

# TEAM TIOGA

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ECONOMIC DEVELOPMENT & PLANNING

INDUSTRIAL DEVELOPMENT AGENCY

LOCAL DEVELOPMENT CORPORATION

## ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING June 8, 2021

### **ATTENDEES:**

**Legislators:** Dale Weston, Mike Roberts, Ed Hollenbeck, Dennis Mullen, Marte Sauerbrey

**Staff:** LeeAnn Tinney, Linda Sampson, Brittany Woodburn

**Guests:** T Hanson, CCE Director

Committee Chair, Legislator Dale Weston called the meeting to order at 1:00 P.M.

### **MINUTES**

- Approval of minutes from May 4, 2021 – Committee Chair asked for approval of the minutes from the May 4, 2021 committee meeting. Legislator Roberts made a motion to accept the May 4, 2021 minutes, seconded by Legislator Hollenbeck. All were in favor.

Ms. Tinney announced that she will not be at the next committee meeting scheduled for Tuesday, July 6<sup>th</sup>. Ms. Woodburn will be there in her place.

**TIOGA COUNTY CORNELL COOPERATIVE EXTENSION: T Hanson** – CCE Agricultural Highlights report previously emailed, as well as the proposal to buy Cass Hill Farm, the Farm Business Plan and the STREDC Endorsement Letter. Ms. Hanson reviewed her report including the purchase of a farm in Candor and hiring a full time Agriculture Educator. Ms. Hanson requested financial support from the County; \$20,000.00 (half the salary of the Ag Educator position) to be able to attract and hire a quality candidate. After some discussion, it was decided that upon receiving a written plan supporting the request, it could be brought forward to the full Legislature for review.

**ECONOMIC DEVELOPMENT & PLANNING (ED&P): LeeAnn Tinney** – Agenda, attachments and highlights previously emailed. Following are the Director's Highlights:

**Meetings Attended** – Ms. Tinney reported attending the following meetings:

- Southern Tier Network– Continue to work on extending broadband in Tioga County.

- Tioga County Chamber of Commerce Board– Andy Hafer has stepped down and is relocating out of the area. The process has begun to look for someone to fill the position of President/CEO for the Chamber.
- Tioga County IDA– Attended the monthly meeting.
- Tioga County LD– Attended the monthly meeting.
- Finger Lakes Wine Country– Attended the monthly meeting.
- Valley Economic Development Association– Attended the monthly meeting.
- Regional Council meetings have started up again; first meeting in over a year. Working on updating our strategic plan as the Governor has required. This needs to be completed by June 30<sup>th</sup>. The following Work Groups and TEAM participants follow:
  - Advanced Manufacturing Work Group- Ms. Tinney
  - Workforce Development Work Group- Ms. Woodburn
  - Ag Work Group– Ms. Griffiths
  - Tourism Work Group – Ms. Maffei
- Economic Development Organizations– Good information on solar projects shared at the last meeting. The IDA will most likely get involved in their most recent PILOT request.
- Waverly Central School District Job Fair– The school and the students put this together and did a great job; good participation.
- Business Visits– Ms. Tinney or TEAM members visited the following:
  - CPSI
  - Koffman Incubator
  - Midwestern Pet Foods
  - Crown Cork & Seal
- Municipality Visits– Met to discuss projects in the following areas:
  - Town of Owego
  - Village of Owego
  - Village of Waverly
- Prospects
  - Global Environmental Energy- Company looking at a project to locate in the old SCI, Harvard, Asteel Flash Building.
  - Industrial spec space – Working with a developer on creating industrial spec space in Lounsbury.
  - SunEast Solar – Will be making a PILOT application with the IDA next month.
  - Temple and Liberty LLC– Housing project in the Village of Owego. The cost benefit analysis was sent out this morning. Ms. Curtis will be presenting to the full Legislature on June 10<sup>th</sup>. A special use permit is required to build within the flood plain, no other variances needed.
  - West Bay Star (Lourdes Medical Building)- PILOT request was presented to the Legislature, since then discussion continued of what was needed on this project. It will be brought forward again with a revised cost benefit analysis.
- Presentations- none.

