will be provided with a certified copy following today's meeting.

RESOLUTION NO. 198-25

*RECOGNITION OF BARBARA CUSHMAN'S  
23 YEARS OF DEDICATED SERVICE TO  
TIOGA COUNTY DEPARTMENT OF  
PUBLIC WORKS*

WHEREAS: Barbara Cushman began her career with Tioga County on February 4, 2002 as an Account Clerk Typist for the Department of Public Works. In June 2016, Mrs. Cushman was promoted to Secretary to the Commissioner of Public Works, the position she still holds; and

WHEREAS: Mrs. Cushman has held many roles in Public Works, including contract administration, financial data analysis, and supervision over the agency's supplies and equipment. She was also elected Secretary-Treasurer for the Tioga County Highway



Superintendent Association which oversees and coordinates the programs and events for all the Highway Superintendents in the County; and

WHEREAS: Mrs. Cushman has been dedicated and loyal in the performance of her duties and responsibilities in Public Works. She has earned the respect of her colleagues and peers throughout Tioga County and New York State; and

WHEREAS: Mrs. Cushman will retire on June 17, 2025; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Barbara Cushman for her 23 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Barbara Cushman.

Chair Sauerbrey spoke. "We will miss her. She was a great employee, and we appreciate her and wish her the very best in her retirement."

#### ROLL CALL VOTE

Unanimously Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

#### RESOLUTION ADOPTED UNANIMOUSLY.

Legislator Flesher read and presented the following resolution to John Cornwell, Investigator, Sheriff's Office.

Legislator Flesher spoke. "We all know law enforcement is one of the most important jobs that our community has and one of the most strenuous. So, when you put your years in, you deserve to have a good retirement."

RESOLUTION NO. 199-25

*RESOLUTION RECOGNIZING  
JOHN CORNWELL'S NEARLY 11 YEARS  
OF DEDICATED SERVICE TO  
TIOGA COUNTY*

WHEREAS: John Cornwell was appointed as a Deputy Sheriff on July 1, 2014; then promoted to his current position of Investigator on January 1, 2018; and



WHEREAS: John Cornwell has been dedicated and loyal in the performance of his duties and responsibilities during the nearly 11 years of service to Tioga County, thereby earning the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: John Cornwell retired from the Tioga County Sheriff's Office on May 30, 2025; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to John Cornwell for nearly 11 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, John Cornwell.

ROLL CALL VOTE

Unanimously Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED UNANIMOUSLY.

Sheriff Howard spoke. "I just want to highlight something that John did that really struck home for me as I had a similar case some years ago. We had a man who was reported missing from Apalachin, NY back in January 2004. After some interviews, it was found that he may have gone to New York City. After a while, the case went cold, and it became one of our cold cases. One day, John said he was going to look through some of the cold cases and he pulled out this case and started to work on it even though it is quite old. Through John's diligence, he called down to the New York City Police Department and ended up talking with the New York City Medical Examiner's office and they had an unidentified body. He did a bunch of subpoenas to get records, including banks, to try and track this missing person. He did a lot of work on this case and after a month or so he made some good contacts and found that there was an unidentified body being held. Come to find out, the body was found in May 2004, just four months after he was reported missing, but it took 17 years to put everything together. He got dental records, and they matched, and they identified the missing person. It closed our case, closed a bunch of New York City Police Department cases, but mostly what it did was it gave the family closure, and they were very appreciative of all the work he did. I just want to highlight that one case that John did in the years that he was with the Criminal Investigation Division (CID). He will be



missed. He was a good part of the team, and it is going to be hard to find a replacement of his caliber. Thank you."

John Cornwell spoke. "I want to say thank you to everybody here in Tioga County. From the get-go, I was always 100% in and I would probably still be working if it weren't for health reasons. Thank you."

Chair Sauerbrey reported we have two Proclamations: **Safe Graduation Celebration Month** that will be read by Legislator Standing and presented to Public Health Project Coordinator, Kylie Holochak, and **Elder Abuse Awareness Month** that will be noted in the minutes.

Legislator Standing spoke. "I want to say that graduation time is a time of joy but unfortunately sometimes people get out of character and do crazy things and that results in bad things."

#### **COUNTY OF TIOGA EXECUTIVE PROCLAMATION**

WHEREAS: Graduation is a significant milestone in the lives of high school seniors, marking years of academic effort, personal growth, and achievement; and

WHEREAS: This season of celebration brings together students, families, educators, and communities to honor the accomplishments of our youth; and

WHEREAS: Celebrations that include alcohol or other substances can lead to dangerous and sometimes tragic outcomes, particularly for underage individuals; and

WHEREAS: Underage drinking and cannabis use is illegal and poses serious risks to the health, safety, and well-being of our youth, including impaired judgement, accidents, and potentially legal consequences; and

WHEREAS: Parents, caregivers, community organizations, and law enforcement play vital roles in encouraging safe and healthy choices among youth; and

WHEREAS: By working together to promote substance-free celebrations, we can help ensure graduation season is remembered with joy, pride, and safety; and

WHEREAS: We recognize and commend the efforts of students who choose to celebrate responsibly and of families and communities that support their success through positive guidance and supervision; now therefore



THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of June 2025 as:

### **Safe Graduation Celebration Month**

and urges all the citizens of our County to support and promote healthy, alcohol and substance free graduation celebrations, and to join together in preventing underage drinking and to ensure the safety of our youth during this special time.

Kylie Holochak, Public Health Project Coordinator and Project Director for the Tioga County Advocacy Support and Prevention Coalition spoke. "First, thank you for your support and proclaiming this month as Safe Graduation Celebration Month. In a 2023 survey to Tioga County youth, 32% of students surveyed reported lifetime alcohol use. In the same survey, 1 in 4 high school seniors reported using alcohol in the last 30 days and almost 10% reported binge drinking in the last two weeks. Of the students that reported alcohol use, almost 50% of those students reported that they got alcohol at home with their parent's permission, which is very alarming. This month is not just geared toward our youth. We want to remind parents, caregivers, family members, and those over the age of twenty-one that they should not be supplying alcohol to minors. It is illegal, unsafe, and irresponsible. Through our recent campaign, 'Be a Parent, not a Bartender', and by proclaiming June as Safe Graduation Celebration Month, we hope to raise awareness around preventing underage drinking and decreasing youth alcohol use. Thank you again for your support."

### **COUNTY OF TIOGA EXECUTIVE PROCLAMATION**

WHEREAS: People who are elderly or have disabilities have contributed to the general welfare of Tioga County by helping to preserve customs, convictions, and traditions of many people from diverse backgrounds; and

WHEREAS: These residents are vital and integral members of our society, and their wisdom and experience have enriched our lives; and

WHEREAS: The health and well-being of disabled and elderly people in our county should be one of our highest priorities and of concern to all Americans; and

WHEREAS: People who are elderly or have disabilities are among the most important resources of our county, and it is fitting that we recognize the need to protect their health, safety, and rights; and



WHEREAS: Abuse of the elderly and people with disabilities in domestic and institutional settings is a widespread problem, affecting hundreds of thousands of people across the country; and

WHEREAS: Elder abuse is underreported because the elderly who are being abused find it very difficult to tell anyone and are usually ashamed and sometimes afraid; and

WHEREAS: Elder abuse happens to men and women of all income levels, all cultural and ethnic groups, whether they are in good health or incapacitated in some way, in poor neighborhoods and in suburbia; and

WHEREAS: Many of the cases investigated by Adult Protective Services in New York involve self-neglect or financial exploitation and it is our duty as citizens to reach out to people in need; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of June 2025 to be

### **Elder Abuse Awareness Month**

in Tioga County and urge all citizens to work together to help reduce abuse and neglect of people who are elderly or have disabilities.

