



**Tioga County Industrial Development Agency
November 6, 2019 • 4:30pm•
Ronald E. Dougherty County Office Building
56 Main Street, Owego, NY 13827
Agenda**

Call to Order and Introductions

Attendance

IDA Board Members

Roll Call: R. Kelsey, T. Monell, M. Sauerbrey, E. Knolles, J. Ceccherelli, K. Gillette

Absent:

Excused: A. Gowan

Guests: C. Curtis, C. Haskell, L. Tinney

Privilege of the Floor: Megan Griffiths

Approval of Minutes

A. [October 2, 2019 Regular Meeting Minutes](#)

Financials

A. [Balance Sheet](#)

B. [Profit & Loss](#)

C. [Transaction Detail](#)

ED&P Update: L. Tinney

Project Updates: C. Curtis

A. V&S

1. Capital Assistance

a. Water & Sewer extension in progress

b. MWBE waiver requested

B. DRI

1. Homes and Community Renewal (HCR) Agreement

a. Executed Grant Agreement due 11/8/2019

b. MBE/WBE

C. Owego Gardens II

1. Water tower construction

New Business: C. Curtis

A. Railroad Culvert - Railroad Ave., Richford, NY



1. FY 2019 HMA Grant - Letter of Intent submitted
2. [Summary of Meeting](#)
3. Application due 12/4/2019
- B. [Railroad Culvert – Harford, NY](#)
- C. [Solar Map](#)

Old Business: C. Curtis

- A. Public Authority Accountability Act (PAAA)
 1. Audit Committee Report: R. Kelsey, A. Gowan
 - a. NYS Comptroller; second exit interview
 2. Governance Committee: J. Ceccherelli, A. Gowan, R. Kelsey
 - a. Policy review in progress
 - b. Recommend board member
 3. Finance Committee: R. Kelsey, A. Gowan, K. Gillette
 - a. Policy review in progress
 4. Loan Committee
 - a. Bill's Carpet Cleaning paid loan in full

PILOT Updates: C. Curtis

- A. Sales Tax Exemptions Update: C. Curtis
 1. V&S Sales Tax Exemption Report
- B. School PILOTs
 1. All received; disbursement to be November
- C. CNYOG / Stagecoach PILOT Extension
 1. [County Resolution](#)
 2. [Town Resolution](#)
 3. [School Resolution](#)
 4. [TCIDA Resolution](#)

Motion to move into Executive Session pursuant to Public Officers Law Section 105

Next Meeting: Wednesday December 4, 2019

Adjournment

Tioga County Industrial Development Agency

October 2, 2019 • 4:30 p.m. • Ronald E. Dougherty County Office Building

56 Main Street, Owego, NY 13827

DRAFT

Regular Meeting Minutes

- I. **Call to Order and Introductions** – Chairman R. Kelsey called the meeting to order at 4:32 p.m.

- II. **Attendance**
IDA Board Members:
 - A. Roll Call: R. Kelsey, A. Gowan, M. Sauerbrey, E. Knolles, T. Monell
 - B. Absent: None
 - C. Excused: J. Ceccherelli, K. Gillette
 - D. Guests: C. Curtis, L. Tinney, J. Meagher, C. Haskell, D. Griffin, L. McCafferty, M. Freeze

- III. **Privilege of the Floor** – Drew Griffin, Tioga County IT Deputy Director
C. Curtis introduced Drew Griffin, Tioga County IT Deputy Director. D. Griffin reviewed the following quotes for IDA Board consideration for compliance with the new live streaming legislation effective January 1, 2020 for all New York State IDA's. D. Griffin provided the following quotes:
 - Zoom - \$550.00 annually
 - WebEx - \$1,188.00 annually
 - GoTo Meeting - \$854.00 annually

D. Griffin reported Zoom is currently used by County Departments and is highly reliable, user-friendly, with the capacity to capture only audio and screen shots and not necessarily people in the room, and provides a permanent link to the IDA webpage. Zoom will allow for live streaming and archiving of video on the website. D. Griffin reported Zoom is the least expensive, but is also the most effective and efficient option.

D. Griffin reported no additional equipment purchases are required as the Legislative Conference Room and Hubbard Auditorium are fully equipped.

Question raised regarding operation of software during the meeting and to ensure Executive Session discussion is not included. D. Griffin reported IDA staff would have the ability to start/pause/stop the software during the meeting.

