



FINANCE, LEGAL AND SAFETY COMMITTEE

July 11, 2023

10:30 A.M.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Brown, Mullen, Monell, Standinger, Roberts, and Flesher

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, Secretary to the 1st Assistant County Attorney Riddle

APPROVAL OF THE MINUTES: Legislator Ciotoli asked for a motion to approve the June 13, 2023, minutes. Legislator Mullen made the motion seconded by Legislator Monell and was unanimously carried.

FINANCIAL: Safety's budget is tracking well. Law has recent expenditures for law books and an office chair for Mr. Lanouette.

OLD BUSINESS:

- Litigation: The County has retained counsel for the New York City lawsuit due to NYMIR not accepting the claim. The Emergency Orders are continuing at this point.
- In Rem: The New York State's bill pertaining to In Rems is currently sitting in the Senate. The County was able to file by the July 2 deadline allowing for the County to take receiving title. The County may sell the properties however any monies received will need to be held in a trust fund until further instruction from the State is received. At this time, it is unknown if the County will be allowed to claim expenses and the expectation is the County will no longer be allowed to keep overages. Landbank property sales could potentially need to be valued at market value before being sold to the Landbank eliminating one dollar (\$1USD) sales. It is believed the time frame for this decision will be announced in six to twelve months, will require Article 11 to be rewritten and infrastructure put in place on how to claim a property.
- A need for a genealogy resource has been identified and would be beneficial to departments such as the Coroners, Social Services, and the Treasurer's. Mr. Humes is working on a proposal for services.

- The Village of Waverly has a property that will potentially need to be demolished. The Village will set a hearing to ask the owner to condemn the property. This property will be added to the taxes with the County assuming demolition costs.
- Motorola Tower Project: The project continues to move forward.
- Historical Artifact: A feasibility survey was conducted this week and the project is moving forward.
- ILS lease of assigned counsel space: Tioga County ILS and Broome County ILS looked at a property last week and will be touring the old town hall this week. Due to the increase in assigned counsel rates ILS has had to revamp their budget but they are rapidly running out of funds and might require a transfer until the budget is finalized.

NEW BUSINESS:

- The Title VI complaint form needs to be updated to remove the word Title VI per recommendations by the Department of Transportation (DOT).
- Disadvantage Business Enterprise Program: This program is required due to the County receiving DOT funds. Last month the Deputy Commissioner of Public Works was appointed the DBE Liaison Officer.
- Voluntary Use of Respirators: This new policy is required by OSHA for the occasions respirators are voluntarily given to employees and includes a sign off sheet to ensure compliance with regulations.
- CDL quarterly drug and alcohol testing was recently completed at the Town of Owego facility. This was the first testing at this facility and there appeared to be no issues.
- Legal and Safety's 2024 budgets will be submitted to Legislators next month. Safety's 2024 budget appears to be zero based. Legal is asking for a slight increase in the budget to cover costs associated with the hiring of the new Assistant County Attorney.
- The Ethics Board meeting was held in June. Charles Davis was elected Chair and Jenny Ceccherelli was elected Vice Chair of the board. Annual policy review attestations and financial disclosures for Schedule A and Tioga County Boards were reviewed.
- The County recently had a First Amendment Auditor audit the Ronald E. Doughty County Office Building and offices in the Court Annex. The auditor was very gracious and at this point the audit has not been posted to the auditor's channel.

PERSONNEL: N/A

RESOLUTIONS: AMEND RESOLUTION NO. 193-18 AS AMENDED BY RESOLUTION NO. 45-23 AS AMENDED BY RESOLUTION NO. 255-23; ADOPTION OF TIOGA COUNTY TITLE VI PLAN, ENVIRONMENTAL JUSTICE PLAN, LIMITED ENGLISH PROFICIENCY PLAN, DATA COLLECTION PLAN, ADA TRANSITION PLAN AND EMPLOYEE TRAINING PLAN; ADOPT DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM; AMEND EMPLOYEE HANDBOOK: ADD NEW POLICY TO SECTION IX. SAFETY RULES; SUBSECTION E. ENTITLED TIOGA COUNTY RESPIRATORY PROTECTION PROGRAM FOR THE VOLUNTARY USE OF RESPIRATORS were moved into full Legislative session without further questions.

PROCLAMATIONS: None

EXECUTIVE SESSION: Mr. DeWind asked for an executive session to discuss litigation matter. Legislator Roberts made the motion to enter into executive session seconded by Legislator Mullen at 11:15 A.M. Legislator Roberts made the motion to exit from executive session and was seconded by Legislator Monell at 11:36 A.M.

ADJOURNMENT: Legislator Ciotoli adjourned the Finance, Legal, and Safety Committee meeting at 11:37 A.M.

Respectfully submitted,

Christine Freyvogel

Secretary to the County Attorney