Chair Sauerbrey reported we have two people for privilege of the floor.

Marita Florini, Dr. of Nursing Practice, Town of Newark Valley resident spoke. "I thank you for the opportunity to speak. I am here today as a concerned resident of Tioga County. I am a retired Nurse Practitioner, and I have to tell you one of the most difficult conversations I remember having in my internal medicine practice was with patients who did not have health insurance. Patients who clearly told me that they had to pick and choose what they could afford regarding medications, tests, etc. and often went without care because of the lack of insurance.

"Ladies and gentlemen, what you have before you is a draft resolution that highlights the concerns, we in Tioga County have with the Budget Reconciliation Bill as it is now in the Legislature. If adopted as written, it will create an extremely difficult situation for our communities. Not only will property taxes likely have to increase to support Medicaid and similar programs, but working families will have greater costs related to their own health care and food requirements. This Bill severely impacts middle America and those Americans with limited incomes. Our communities have an opportunity to speak as one no matter what circumstances in life. Those of us here today ask that you review, adopt, and present this resolution that firmly and clearly states the hardships this Budget Reconciliation Bill will cause the Southern Tier. Our specific request is that you review this draft resolution at the appropriate workgroups



and that we all come back together in July with a decision that will forward this resolution to our Senators, Congressmen, the community, and the media. Thank you for your time. Thank you for the opportunity to work together on this endeavor."

Sister Mary O'Brien, Village of Owego resident spoke. "Thank you for your time today. I appreciate it very much. I would like to speak about the Bill that is before the Senate that has been passed by the House 215-214 and my deep concern about it.

"Roughly 80% of the residents whom we serve here at Tioga County Rural Ministry have Medicaid and without it they would have no health insurance, no transportation to medical appointments for themselves and their children. I have been serving on the Commissioner's Advisory Committee now for thirteen years. During that time, Commissioner Shawn Yetter, has told us year after year that there is next to no fraud or abuse in our county.

"Post-Covid, as food and fuel prices rose, we at Tioga County Rural Ministry decided to welcome anyone in the county to our food pantry and encouraged them to come as often as they needed. They do not abuse this privilege. As many of you know, our two signature programs are the food pantry and financial assistance. Last year, the number of people visiting our pantry increased by 38%. In the first five months of this year, we are seeing an average of 60 more visits each month. Feeding America tells us that for every meal that a food bank can provide, SNAP (the most successful anti-hunger program) provides nine meals. Think about the potential cuts to SNAP and what that will mean for our families.

"Since 2024, we have been witnessing an anomaly at Tioga County Rural Ministry. In my history, the highest number of full-time employed financial aid requestors that we have ever seen in a given year was 76. We always lauded ourselves that we could say people were working part-time, some full-time. We were very proud of the number 76. In 2024, that number jumped to 195 full-time employed people seeking financial aid.

"Our financial assistance requests have skyrocketed. In the past, a typical heavy month would be 28 requests for financial aid. Last month, there were 49 requests and 28 of these 49 requests were new families who have never been to us before and 30 of the 49 requests were full-time employed. The previous month was 48 financial aid requestors, of which 22 were new to us and 24 were full-time employed. I think these statistics are jaw-dropping. This was all before May 1, 2025 when NYSEG had a 40% rate increase. We haven't seen this impact yet.

"The Bill currently before the Senate, if passed "as is", will devastate the most vulnerable members among us. These are our friends and neighbors. FDR in his wisdom back in 1937 proclaimed 'the test of our progress is not whether we add more to the



abundance of those who have much; it is whether we provide enough for those who have too little'. Thank you."

Chair Sauerbrey spoke. "Just so you are not offended that we are not responding that is our normal procedure. We will take the information in. Thank you all for your time and consideration."

Legislator Monell made a motion to approve the minutes of May 13 and 22, 2025, seconded by Legislator Brown and carried.

Chair Sauerbrey stated all Legislative Committees met this month and the minutes are or will be on file with the Clerk of the Legislature.

Chair Sauerbrey appointed the following Legislators and staff to the ***Director of Information Technology & Communication Services (ITCS) Search Committee***:

- Legislator Bunce
- Legislator Ciotoli
- Legislator Monell
- County Administrator Bailey
- Personnel Officer Parke

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: LEGISLATIVE WORKSESSION  
PERSONNEL COMMITTEE

RESOLUTION NO. 200-25                      *APPOINT COUNTY LEGISLATOR*

WHEREAS: District 5 Legislative position representing the Village of Waverly and Town of Barton has been vacant since May 2, 2025; and

WHEREAS: The term of office for Legislative District 5 runs until December 31, 2025; and

WHEREAS: Pursuant to Local Law 3 of 2016, Legislative District 5 vacancy may be filled by Legislative appointment by way of majority vote until such time as the office is filled as a result of a general election as provided by law; and

WHEREAS: The next upcoming general election is November 4, 2025; and



WHEREAS: The Legislature has found and determined that a qualified resident-electoral residing in the Village of Waverly shall be appointed to discharge the duties of District 5 Legislator until December 31, 2025 with the understanding that continued service is contingent upon the results of the November 4, 2025 general election; therefore be it

RESOLVED: That Andrew F. Aronstam is hereby appointed District 5 Legislator effective June 10, 2025 to discharge the duties of District 5 Legislator until December 31, 2025.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Chair Sauerbrey spoke. "We will swear Mr. Aronstam in at the end of this meeting. Congratulations."

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. 201-25      *APPOINT MEMBER TO THE  
BROOME-TIOGA WORKFORCE  
DEVELOPMENT BOARD*

WHEREAS: Robert Messler, representing the Private Sector, has resigned from the Broome-Tioga Workforce Development Board effective 12/31/24; and

WHEREAS: Carol Beckwith Strong has expressed her desire to serve on the Broome-Tioga Workforce Development Board and fill the remainder of the vacant three-year term; and

WHEREAS: The Broome-Tioga Workforce Development Board has found Carol Beckwith Strong willing and able to fill said vacancy; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoint Carol Beckwith Strong to fill the remainder of the vacant three-year term on the Broome-Tioga Workforce Development Board June 10, 2025 through December 31, 2027.



## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Brown moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. 202-25      *OMITTED TAX*  
*TIOGA COUNTY*  
*TOWN OF BARTON*  
*BARTON FIRE DISTRICT*  
*VILLAGE OF WAVERLY*

WHEREAS: Parcel 166.11-1-55 located at 32 Lyman Avenue in the Village of Waverly was acquired by the Tioga County Property Development Corporation (Land Bank) in July of 2023 and was moved to the wholly exempt section of the assessment roll at that time; and

WHEREAS: This parcel was acquired from the Land Bank by Southern Tier Enterprise Group, Inc in October of 2024 and should have been moved back to the taxable section of the assessment roll at that time but was not; and

WHEREAS: Due to this error a 2025 Town & County tax bill should have been generated for the parcel but was not; and

WHEREAS: Due to this error a 2025 Village tax bill was issued but with only a water relevy and without a Village tax line; and

WHEREAS: This meets the criteria of an error in essential fact per RPTL 550 paragraph 3 (e); therefore be it

RESOLVED: That an omitted tax be levied on this parcel on the 2026 Town & County tax bill as follows:



County tax:	\$926.06
Town tax:	\$225.27
Fire tax:	\$99.65
 Total tax:	 \$1,250.98

And be it further

RESOLVED: That an omitted tax be levied on this parcel on the 2026 Village tax bill for the amount of \$1,372.70.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Flesher.

REFERRED TO:	FINANCE/LEGAL COMMITTEE PUBLIC SAFETY COMMITTEE
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RESOLUTION NO. 203-25	<i>EXECUTE LEASE AND EASEMENT AGREEMENT OF PROPERTY LOCATED AT PROSPECT ROAD, WAVERLY, NEW YORK TO MAINTAIN AN ACCESS ROAD FOR THE RADIO TOWER PROJECT</i>
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WHEREAS: It is necessary for Tioga County to lease a portion of property, in connection with an existing easement, to construct, use, expand and maintain an access road for the Radio Tower Project; and

WHEREAS: Motorola Solutions, as part of the installation and upgrade of the Emergency Services Communication Network, has approved the use of Prospect Tower located at 494 Prospect Hill Road, Waverly, New York for the installation of upgrades to this communication tower; and

WHEREAS: The owners of the property, Leon and Cynthia Stevens, agreed to lease a portion of the property to Tioga County for an access road; therefore be it



RESOLVED: That the Chair of the Legislature is hereby authorized to sign a lease with Leon and Cynthia Stevens for the lease and easement of property located at Prospect Road, Waverly, New York which lease shall commence based on the date of the fully executed Lease Agreement.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 204-25      *AUTHORIZE CONTRACT WITH CATHOLIC CHARITIES  
OF TOMPKINS/TIOGA COUNTIES  
SOCIAL SERVICES*

WHEREAS: The Department of Social Services contracts with Catholic Charities of Tompkins/Tioga Counties to coordinate a project within the Spencer and Newark Valley school districts that addresses specific cultural and behavioral issues among middle and high school aged children, particularly those who are considered to be “at risk”; and

WHEREAS: The Department of Social Services wishes to renew the contract for July 1, 2025 through June 30, 2026 in an amount not to exceed \$126,440; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Catholic Charities of Tompkins/Tioga Counties for the period July 1, 2025 through June 30, 2026; and be it further

RESOLVED: That available funds on 12/31/25 of the original \$126,440 will be carried forward into the New Year.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.



No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 205-25      *AUTHORIZE CONTRACT WITH CATHOLIC CHARITIES  
OF TOMPKINS/TIOGA COUNTIES  
SOCIAL SERVICES*

WHEREAS: The Department of Social Services contracts with Catholic Charities of Tompkins/Tioga Counties to provide emergency and diversion services to needy families of Tioga County at its Tioga Outreach Center; and

WHEREAS: The Department of Social Services wishes to renew the contract for July 1, 2025 through June 30, 2026 in an amount not to exceed \$92,469; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Catholic Charities of Tompkins/Tioga Counties for the period July 1, 2025 through June 30, 2026; and be it further

RESOLVED: That available funds on 12/31/25 of the original \$92,469 will be carried forward into the New Year.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.



Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Flesher.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 206-25      *AUTHORIZE CONTRACT WITH  
TIOGA OPPORTUNITIES, INC  
SOCIAL SERVICES*

WHEREAS: The Department of Social Services contracts with Tioga Opportunities, Inc. for the provision of Intensive Case Management Services for the Disabled Population on Public Assistance; and

WHEREAS: The Department of Social Services wishes to renew the contract for July 1, 2025 through June 30, 2026 in an amount not to exceed \$40,522; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Tioga Opportunities, Inc. for the period July 1, 2025 through June 30, 2026; and be it further

RESOLVED: That available funds on 12/31/25 of the original \$40,522 will be carried forward into the New Year.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 207-25      *AUTHORIZE CONTRACT WITH  
TOGETHER FOR YOUTH  
SOCIAL SERVICES*



WHEREAS: The Department of Social Services contracts with Together for Youth to provide alternatives to foster care and early intervention to serve parents and children of Tioga County; and

WHEREAS: The Department of Social Services wishes to renew the contract for July 1, 2025 through June 30, 2026 in an amount not to exceed \$134,600; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Together for Youth for the period July 1, 2025 through June 30, 2026; and be it further

RESOLVED: That available funds on 12/31/25 of the original \$134,600 will be carried forward into the New Year.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 208-25      *AUTHORIZE CONTRACT WITH BROOME COUNTY  
TIOGA CAREER CENTER*

WHEREAS: The Tioga Career Center receives its annual funding from Broome County as a subgrantee of federal funds; and

WHEREAS: An annual agreement between Broome County and Tioga County must be in place for Tioga County to receive this funding; and

WHEREAS: Broome County has approved Tioga County's submitted budget for July 1, 2024 through June 30, 2026; therefore be it



RESOLVED: That the Chair of the Legislature is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Flesher.

REFERRED TO: ITCS COMMITTEE

RESOLUTION NO. 209-25      *AUTHORIZE AGREEMENT WITH  
PYRAMID BUSINESS SYSTEMS FOR  
CYBER SECURITY AS A SERVICE (CSaaS)*

WHEREAS: The Chief Information Officer and the Deputy Director of ITCS have completed a search for qualified organizations to provide cyber security services; and

WHEREAS: The Chief Information Officer and the Deputy Director of ITCS are recommending an agreement with Pyramid Business Systems to provide the following cyber security services to the County (24x365 Firewall maintenance and monitoring with Next Business Day Response, up to four hours per month); and

WHEREAS: These cyber security services will be billed at a monthly rate of \$1,295.00, totaling \$7,770 for 2025; and

WHEREAS: Additional cyber security support services outside of this scope will be billed at a rate of \$125.00 per hour; and

WHEREAS: The period of this agreement will be from July 1, 2025, ending December 31, 2025; and

WHEREAS: Funding will be provided for using Information Technology and Communication Services funds A1680 540140 Contracting Services; therefore be it

RESOLVED: That the Chair of the County Legislature is authorized to execute an agreement between Tioga County and Pyramid Business Systems in the amount of \$7,770 to provide cyber security services, upon review by the County Attorney.



## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: LEGAL/FINANCE COMMITTEE

RESOLUTION NO. 210-25      *AUTHORIZATION TO CONTINUE CONTRACT WITH  
THOMSON REUTERS (WESTLAW) FOR A  
TWO YEAR SUBSCRIPTION TO WEST PROFLEX*

WHEREAS: The County is desirous to continue a contract with Thomson Reuters (Westlaw) for a subscription to their legal research service starting July 1, 2025, through June 30, 2027 at a cost of \$26,527.68; and

WHEREAS: The services provided through this subscription will be utilized by personnel in the County Attorney's office, Public Defender's office, District Attorney's office, and Department of Social Services; therefore be it

RESOLVED: That the County Attorney is authorized to continue a contract with Thomson Reuters for a two-year subscription to WEST PROFLEX legal research services for the period of July 1, 2025, through June 30, 2027 at a cost of \$26,527.68.

## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.



Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 211-25      *MEMORANDUM OF UNDERSTANDING (MOU)  
IMPLEMENTATION OF eCORNELL ON-DEMAND  
CONTINUING EDUCATION SERVICES*

WHEREAS: The Institute for Advancement Committee (I4A) has secured the ability to register Tioga County local government employees for eCornell On-Demand online coursework offered by Cornell University free of charge; and

WHEREAS: This initiative aims to provide professional development and career growth opportunities for county employees, aligning with the leadership's commitment to workforce enhancement; and

WHEREAS: Phase 1 of the initial rollout to eCornell access on-demand services will be initially restricted to graduates of the I4A program. This phase will serve as a pilot program to assess the effectiveness and user experience of the eCornell platform; and

WHEREAS: Phase 2 will expand access following a positive assessment of the initial rollout, the program will be expanded to include all Tioga County personnel, and will be integrated as a personnel benefit, accessible upon hire; and

WHEREAS: Cornell University will administer the online accounts for registered Tioga County employees, and will provide access to the on-demand online coursework content upon signing of the Memorandum of Understanding (MOU); therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Institute for Advancement (I4A) to enter into a Memorandum of Understanding (MOU) with Cornell University (eCornell); and be it further

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to sign said MOU, upon approval by the County Attorney.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.



Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 212-25      *RESOLUTION AUTHORIZING A  
MEMORANDUM OF UNDERSTANDING  
BETWEEN TIOGA COUNTY AND  
PENNSYLVANIA STATE POLICE FOR THE  
RADIO TOWER PROJECT*

WHEREAS: The Director of Emergency Services requests authorization for a Memorandum of Understanding between Tioga County and Pennsylvania State Police to co-locate, install antennas and a new shelter, and expand the compound at a communications tower currently owned by Pennsylvania State Police; and

WHEREAS: The Pennsylvania State Police agrees to allow Tioga County to install and operate a UHF trunked radio site for the purpose of public safety voice communications at the Round Top Tower site located at 2384 Round Top Road, Athens, Pennsylvania in Bradford County; and

WHEREAS: The Pennsylvania State Police will provide access for Tioga County personnel and vendors to said facility on an as needed basis for equipment installation, maintenance and repair; and

WHEREAS: Tioga County agrees to adhere to all standards and protocols set forth by the Pennsylvania State Police communications officer in charge of said facility; and

WHEREAS: The Memorandum of Understanding of said property is for a period of five (5) years with two (2) additional five-year (5) renewals; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes a Memorandum of Understanding between Tioga County and the Pennsylvania State Police to co-locate, install antennas and a new shelter, and expand the compound at a communications tower currently owned by Pennsylvania State Police; and be it further

RESOLVED: That the Chair of the Legislature or her duly authorized representative is hereby empowered to execute any such agreements, documents, or papers



approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this Resolution.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. 213-25      *AWARD BID FOR SOUTHERN PORTION OF  
WEST CREEK ROAD PAVEMENT OVERLAY*

WHEREAS: The Commissioner of Public Works budgeted for this project; and

WHEREAS: On May 21, 2025, the Department of Public Works received sealed bids from the following contractors:

<b>Suit-Kote Corporation – Cortland, NY</b>	<b>\$1,415,180.00</b>
Broome Tioga Bituminous Products – Vestal, NY	\$1,667,480.00
Dalrymple Gravel & Contracting – Pine City, NY	\$1,684,680.00
L&T Construction, Richmondville – NY	\$2,051,177.80

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to the low bidder, Suit-Kote Corporation – Cortland, NY not to exceed \$1,415,180.00 to be paid out of the Paving Projects 2025 account H5110.540001.H2501.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.



Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. 214-25      *APPROVE TECHNICAL ASSISTANCE  
PROVIDED BY ED&P STAFF*

WHEREAS: A resolution is required by County policy to disclose matching cash and or in-kind contributions from the County for grant applications written for the County and/or by the County on behalf of a municipality or entity; and

WHEREAS: The Tioga County Economic Development and Planning staff provided technical assistance for the following:

<u>Organization</u>	<u>Source</u>	<u>Amount</u>	<u>Purpose</u>
Town of Nichols	NYS Dept of State Community Smart Growth Planning & Zoning Grant Program	\$111,000.00	Develop a Comprehensive Plan for the Town of Nichols

And

WHEREAS: There is no further obligation by the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the technical assistance provided as noted above.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.



Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. 215-25      *AUTHORIZE THE SUBMISSION OF  
SFY2025 NEXT GENERATION 911 (NG911)  
GRANT PROGRAM  
SHERIFF'S OFFICE*

WHEREAS: The NYS Division of Homeland Security and Emergency Services (DHSES) has issued the SFY2025 Next Generation 911 (NG911) grant in the amount of \$1,266,796; and

WHEREAS: This grant is to be used towards the interfaces, equipment and software applications necessary to support the Primary Public Safety Answering Point (PSAP) and backup center to ready it to accept NG911 calls; and

WHEREAS: County Policy requires that a resolution be approved before any such grant application is submitted; and

WHEREAS: The grant application deadline was June 4, 2025; therefore be it

RESOLVED: That the Tioga County Sheriff's Office be given authorization to apply for the SFY2025 Next Generation 911 (NG911) grant, after the fact, and authorizes the Chair of the Legislature to sign such application.

ROLL CALL VOTE

Yes – Legislators Standing, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.



Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. 216-25      *AMEND RESOLUTION NO. 301-24;  
APPROVE SOLE SOURCE PURCHASE  
MOTOROLA SOLUTIONS LICENSE PLATE  
RECOGNITION SYSTEM  
SHERIFF'S OFFICE*

WHEREAS: Resolution No. 301-24 adopted on September 12, 2024 authorized the sole source purchase of a License Plate Recognition System with Motorola Solutions in the amount of \$17,425; and

WHEREAS: The total purchase amount should have been \$17,925; therefore be it

RESOLVED: That Resolution No. 301-24 be amended to reflect the sole source purchase amount of \$17,925, which will be paid from Account A3361.520130.SHS22.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: FINANCE/LEGAL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. 217-25      *AUTHORIZE ACCEPTANCE OF AMENDED FUNDING  
FROM THE NYS OFFICE OF INDIGENT LEGAL SERVICES  
AND ACCEPT THE AMENDED FUNDING FOR HURRELL-  
HARRING GRANT AND AMEND 2025 BUDGET*



WHEREAS: By Resolution No. 432-23 adopted on November 14, 2023, Tioga County entered into a three-year agreement with the New York State Office of Indigent Legal Services for distribution of Hurrell-Harring funds to provide representation to persons legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The Office of Indigent Legal Services has amended the Hurrell-Harring Grant Contract adding an additional \$438,971.81; and

WHEREAS: The amended amount to Tioga County from NYS Office of Indigent Legal Services for the fiscal year April 2025 – March 2026 is \$438,971.81; and

