

SENIOR CLINICAL SOCIAL WORKER

JOB CODE: 2502
LOCATION: Tioga County Department of Mental Hygiene
CLASSIFICATION: Competitive
SALARY: CSEA - Grade XVII Article 3, Section B
ADOPTED: 7/90; Revised 9/96, 5/00, 1/05, 06/05, 8/09, Tioga Co. Personnel & Civil Service

DISTINGUISHING FEATURES OF THE CLASS: This work involves the responsibility for the clinical assessment and intervention of clients with social, emotional and other difficulties related with their mental illness. Wide leeway is permitted in determining the scope of work to be performed within prescribed guidelines in assisting the client towards improved functioning both intra-psychically and interpersonally. This class differs from that of Clinical Social Worker due to the ability to work independently, carrying a more complex caseload under minimal supervision. Employees in this class are expected to meet with professionals of agencies in or outside of the community to obtain assistance and guidance for patients. The work is performed under the general supervision of a Supervising Social Worker and/or Program Director who may define or limit the work to be performed. Supervision may be exercised over Clinical Social Workers and Social Work Assistants. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Participates in the intake and screening of new patients, evaluating and diagnosing the patient and problems;
- Completes written clinical assessments of new clients which establishes a diagnosis and comprehensive treatment plan;
- Develops and implements comprehensive treatment plans and therapeutic interventions;
- Participates as a lead team member in individual, group and family psychotherapy;
- Provides direct counseling services to help patients adjust to their disabilities and social environment;
- Refers clients to other governmental and non-governmental agencies;
- Coordinates various specialized client services and treatment programs (ex. MICA, school based services);
- Provides clinical expertise within the agency and the community regarding assessment, diagnosis and treatment of mental illness;
- Maintains legal case records, recording pertinent information;
- Plans with the community mental health team and community agencies to relate the patient's treatment and rehabilitation program to his/her social situation prior to discharge;
- Provides consultation for crisis or management situations as needed;
- Collects and maintains data from various sources, such as professional and staff and patients' families, to establish an overall approach to the solution of patients' mental and social problems;
- Assists in training Clinical Social Workers;
- Maintains information on community and health resources which can be utilized during the patient's care and subsequent to discharge;
- Participates in the process of transferring patients to other levels of treatment as appropriate;
- May supervise student interns;
- May supervise a unit within a larger program.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles, methods, practices and procedures of social work and of the social

2. Senior Clinical Social Worker

factors affecting individuals mental health and disability; working knowledge of the current edition of the Diagnostic and Statistical Manual of Mental Disorders; thorough knowledge of the functioning and services of community mental health facilities and community resources; thorough knowledge of agency policies and procedures and Mental Hygiene Law; ability to work effectively with others; ability to independently deal with clients in highly stressful situations with poise and compassion; ability to organize work; ability to interpret federal, state and local laws affecting the medical and health programs; ability to prepare reports; ability to communicate effectively, both orally and in writing; ability to exercise sound judgment in appraising situations and making sound decisions; ability to establish and follow treatment plans; ability to supervise the work of others; confidentiality; discretion; tact and courtesy; sensitivity; empathy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

OPEN COMPETITIVE

Possession of a professional license and current registration, issued by the New York State Education Department, as either a Licensed Clinical Social Worker (LCSW) or Licensed Master Social Worker (LMSW) **and** two (2) years of post-graduate full-time experience or its part-time equivalent in providing social work services or counseling to clients.

PROMOTIONAL

Candidates must be permanently employed in the competitive class (or allocated to non-competitive class in accordance with section 55A of Civil Service Law) in the Tioga County Department of Mental Hygiene and must have served continuously on a permanent basis for **twelve (12) months** as a **Clinical Social Worker** immediately preceding the date of the written test for Senior Clinical Social Worker **and** possess a professional license and current registration, issued by the New York State Education Department, as either a Licensed Clinical Social Worker (LCSW) or Licensed Master Social Worker (LMSW).

NOTE: If appointed within Alcohol and Drug Services, the incumbent is expected to have experience in the treatment of chemical dependency.