## **Department Highlights**

- COVID-19
  - Emergency Relief Fund
    - Wayne Clark request- Affirmation of email vote

- ❖ IDA Loan Committee did not recommend due to the following:
  - ✓ No filed 2020 tax returns
  - ✓ Refinance nature of request

Ms. Tinney asked for a motion to affirm the email vote to not approve the request by Wayne Clark:

Legislator Mullen/Legislator Roberts/Carried  
None Opposed  
No Abstentions

- Loan portfolio status – As of 5/20/21:
  - ❖ 9 applicants- 7 approved: total of \$170,000.00 disbursed.  
1 denied and 1 recommended denial by IDA Loan Committee and pending ED&P Legislative Committee determination (email vote), making 2 denied.
  - ❖ 2 recipients paid in full.
  - ❖ 5 recipients making monthly payments.

Ms. Tinney reported one more application coming in. After that, when the Loan Committee meets again there will be a discussion for recommendation to close the program and return the funds back to the HUD Account.

- Village of Owego
  - DRI (18 projects)– Moving forward
  - NY Main Street, Owego (6 projects)- Ongoing
  - Owego Gardens 2– This project is moving forward. The road access for installation of the water tank is almost complete, this week placement of the water main begins and stream relocation is complete. The IDA has been very helpful; work on the foundation for the building should begin in the next couple of weeks.
- Land Bank
  - Establishment
    - January 2017
  - Commencement
    - Funding by way of Attorney General's Office
      - ❖ 2018 & 2019 Funding awarded - \$500,000
      - ❖ 2020 Funding awarded - \$560,000
    - Funding by way of NY Main Street
      - ❖ 2021- \$500,000
  - Sustainment
    - Teresa Saraceno, Land Bank Director – Ms. Tinney announced Ms. Saraceno's retirement in September 2021.
    - Enterprise Funding
      - ❖ Equitable Path Forward: NY Grants

Ms. Tinney distributed spreadsheets summarizing what the Land Bank has accomplished so far, her future plans for the Land Bank and the restructure of the ED&P Department, as well as a budget proposal.

After a discussion, the committee was in agreement with continuing with Land Bank Director responsibilities (Woodburn) and for the hire of a part time person; keeping ED&P head count at 6 full time and 1 part time.

- RESTORE NY
  - Owego and Waverly projects progressing.
- Housing
  - Home Leasing– Owego Gardens 2 Project; moving forward.
  - Temple and Liberty LLC– Housing project; cost benefit analysis emailed.
  - SEPP– Housing project in Waverly.
- Community Development – Ms. Hendrickson continues to work on:
  - Tioga County Non-Profit Network
  - REAP– Ms. Tinney has a newsletter put out by REAP that she will forward to this committee.
  - Tioga County Foundations Coalition
  - Waverly Glen Park
- Workforce – Ms. Woodburn continues to work on:
  - Workforce Pipeline Development Study- Implementation
    - Education Workforce Coordinator – IDA has agreed to be the pass through of grant funds through the Hooker Foundation to fund this position for 3 years; job description established with an agreement.
    - Talent Supply Table- Setting up a steering committee of decision makers for the hiring of this person.
  - OACSD- WDI Co-Operative Education Project
- Ag – Ms. Griffiths continues to work on:
  - Attended the Agricultural Resource Group meeting.
  - Ag Value Chain Study Steering Committee- Ongoing
  - Agribusiness Facebook Spotlights/Facebook updates
  - Other
    - GIS mapping activities
    - DRI Project Administration
    - NY Main Street Project Administration
    - USDA Community Facilities Shared Services equipment grant – Resolution listed below.
- Planning – Ms. Jardine continues to work on:
  - 239 Reviews ( 3 )
    - County Case 2021-011: Town of Tioga, Site Plan Review, Delaware River Solar 4.98 MW facility, Board recommended approval.
    - County Case 2021-012: Town of Owego, Special Use Permit, West Bay Star medical building, Board recommended approval.
    - County Case 2021-013: Town of Owego, Special Use Permit, Dr. Gallagher private event facility, Board recommended approval.
  - Village of Owego/Temple and Liberty LLC local approvals.
  - Active Plans