WHEREAS: It is necessary for Tioga County to adopt the amended funding to the budget in said amount of \$438,971.81; and

WHEREAS: Said funding in the amount of \$438,971.81 needs to be appropriated and the 2025 budget be amended; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the Amendment to the Budget in the amount of \$438,971.81; and be it further

RESOLVED: That upon execution of the contract amendment, the ILS HH Grant of \$438,971.81 be appropriated and the 2025 Budget be amended as follows:

Revenue Account: A1174 430260 AC State Aid Indigent Grant \$ 165,971.81  
A1174 430260 PD State Aid Indigent Grant \$ 273,000.00

Expense Account:

A 1174 510010 Full Time Salary	\$	99,000.00
A 1174 510020 Part Time Salary	\$	20,000.00
A 1174 520200 PD Office Equipment	\$	2,000.00
A 1174 520210 PD Other Furniture	\$	2,000.00
A 1174 540040 PD Books/Online Research	\$	1,000.00
A 1174 540140 PD Contracting Services	\$	60,000.00
A 1174 540180 PD Dues	\$	1, 000.00
A 1174 540280 PD Investigations	\$	25,000.00
A 1174 540420 PD Office Supplies	\$	3,000.00
A 1174 540733 PD Training/CLE	\$	5,000.00
A 1174 540030 AC Assigned Counsel	\$	50,000.00
A 1174 540040 AC Books/Online Research	\$	10,000.00
A 1174 540140 AC Contracting Services	\$	26,985.90
A 1174 540280 AC Investigations	\$	36,985.91
A 1174 540420 AC Office Supplies	\$	5,000.00
A 1174 540620 AC Software Expense	\$	2,000.00
A 1174 540640 AC Other Supplies(Not Office)	\$	5,000.00
A 1174 540733 AC Training/CLE	\$	10,000.00



A 1174 581088 State Retirement Fringe	\$ 5,000.00
A 1174 583088 Social Security Fringe	\$ 25,000.00
A 1174 583088 Medicare	\$ 6,750.00
A 1174 585588 Disability Insurance Fringe	\$ 200.00
A 1174 584088 Workers Comp Fringe	\$ 3,000.00
A 1174 586088 Health Insurance Fringe	\$ 30,000.00
A 1174 586088 HRA	\$ 5,000.00
A 1174 588988 EAP Fringe	\$ 50.00

And be it further

RESOLVED: That available funds at year-end of the original \$438,971.81 be carried forward into future years until used.

#### ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

#### RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: FINANCE/LEGAL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. 218-25 *AUTHORIZE ACCEPTANCE OF FIRST YEAR  
FOURTH FAMILY DEFENSE GRANT FROM THE  
NYS OFFICE OF INDIGENT LEGAL SERVICES*

WHEREAS: By Resolution No. 150-25 adopted on April 15, 2025, Tioga County entered into a three-year agreement with the New York State Office of Indigent Legal Services for distribution of Fourth Family Defense Grant funds to provide representation and case manager services to persons legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The Office of Indigent Legal Services has approved a total three-year amount of \$750,000.00 beginning January 1, 2025 through December 31, 2027; and



WHEREAS: It is necessary for Tioga County to adopt the first year of this three-year grant for said distribution amount of \$256,840.00; and

WHEREAS: Said funding in the amount of \$256,840.00 needs to be appropriated and the 2025 budget be amended; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the first year of the Fourth Family Defense Grant budget amendment of said distribution in the amount of \$256,840.00; and be it further

RESOLVED: That upon execution of the first year of the three-year contract, the Fourth Family Defense Grant of \$256,840.00 be appropriated and the 2025 Budget be amended as follows:

Revenue Account:	A 1171 430260 AC State Aid Indigent	\$ 164,170.00
	A 1171 430260 PD State Aid Indigent	\$ 92,670.00
Expense Account:	A 1171 510010 Full Time Salary	\$ 20,000.00
	A 1171 510020 Part Time Salary	\$ 120,000.00
	A 1171 520200 PD Office Equipment	\$ 4,000.00
	A 1171 520210 PD Furniture	\$ 1,000.00
	A 1171 540420 PD Office Supplies	\$ 1,000.00
	A 1171 540390 PD Mileage	\$ 3,630.00
	A 1171 540620 PD Software/Shared Services	\$ 1,500.00
	A 1171 540030 AC Assigned Counsel	\$ 67,000.00
	A 1171 540140 AC Contracted Serv/Printing	\$ 4,000.00
	A 1171 540485 AC Printing/Paper	\$ 1,000.00
	A 1171 520200 AC Equipment	\$ 5,000.00
	A 1171 520210 AC Furniture	\$ 1,000.00
	A 1171 540420 AC Office Supplies	\$ 1,000.00
	A 1171 540390 AC Mileage	\$ 3,630.00
	A 1171 540620 AC Software/Shared Services	\$ 1,000.00
	A 1171 581088 Retirement	\$ 7,440.00
	A 1171 583088 Social Security	\$ 9,700.00
	A 1171 583088 Medicare	\$ 2,200.00
	A 1171 584088 Workers Comp	\$ 2,700.00
	A 1171 588988 EAP	\$ 40.00

And be it further



RESOLVED: That available funds on 12/31/25 of the original \$124,850 will be carried forward into the New Year.



## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: LEGISLATIVE WORKSESSION  
FINANCE, LEGAL AND SAFETY COMMITTEE

RESOLUTION NO. 220-25      *AMEND 2025 BUDGET & TRANSFER OF FUNDS  
FOR LAW DEPARTMENT*

WHEREAS: The Tioga County Law Department has indicated a need to the Tioga County Legislature for lodging accommodation as it relates to the need for the County Attorney to attend a trial in person outside of the County for an undetermined amount of time; and

WHEREAS: The County Attorney has expressed that the current available appropriations in the A1420 Law budget are not able to cover the unforeseen costs; and

WHEREAS: The County Treasurer has identified available funds in the A1362 Tax Advertising & Expense budget that can be transferred for use by the County Attorney; and

WHEREAS: Transferring of funds that amends the current year budget require Legislative approval; therefore be it

RESOLVED: That appropriations be transferred and re-appropriated as follows:

FROM: A1362 540330 LEGAL FEES \$3,000.00

TO:	A1420 540330 LEGAL FEES	\$3,000.00
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## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO:

PERSONNEL COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 221-25

*TRANSFER OF FUNDS  
WORKERS' COMPENSATION*

WHEREAS: The Tioga County Self-Insurance Plan has received notification from Midwest Employers Casualty Company that an audit of the payroll figures for the period of January 1, 2024 through January 1, 2025 submitted for our workers' compensation Specific Excess Insurance has resulted in additional premium due in the amount of \$15,977.00; and

WHEREAS: There is currently a zero (\$0) balance in S1722(540270) Insurance - Liability; therefore be it

RESOLVED: That the following sum be transferred:

From: S1720 (540101)	Compensation Awards	\$15,977.00
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To: S1722 (540270)	Insurance – Liability	\$15,977.00
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## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.



Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: LEGISLATIVE WORKSESSION  
FINANCE, LEGAL, AND SAFETY COMMITTEE

RESOLUTION NO. 222-25      RE-ESTABLISH PRIOR YEAR 2024 ARPA OPERATING & CAPITAL APPROPRIATIONS IN THE 2025 BUDGET

WHEREAS: American Rescue Plan Act "ARPA" Funds have been granted to Tioga County by the US Treasury in 2021 in the total amount of \$9,362,868; and

WHEREAS: As of 12/31/2024 there is approximately \$1,729,321 in unspent ARPA funds;  
and

WHEREAS: It has been determined by the US Treasury that ARPA funds granted are to be considered obligated by calendar year end 2024, and be expended by the end of calendar year 2026; and

WHEREAS: On January 14<sup>th</sup>, 2025, the County Legislature adopted Resolution No. 29-25 which only appropriated \$5,000.00 of the \$25,000.00 allotted to the Veterans' Service Agency by the Legislature in the absence of a Director of Veterans' Service Agency; and

WHEREAS: On April 15<sup>th</sup>, 2025, the County Legislature adopted Resolution No. 176-25 appointing a full-time Director of Veterans' Service Agency; and

WHEREAS: Amending of the current year budget and appropriation of ARPA funds require Legislative approval; therefore be it

RESOLVED: That the 2025 Budget be amended and re-appropriate the following amounts:

## Operational Appropriations

A6510 540640 M7674 SUPPLIES (NOT OFFICE)	\$20,000.00
Remaining 2024 Appropriations	



## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Brown moved for the adoption of the following resolution, seconded by Legislator Roberts.

## REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE

## RESOLUTION NO. 223-25

*REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO EXCEED FOOD & BEVERAGE PURCHASE GUIDELINES*

WHEREAS: The Tioga County Veterans' Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military, and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages, and Supplies limit expenses to \$150.00 per event; and

WHEREAS: The TCVSA will be holding the following events in July, with grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

July 4<sup>th</sup> – Candy for the Parade (ARPA)- \$600.00

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for each event above.

## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.



Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. 224-25 AMEND RESOLUTION NO. 49-24;  
AUTHORIZE PURCHASES OUTSIDE COUNTY POLICIES  
PUBLIC HEALTH

WHEREAS: Legislative Resolution No. 49-24 authorized Tioga County Public Health (TCPH) to make purchases outside of County Policies for approved events; and

WHEREAS: TCPH has need to amend Resolution No. 49-24, specifically the list of approved events; and

WHEREAS: There are two types of lists in Resolution No. 49-24, one being the programs/events and the other for those that may go over the \$150 County Policy threshold due to the number of people involved in the programs/events; and

WHEREAS: The additional programs TCPH is seeking to be added to both authorized lists in Resolution No. 49-24 are:

- Early Intervention
- Preschool School Supportive Health Services
- Community Health Assessment
- Advocacy, Support & Prevention Coalition (ASAP)

And

WHEREAS: Authorization outside of County Policies requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the amendment of Resolution No. 49-24 in regard to the addition of the above-mentioned program's events to allow TCPH to purchase food/beverages and potentially facility fees and exceed \$150 per event.



## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO: PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. 225-25      *AUTHORIZATION TO ABOLISH ONE VACANT  
ENGINEERING TECHNICIAN POSITION, CREATE ONE  
PUBLIC WORKS PROJECT TECHNICIAN - PUBLIC WORKS*

WHEREAS: Legislative approval is required to abolish and create positions within Tioga County; and

WHEREAS: One (1) full-time Engineering Technician (\$42,448 – 43,448 2025 CSEA SG VII) will become vacant effective close of business June 13, 2025, upon the resignation of incumbent, Danielle Gregrow; and

WHEREAS: Upon review of the staffing structures, work assignments, and department needs, the Commissioner of Public Works submitted a New Position Duties Statement to the Personnel Department on May 2, 2025; and

WHEREAS: Upon review of the New Position Duties Statement, the Personnel Officer has determined the appropriate classification for said title; therefore be it

RESOLVED: That one (1) full-time Management/Confidential title of Public Works Project Technician (\$44,600 – \$54,600) be created effective June 16, 2025; and be it further

RESOLVED: That one (1) full-time Engineering Technician (\$42,448 – 43,448 2025 CSEA SG VII) be abolished effective June 16, 2025.



## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO:

ED&P COMMITTEE

PERSONNEL COMMITTEE

RESOLUTION NO. 226-25

*AUTHORIZATION TO CREATE FULL-TIME  
HOUSING DEVELOPMENT SPECIALIST POSITION  
ECONOMIC DEVELOPMENT & PLANNING*

WHEREAS: The Director of Economic Development and Planning would like to create a full-time Housing Development Specialist position; and

WHEREAS: Legislative approval is required for the creation of any position within a Tioga County department; and

WHEREAS: The Personnel Officer has met with the Director of Economic Development and Planning and has reviewed the description of work duties for the proposed full-time Housing Development Specialist position; therefore be it

RESOLVED: That a full-time position titled Housing Development Specialist be created at an annual Management/Confidential salary (\$56,640 – \$66,640) effective June 10, 2025; and be it further

RESOLVED: The Director of Economic Development & Planning is authorized to fill said full-time vacancy provisionally pending successful completion of civil service examination requirements.

## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.







## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. 228-25      *AUTHORIZE SALARY INCREASE FOR  
ASSISTANT PUBLIC DEFENDER FOR FAMILY COURT  
PUBLIC DEFENDER'S OFFICE*

WHEREAS: Legislative approval is required for any salary increases for a Management/Confidential position; and

WHEREAS: The County has been awarded a Grant from NYS Office of Indigent Legal Services for assistance with Family Court Article 10 cases; and

WHEREAS: The Grant as budgeted by the State specifically appropriates funding in the amount of \$20,000 to raise the salary of the Family Court Assistant Public Defender to compensate for the increase in supervisory and case responsibility for the position; and

WHEREAS: The Grant has fully funded the increase over the course of three years for the position; therefore be it

RESOLVED: That the Public Defender is hereby authorized to increase the salary of Sarah Schrader, Family Court Assistant Public Defender an additional \$20,000 to be offset by the Fourth Family Defense Grant for the three-year contract period of January 1, 2025 through December 31, 2027; and be it further

RESOLVED: That Sarah Schrader's annual salary will be increased to \$95,879 effective June 14, 2025; and be it further

RESOLVED: That this resolution will be null and void in the event that the Grant is withdrawn or is not renewed after the three-year period.



## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO:                      PERSONNEL COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 229-25      *AUTHORIZE SALARY INCREASE FOR  
PART-TIME ASSIGNED COUNSEL ADMINISTRATOR  
ASSIGNED COUNSEL OFFICE*

WHEREAS: By Resolution No. 150-25 adopted on April 15, 2025, Tioga County entered into a three-year agreement with the New York State Office of Indigent Legal Services for distribution of Fourth Family Defense Grant funds to provide representation and case manager services to persons legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The continued expansion of the Indigent Legal Services Program to include the Fourth Family Defense Grant provides for a three-year contract totaling \$750,000.00; and

WHEREAS: The increased supervisory duties for the Fourth Family Defense Grant provides a salary increase for the Assigned Counsel Administrator, Irene C. Graven, in the additional amount of \$20,000.00 each year through December 31, 2027, effective June 14, 2025; therefore be it

RESOLVED: That the Assigned Counsel Administrator, Irene C. Graven's salary is increased an additional \$20,000.00 to be offset by the Fourth Family Defense Grant for the three-year contract period of January 1, 2025 through December 31, 2027; and be it further

RESOLVED: That Irene Graven's annual salary will be increased to \$68,998 effective June 14, 2025; and be it further

RESOLVED: That this resolution will be null and void in the event that the Grant is withdrawn.



## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: LEGISLATIVE WORKSESSION  
PERSONNEL COMMITTEE

RESOLUTION NO. 230-25      STANDARD WORK DAY AND  
REPORTING RESOLUTION

WHEREAS: The New York State Retirement System created new reporting regulations in 2009 that require establishment of terms and work hours for elected and appointed officials and a resolution stating such at the onset of each term; therefore be it

RESOLVED: That the County of Tioga hereby establishes the following as standard work days for elected and appointed officials, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the following officials to the Clerk of this body:

Title	Name	Standard Work Day  (Hrs/day)	Term Begins/Ends	Days/Month  (based on Record of Activities)	Pay Frequency	Not Submitted
<b>Appointed Officials</b>						
Assistant Public Defender	Thomas Saitta	7	1/13/2025 – 12/31/2025	11.04	Biweekly	

I, Cathy Haskell, Secretary/Clerk of the governing board of the County of Tioga, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 10<sup>th</sup> day of June, 2025 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.



IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Tioga County Legislature on this 10<sup>th</sup> day of June, 2025

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Tioga County Legislative Clerk

Affidavit of Posting: I, Cathy Haskell, being duly sworn, depose and say that the posting of the resolution began on June 10, 2025 and continued for at least 30 days. That the resolution was available to the public on the

Employer's website at [www.tiogacountyny.gov](http://www.tiogacountyny.gov)

Official sign board at Tioga County Legislative Office.

Main Entrance Clerk's Office at 56 Main Street, Owego, NY 13827

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Legislator Brown moved for the adoption of the following resolution, seconded by Legislator Flesher.

REFERRED TO:

LEGISLATIVE WORKSESSION  
PERSONNEL COMMITTEE

RESOLUTION NO. 231-25

*AUTHORIZING A (6) SIX-MONTH EXTENSION  
OF THE TIOGA COUNTY REMOTE WORK POLICY -  
PILOT PROGRAM*

WHEREAS: The Tioga County Legislature adopted Resolution No. 265-21 on November 9, 2021, establishing a new policy entitled Tioga County Remote Work supporting the use of remote worksites for a portion of the standard workweek and allowing Department Heads to implement Remote Work Arrangements for eligible Management/Confidential employees, where appropriate; and



WHEREAS: The Tioga County Legislature adopted Resolution No. 47-23 on January 10, 2023, revising the Tioga County Remote Work Policy-Pilot Program in its entirety to include eligible CSEA staff as deemed appropriate by their Department Head; and

WHEREAS: The Tioga County Legislature adopted Resolution No. 94-23 on February 14, 2023, revising the Employee Handbook: Section IV. Personnel Rules; Subsection T. entitled Tioga County Remote Work Policy-Pilot Program, Subsection IV. Policy C. Hardware, Software, and Supplies; and

WHEREAS: The Tioga County Legislature adopted Resolution No. 534-23 on December 12, 2023, authorizing a (1) one-year extension of the Tioga County Remote Work Policy-Pilot Program, making the policy effective January 1, 2023 – December 31, 2024; and

WHEREAS: The Tioga County Legislature adopted Resolution No. 467-24 on December 10, 2024, authorizing a (6) six-month extension of the Tioga County Remote Work Policy-Pilot Program, making the current policy effective January 1, 2025 – June 30, 2025; and

WHEREAS: Tioga County Department Heads have expressed an interest in the Legislature considering continuation of this program based on successful results and aiding in recruitment and retention efforts; therefore be it

RESOLVED: That the Legislature is authorizing a (6) six-month extension of the Tioga County Remote Work Policy-Pilot Program with a new expiration date of December 31, 2025; and be it further

RESOLVED: That the Remote Work Policy-Pilot Program remains unchanged.

ROLL CALL VOTE

Yes – Legislators Standing, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.







**n. GIFTS AND DONATIONS****GIFTS AND DONATIONS POLICY****I. PURPOSE**

Establish clear guidelines for the overall management of gifts and donations to the Tioga County government by ensuring that all donations align with Tioga County's mission and services while maintaining transparency, ethical standards, and legal compliance.

**II. SCOPE**

This policy applies to all Tioga County departments, employees, volunteers, and appointed or elected officials of Tioga County regarding the acceptance of gifts, donations, or in-kind contributions from individuals, corporations, organizations, or other entities.

**III. DEFINITIONS**

"County" refers to any department, employee, volunteer, and/or appointed or elected official of Tioga County.

"Charitable Gift" is any item of value, including but not limited to money, bonds, assets, services, equipment, real estate, or personal property, voluntarily transferred to a cause without compensation.

"Donation" is a voluntary transfer of a charitable gift made by a donor to the County for a specific or general purpose. This term may be used interchangeably with "gift" (see: "Gift").

"Donor" is any person, estate, business, or legal entity that executes, attempts to execute, or reveals the intention to transfer the value of a gift to the County.

"Gift" is the value of any item, including but not limited to money, bonds, assets, services, equipment, real estate, or personal property, voluntarily transferred to an individual without compensation.

"In-Kind Donations" refer to non-monetary gifts, such as goods, services, or expertise, given in lieu of cash.

"Restricted Donations" refer to monies or any other financial instruments donated that are permanently regulated for specific allocation.

"Solicited Donations" are gifts received in response to active fundraising (internet, fliers, letters, radio, etc.).

"Unrestricted Donations" refer to monies or any other financial instruments donated that the County may use for any purpose and often go toward operating expenses.



*“Unsolicited Donations”* are gifts received freely by an individual or group wishing to donate, not in response to active fundraising.

#### **IV. GENERAL POLICY**

##### **a. Types of Gifts and Donations**

###### **i. Solicited Donations**

1. Tioga County does not permit the acceptance of solicited donations and prohibits the active solicitation of donations except for the following:
  - a. Rabies Clinic(s) donations.
  - b. Grant related in-kind contributions.
  - c. Pass-through in-kind social welfare efforts (coat drives, toys, backpacks, holiday gifts for foster children, etc.)
  - d. Any donation provided that does not directly benefit County operations but is provided directly to a member of the community in need.

###### **ii. Unsolicited Donations**

1. The County may accept unsolicited donations if there is no conflict of interest or risk of undue influence.
2. Such donations must be reviewed by the Department Head
3. Donors must provide their name, address, and phone number on the donation receipt for internal compliance and must select “This is an anonymous donation” to have their donation kept anonymous.

###### **iii. Gifts**

1. Gifts of nominal value directed to individuals, less than or equal to \$75 as per the County Ethics Policy, may be accepted if they do not create a conflict of interest.

###### **iv. In-Kind Donations**

1. The County may accept in-kind donations such as equipment, supplies, or services if they meet the same criteria as monetary gifts.
2. Such donations must also be evaluated by the Department Head responsible prior to acceptance.

