



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA  
September 5, 2024  
9:00 am

- MINUTES APPROVAL for August 8, 2024
  
- FINANCIAL
  - YTD Budget Summary
  
- OLD BUSINESS
  - None
  
- NEW BUSINESS
  - Buildings and Grounds
  - Highway Department
  - Capital Projects
  
- PERSONNEL
  - None
  
- RESOLUTIONS
  - Authorizing the Implementation and Funding Day Hollow, Taylor, Bodle Hill Pavement Rehabilitation PIN 9754.30
  
- PROCLAMATIONS
  - None
  
- ADJOURNMENT



**TIOGA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES**  
**Wednesday, August 8, 2024**  
**9:00 am**

▪ **ATTENDANCE**

➤ **Legislators**

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ **Staff**

- Gary Hammond, Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ **Guests**

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Laura Schurter, Accountant
- Katie Chandler, Deputy Treasurer
- Abigail Fahey

➤ **Absent**

- Peter DeWind, County Attorney
- Justin Ruggiero, Deputy Commissioner

▪ **APPROVAL OF MINUTES**

- A motion to approve the minutes as submitted for the July 3, 2024 meeting was made by Mr. Ciotoli, 2<sup>nd</sup> by Mrs. Roberts. All in favor. Motion carried.

▪ **FINANCIAL**

- YTD Budget Summary was shared with the committee.  
➤ 2025 Operating and Capital Budgets were shared with the committee.

▪ **OLD BUSINESS**

▪ **NEW BUSINESS**

- Mr. Hammond reported on Buildings and Grounds.
- Concrete and the asphalt ramp into the new garage were finished at the PSB Building.
  - Mowing operations are ongoing.

## Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Justin Ruggiero Deputy Commissioner

- LED light bulbs were changed at the Court House. They are only lasting 1 ½ to 2 years.
  - Moved offices out and back in for the new heating and cooling install at the Court Annex.
  - We had air conditioning problems in all buildings.
  - Roof leaks from heavy rain at HHS Building and Court Annex.
  - Large holes have been discovered in the Courthouse rubber roof. Some emergency repairs will need to be done and are looking to replace the roof next year.
- Mr. Hammond reported on the Highway Department.
- The parking lot was paved, and work was done around the PSB Building.
  - The employee parking lot was paved at the new Waverly Mental Health.
  - Ditching operations were done on Pennsylvania Avenue.
  - A major culvert was replaced on Gaskill Road.
  - Tree cleanup was done at various locations.
  - Mowing operations are ongoing.
- Mr. Hammond reported on the Capital Projects.
- Buildings and Grounds
    - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
    - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
    - The Chiller at the Public Safety Building still needs some control work done. Doc ran the wires and IT made the connections. We are now waiting for P&J to finish up.
    - The Public Safety Building boiler has not been installed yet. We have received a quote for 2 additional boilers and installation on all 3 boilers for next year.
    - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction has not started yet.
    - Court Annex Probation HVAC Controls Project Construction has not started yet. Also waiting for new rooftop unit.
  - Highway
    - Harnick Road Bridge is in final design phase. Funding Supplemental Agreement #2 has been sent to NYSDOT for execution. We have not received it back yet.
    - Glenmary Drive Culvert construction began July 9<sup>th</sup>. The culvert is in place. Poured downstream wingwalls and started backfilling yesterday. The rain that is expected on Friday is a concern.
    - Day Hollow Road Culvert is under preliminary design.

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- East Spencer Road Bridge is under preliminary design.
- Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
- Wilson Creek Road Paving Overlay contracts are in progress.
- Construction
  - Waverly Mental Health offices are on schedule.
- Bids
  - Bridge Preventative Maintenance Phase 10 REBID is out to bid. Bids will be opened August 9<sup>th</sup>.
  - Tandem Truck bids were opened July 8<sup>th</sup>. A resolution to award the bid is included.
  - Hamilton Valley and Coddington Road Pavement Overlay bids were opened July 9<sup>th</sup>. A resolution to award the bids are included.
  - Taylor and Bodle Hill Roads and Day Hollow Spur Paving bids were opened July 15<sup>th</sup>. A resolution to award the bid is included.
- MISCELLANEOUS
  - Gary Hammond will be on vacation for the next 2 weeks.
  - Elections has submitted a plan for renovations for their space in the A-Frame due to privacy concerns. It will be more cost effective to move the nurses out of the mezzanine. Mrs. Sauerbrey stated that this move needs to be done before early elections in October.
  - Cleaning of the Waverly Mental Health offices was discussed. They would like the offices cleaned twice a week. Mr. Hammond stated that we would send a county cleaner down twice a week.
  - Moving vehicles to other departments and the need for asset transfer was discussed.
- PERSONNEL
  - None
- RESOLUTIONS
  - Amend 2024 Capital Budget and Transfer Funds for Day Hollow Rd., Taylor Rd., and Bodle Hill Rd. Paving Rehabilitation
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  - Amend 2024 Capital Budget and Transfer Funds for Tandem Trucks
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  - Award Bid for Tandem Trucks
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  - Award Bid for Hamilton Valley Road Pavement Overlay
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  - Award Bid for Coddington Road Pavement Overlay