- Village of Waverly Comprehensive Plan
- Tioga County Economic Recovery Strategic Plan (COVID)- Implementation- wrapping up with summary of accomplishments.
- Grants
  - Potential (14)
    - Town of Berkshire- DOT TAP funding (sidewalk extension)
    - Temple and Liberty LLC- affordable housing
    - Village of Nichols- USDA Community Facilities (vacuum truck)
    - Candor EMS- Mee Foundation
    - Village of Owego- CDBG, Housing Rehab
    - Village of Waverly- ESD Planning, Economic Analysis
    - Tioga County- NYSDOS LGE- Countywide EMS Evaluation
    - Town of Richford- FEMA (engineering of railroad stream crossing)
    - NYS HCR Community Investment Fund
    - CDBG CARES Act- Small Business Support
    - Tioga County EMS District
    - TC IT- CFA LGE, shared services Owego/Candor
    - CPSI- CFA, ESD Planning grant, incubator plan
    - Nelson Development- CFA ESD Capital grant, Lake Street
  - Pending (16)
    - TCLDC-USDA RDBG- Tioga County Recruitment Tool
    - TCLDC-USDA RBDG- Technical Assistance to Business
    - Catholic Schools of Broome County- Fannie C. Hyde
    - Racker- USDA/CDBG Neighborhood Depot
    - Town of Richford- Lowe's, Rawley Park improvements
    - Hooker Foundation- Education Workforce Coordinator
    - Town of Richford- Senator Schumer, town hall
    - REAP- NPS Historic Preservation Subgrant Program
    - TCIDA-ARC- Education Workforce Coordinator
    - CPSI- ARC incubator plan
    - Village of Owego- ARC, Creek Trails plan
    - Owego Elks Lodge- Mildred Faulkner Truman, building assessment
    - Candor EMS- Tioga County Senior Citizens Foundation
    - Candor Historical Society- Tioga County Senior Citizens Foundation
    - Tioga County- 2020/2021 Phase III
    - Tioga County- 2021/2022 Phase I
  - Active (21)
    - Village of Owego- RESTORE NY, Briggs/Awad
    - Village of Owego- Downtown Revitalization Initiative
    - Village of Waverly- NYS Parks, Waverly Glen Park
    - Village of Waverly- RESTORE NY, Twigg
    - REAP- USDA REDI, Strategic Planning (extended 1 year)

- ✓ Cottage Industry Study (TOI/REAP/TEAM Tioga)
  - REAP- USDA, Public Well (equipment)
  - TCPDC- Enterprise Community Partners (land bank funds)
  - Village of Owego- Main Street (CFA)
  - Midwestern Pet Foods (CFA)
  - Racker (CFA)
  - Raymond Hadley (CFA)
  - IDA- USDA RBDG, Ag Value Chain Study
  - Village of Waverly- Mildred Faulkner Truman, Waverly Glen Park
  - Town of Richford- SAM, Assemblyman Friend (highway equipment)
  - Owego Apalachin Central School District- WDI (workforce)
  - Village of Candor- NY Main Street
  - REAP- Community Foundation (Code Enforcement Plan Implementation Tasks)
  - Candor EMS- Community Foundation, operating funds
  - Tioga Arts Council- Community Foundation, Retail for Good
  - Owego Elks Lodge- Fannie C. Hyde, building repair
  - Boys & Girls Club- Hooker Foundation, operating funds
- Completed (1)
  - Village of Owego- CU, Design Connect (art park)

Not on the agenda, Ms. Tinney reported Jen Gregory from Southern Tier 8, will be presenting to the Legislature regarding proposed increases to the Southern Tier East Regional Planning Development Board dues. Currently we are paying \$10,000.00/year and the proposed increase is \$2,000.00/year through 2024; making the dues for 2022 \$12,000.00, 2023 \$14,000.00, and 2024 \$16,000.00.

## 2021 Budget

- Economic Development- Tracking
- Planning- Tracking

## Resolutions

The following resolution was presented and agreement was made to move it forward:

F17-Authorization to Submit Application and Administer a USDA Community Facilities Direct Loan and Grant for Village of Nichols Equipment Purchase

The following resolution was presented and agreement was made not to move it forward:

F19-Support Designation of Finger Lakes National Heritage Area

**ADJOURNMENT** – With no further topics of discussion or questions, the meeting was adjourned at 2:30 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant to Economic Development & Planning

