



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, August 10, 2023
9:00 am

- ATTENDANCE
 - Legislators
 - Dale Weston, Public Works Committee Chairman
 - William Standinger, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Marté Sauerbrey, Legislative Chair
 - Staff
 - Gary Hammond, Commissioner
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Stephanie Jerzak, Chief Accountant
 - Laura Schurter, Accountant
 - Katie Chandler, Deputy Treasurer
- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for July 6, 2023 was made by Mr. Standinger, 2nd by Mr. Weston. All in favor. Motion carried.
- FINANCIAL
 - The 2024 Operating and Capital Budgets were submitted to the committee.
 - Based on inflation and increased costs, budget impact was unavoidable and led to a nominal increase in the operating budgets.
 - YTD Budget Summary was shared with the committee. The department is currently under budget.
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - New offices were finished up for Mental Health Owego.
 - The pavilion has been finished at the fishing access.
 - (2) 12 ft. picnic tables were built for the fishing access.



- Two new 30 amp outlets were added for IT at the Public Safety Building.
- Mowing operations are ongoing.
- Filing cabinets were moved out of Mental Health Owego.
- A new AC/Heat unit was installed at Carmichael Tower.
- The filters were changed in all AC units in all buildings.

- Mr. Hammond reported on the Highway Department.
 - Pipes were changed on Glenmary Drive, Pennsylvania Avenue, and Montrose Turnpike.
 - Our new paver came in.
 - Sulphur Springs Road will be shut down next week for a culvert replacement.
 - Concrete blocks and gravel were hauled for various projects.
 - Mowing operations are ongoing.

- Mr. Perkins reported on Capital Projects.
 - Harnick Road Bridge has been delayed due to an archeological issue.
 - Glenmary Drive culvert should be out to bid soon for construction next year.
 - The HVAC Controls at the HHS Building is waiting for the drive units.
 - The Chiller at the Public Safety is waiting for the chiller delivery.
 - Bridge Preventative Maintenance Phase 9 bids have been opened. A resolution to award the contract is included.
 - Day Hollow Road Culvert Replacement is in design phase in house.
 - Crumtown Road, Harford Road and West Creek Road Pavement Overlays have been awarded. Construction should begin soon.
 - HHS Parking Lot Rehabilitation bids have been opened. A resolution to award the contract is included.
 - Willseyville Pavement Overlay bids have been opened. A resolution to award the contract is included.
 - We have a new NYSDOT project Bridge Preventative Maintenance Phase 10.
 - We have been awarded a project from the Bridge NY program for the East Spencer Road Bridge.
 - The Rooftop Unit for the Clerks office should be out to bid soon.

- MISCELLANEOUS
 - Verdin Bell Company inspected the bell at Lounsberry Methodist Church and submitted a proposal for its relocation to 56 Main Street.

- PERSONNEL
 - A Buildings and Grounds employee has retired. We would like to upgrade one Maintenance Mechanic III Position to an Electrician Position to better serve the needs of the department.

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner **Rich Perkins, P.E.** Deputy Commissioner

RESOLUTIONS

- Award Bid for Bridge Preventative Maintenance Program Phase 9
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
- Award Bid for HHS Parking Lot
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
- Award Bid for Willseyville Road Pavement Overlay
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
- Award Bid for Tandem Truck
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
- Authorize Tandem Trucks Down Payment
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
- Authorize Capital Project American Rescue Plan Act (ARPA) Capital Appropriation Request
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

PROCLAMATIONS

- None

EXECUTIVE SESSION

- Mr. Hammond made a request to go into executive session related to contract matters. Mr. Standinger made a motion, 2nd by Mr. Ciotoli. Mr. Standinger made a motion to leave the executive session at 10:23 am, 2nd by Mr. Weston.

ADJOURNMENT

- The meeting was adjourned at 10:23 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works