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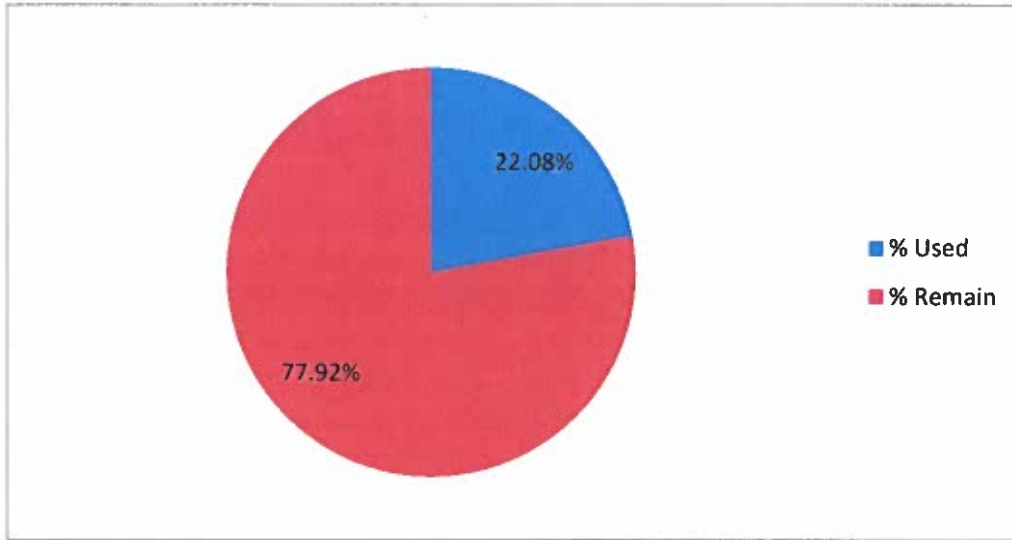
- Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  - Award Bid for Day Hollow Rd., Taylor Rd., and Bodle Hill Rd. Paving Rehabilitation
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  
- PROCLAMATIONS
  - None
  
- EXECUTIVE SESSION
  - None
  
- ADJOURNMENT
  - The meeting was adjourned at 10:16 am.

Respectfully submitted,

Barbara Cushman  
Secretary to the Commissioner of Public Works

DRAFT

## August 28 2024 Budget Summary



		% Used	% Remain
A1490	PW Admin	61.62%	38.38%
A1620	Building & Grounds	57.40%	42.60%
A1621	Buildings HHS	33.83%	66.17%
D5110	Maint. Roads & Bridges	53.55%	46.45%
DM5130	Road Machinery	60.60%	39.40%
H1620	Capital B&G	12.74%	87.26%
H1621	Capital HHS Building	81.41%	18.59%
H5110	Capital Roads & Bridges	3.38%	96.62%
H5130	Capital Equipment	19.95%	80.05%
	<b>Overall</b>	<b>22.08%</b>	<b>77.92%</b>

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Day Hollow Road, Taylor Road, Bodle Hill Road Pavement Rehabilitation PIN 9754.30 (the "Project") is eligible for funding under Title 23 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Construction and Construction Support and Construction Inspection work; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the Construction and Construction Support and Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED: that the sum of \$1,116,700.00 is hereby appropriated from Paving Projects Account H5110.540001.H2402 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED: that in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and it is further

RESOLVED: that the Chair of the Tioga County Legislature be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and

permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: this Resolution shall take effect immediately.