###### **v. Real Estate Donations**

1. As a best practice, any offer of real property should undergo legal and environmental review before acceptance to ensure the property is free of legal encumbrance, environmental hazards, and any other liabilities.
2. All property acquisition communications shall be conducted via executive session.



**vi. Restricted Donations**

1. Department Heads may choose to accept a donation that is restricted to a defined purpose or timeframe with consideration of the County's ability to appropriately use the funds for the intended purpose and the amount of administration that would be required.
2. Restrictions must be specified on the **Tioga County Receipt for Donation** form and communicated to the Treasurer's Office to ensure proper accounting processes are followed.
3. "Tail End" gifts (i.e. an individual gifts the County a historical flag with the intention that the County will not discard or destroy the flag) may be considered and are to be documented on the Tioga County Receipt for Donation form.

**V. EXECUTION**

**a. Acceptance**

- i. All charitable gifts and donations are to be submitted for review by the Department Head with all documentation as required by the Tioga County Treasurer's Office.
- ii. Gifts and donations of less than \$1,000 in value are to be approved by the County Treasurer or County Administrator.
  1. The County Legislative Chair may approve donations in the absence of either official.
- iii. Gifts and donations equal to or greater than \$1,000 in value shall be approved by the County Legislature via Resolution.
- iv. Either the Treasurer, County Administrator, Legislative Chair or the Department Head responsible may defer the consideration of any donation to the County Attorney for further review with the County Board of Ethics.

**b. Rejection**

- i. Any gift received by the County cannot create a liability greater than the value of the gift.
- ii. Any gift received by the County must not require burdensome maintenance.
- iii. The County reserves the absolute right to refuse and return any donation.



## VI. MAINTENANCE

### **a. Accounting Records**

- i. Receipts and the allocation of the donations shall be accomplished through Tioga County's Financial Management System (FMAS).
- ii. All donation revenue shall be documented in the proper accounts according to the Treasurer's Office.

### **b. Records**

- i. All donations regardless of value must be properly documented, including the name of the donor, the nature and value of the gifts, and any conditions or restrictions placed on their use.
- ii. The Treasurer's Office shall be the office of record for all donation related documents.
- iii. All gifts and donations are subject to be reviewed and audited by the County Treasurer's Office to ensure proper use and compliance with this policy.

### **c. Transparency**

- i. The County shall publicly disclose all donations valued at \$1,000 or more on the County website or by other means unless otherwise stipulated by the terms and conditions of the donor in concurrence with the Department Head responsible.
- ii. Reports on all donations are to be provided to the County Legislature upon request.
- iii. The identity of anonymous donors is considered to be "need to know" information and cannot be revealed by the County to the public or any individual employed by the County without written consent by the donor.

## VII. PROHIBITED DONATIONS AND ACTIVITIES

- a.** Any gifts from individuals or organizations where such gifts could reasonably be interpreted as an attempt to influence the County's operations, decisions, or policies.
- b.** Donations that damage the public reputation of the County or create a perceived conflict of interest.
- c.** Restricted donations that are too limiting or too difficult to administer.
- d.** Gifts to individuals over \$75 per the **Tioga County Ethics Policy and Public Officers Law 73(5)**.



## VIII. CONSIDERATIONS

- a. Before accepting any gift or donations, the County shall evaluate:
  - i. Whether the donation **supports the County's mission** and aligns with its policies and objectives.
  - ii. If the donation **upholds the County's core values**.
  - iii. Whether the donor's intent **matches the County's intended use** of the gifts.
  - iv. Whether acceptance of the donations **avoids conflict of interest and the appearance of impropriety**.
  - v. If the donation **complies with federal, state, and local laws**.

## IX. POLICY REVIEW

This policy will be reviewed and updated every two years, or as necessary, to ensure compliance with evolving laws, regulations, and best practices.

## X. EFFECTIVE DATE

This policy shall be effective immediately upon approval by the County Legislature and will remain in effect until amended or repealed.

## XI. PROCEDURE

- a. A department must receive a cash donation before a purchase or program expenditure is made using the cash donation.
  - i. Should a Department Head want to spend the proceeds of an unsolicited donation in addition to their existing budget, a resolution is required to amend and modify the budget.
- b. All donors shall be issued a receipt incorporating specific information which must include:
  - i. Verification that no goods or services were provided in exchange, in whole or in part, for the donation.
  - ii. The cash receipt should reflect the amount of the cash donation.
  - iii. The receipt shall include a clear description of the land, goods, materials, or services donated. Do NOT affix a cash value to the land, goods, materials, or services donated.
- c. After any donation is received, the County department who secured the donation must complete the **Tioga County Receipt for Donation** form. The completed receipt should follow the appropriate workflow.
- d. The donor, responsible Department, and Treasurer's Office shall retain a copy of the receipt.
- e. Cash donations shall be deposited by the Tioga County Treasurer's Office.



**XII. FORMS****a. Tioga County Receipt for Donation**

## ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

## RESOLUTION ADOPTED.

Legislator Brown made a motion to bring forth one (1) late-file resolution for Legislature consideration, seconded by Legislator Monell. Motion carried.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO:

FINANCE, LEGAL &amp; SAFETY COMMITTEE

RESOLUTION NO. 233-25

*CONTRACT FOR IT CONSULTANT SERVICES  
FROM FORMER EMPLOYEE*

WHEREAS: Legislative approval is required to contract for professional services from former employees within Tioga County; and

WHEREAS: The Information Technology and Communication Services Department has a need to utilize the expertise of the former Chief Information Officer for training and consultation; and

WHEREAS: The Information Technology and Communication Services Department has budgeted funds available for contracted services in the A1680 540140 account line in the 2025 budget; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the contractual hire of Jeremy Loveland as an IT Consultant at an established rate not to exceed \$5,000 starting June 16, 2025; and be it further

RESOLVED: That the Tioga County Legislature authorizes the County Administrator or their designee to sign said contract, upon review and approval of the County Attorney.



Legislator Monell made a motion to bring forth one (1) late-file resolution for Legislature consideration, seconded by Legislator Brown. Motion carried.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Brown.

ROLL CALL VOTE

Yes – Legislators Standinger, Brown, Flesher, Sauerbrey, Monell, and Roberts.

No – None.

Absent – Legislators Bunce and Ciotoli.

RESOLUTION ADOPTED.

Chair Sauerbrey spoke. "County Clerk Klett will swear in newly appointed District #5 Legislator, Andrew F. Aronstam."

Legislator Aronstam spoke. "Thank you, this is a great honor for me and my family. I have always said that any success I have had is due to two things; the first thing was picking the right parents, and the second one was being brought up in Waverly, NY. I look forward to being a part of Team Tioga. Over the past few months, I have had the pleasure of sitting in on committee meetings and it is clear how seriously the Legislators take their responsibility. I am currently working hard on my campaign to ensure that I can keep serving the citizens of District #5 for as long as they will have me. Finally, I know that my mother is looking down this afternoon and shaking her head and saying 'Lord, I never saw this one coming'. So, again thank you and I look forward to working with all of you. My deepest appreciation."

The meeting adjourned at 12:37 p.m.