- B. Workforce Pipeline Study – L. Tinney reported Phase I was data collection/analysis and Phase II is just getting underway. L. Tinney will present the collected data at the Chamber of Commerce Economic Forum. L. Tinney reported TEAM Tioga worked with a consultant who conducted the outreach to the school districts.
- C. Broome-Tioga Talent Task Force Group – L. Tinney contacted Broome County IDA Director Duncan to inquire about a Broome-Tioga partnership. L. Tinney reported Ms. Duncan was in favor of the partnership. L. Tinney reported one of the outcomes of this group was the K-20 Work Group and the interest to work with schools directly. L. Tinney encouraged E. Knolles to contact her or Ms. Duncan if he is interested in participating in this group.
ACTION: L. Tinney will email E. Knolles information regarding the K-20 Work Group for possible participation consideration.
- D. Chamber of Commerce Economic Forum – L. Tinney reported this event is on October 16, 2019 from 3:30 – 5:30 p.m. at Tioga Golf Club. L. Tinney will be one of the event speakers providing an economic overview specifically on Tioga County.
- E. Tioga County Data – L. Tinney reported ED&P has access to software for data specific to Tioga County’s employment (i.e., job vacancies, employers, salary ranges, occupations currently of interest, etc.).
- F. Code Enforcement Officer Feasibility Study – L. Tinney reported REAP was able to secure funding for a countywide feasibility study.
- G. REAP Strategic Plan – L. Tinney reported REAP was able to secure funding to update their Strategic Plan.
- H. Local Foundation Coalition – L. Tinney reported ED&P Community Specialist, A. Hendrickson, is working with the local foundations to develop a universal application and website presence.
- I. Tioga County Property Development Corporation (Land Bank) – L. Tinney reported nine demolitions have been completed. L. Tinney reported two rehabilitation projects and one additional demolition still needs to be completed. L. Tinney reported appraisals completed on the vacant lots for preparation of marketing/selling properties.
- J. Agricultural Tire Recycling Program – Ag Community Development Specialist, M. Griffiths is currently working with the County’s Sustainability Manager on a tire recycling program for the farming community. In addition, M. Griffiths is working on Ag business spotlights.

VII. Project Updates: C. Curtis

- A. V&S – C. Curtis reported construction in progress.
 - 1. Capital Assistance –
 - a. Department of Budget – C. Curtis reported the Department of Budget approved the CAP funding.
 - b. Empire State Development – C. Curtis reported ESD approval is anticipated by October 17, 2019.
 - c. Notice of Award to Procon – C. Curtis reported ESD has approved the Notice of Award (NOA) to Procon for \$242,000 for the water and sewer extension. The award is up to \$300,000, therefore, question raised as to how the remaining funds

could be secured and used. L. Tinney reported the water & sewer extension project could possibly have an electric component, therefore, working with ESD on possibly incorporating this component into the overall project. L. Tinney reported since this is State funding there is a MWBE requirement. L. Tinney reported no bids or material providers are MWBE eligible, therefore, in the process of requesting a waiver on this requirement. L. Tinney reported documentation and budget breakdown submitted for waiver consideration and eliminate inclusion in the grant agreement. Question raised as to whether the bid includes gravel and/or concrete. L. Tinney reported the bid includes only excavating, pipe, and pump station. L. Tinney reported the grant is with the IDA, therefore, the IDA will pay upfront costs and then submit for reimbursement.

Motion to accept the Notification of Award for \$242,000 for the water and sewer extension. (A. Gowan, T. Monell)

Aye – 5 Abstain – 0
No – 0 Carried

2. Ground Breaking Event – C. Curtis reported the groundbreaking event is November 5, 2019 at 10:30 a.m. and all Board members are invited to attend.

B. Owego Gardens II –

- 1. Financing (Home Leasing) – C. Curtis reported Home Leasing is currently in the process of securing financing and anticipates construction to commence fall 2020.
- 2. Water Tank – C. Curtis reported the water tank cost estimated at \$1.2 million. Of this cost, ESD is contributing \$350,000, Home Leasing is contributing \$221,500 and the IDA is contributing \$676,500, which was previously approved. C. Curtis reported sub-agreement is in progress with Home Leasing for their \$221,500 contribution. L. Tinney reported the project would not commence until all funding is in place and the earliest anticipated date is January 2020.

C. DRI –

- 1. Homes and Community Renewal (HCR) Agreement – C. Curtis anticipates receiving this agreement within the month.

Motion to authorize any IDA Board officer to sign the agreement, contingent upon J. Meagher’s review. (T. Monell, E. Knolles)

Aye – 5 Abstain – 0
No – 0 Carried

- 2. Sub-recipient Agreements – L. Tinney reported the agreement is between HCR and IDA, however, each individual project will require their own sub-recipient agreement. C. Curtis reported the Loan Committee would review the agreements prior to the November IDA meeting for Board consideration.

VIII. New Business: C. Curtis

A. William Caloroso Resolution – C. Curtis reported a resolution is included in tonight’s meeting packet for former IDA Board member/Legislator who passed away last month. L. Tinney will present to Mr. Caloroso’s wife.

Motion to authorize resolution for former IDA Board member/Legislator William Caloroso.

Aye – 5 Abstain – 0
No – 0 Carried

B. Engineering Excellence Award – C. Curtis reported Tioga County IDA was honored to receive the Engineering Excellence Award presented by Larson Design Group for the work accomplished at the wastewater treatment facility in Lounsberry.

C. Project List – C. Curtis reported she and L. Tinney are in the process of compiling a list of all IDA properties to include identification of studies completed and ones that still need completion.

D. TEAM Tioga Breakfast – L. Tinney reported she and C. Curtis, along with the ED&P Secretary, are currently working on an event budget to host an IDA/TEAM Tioga breakfast networking event in Tioga County. The purpose of the event is share TEAM Tioga’s accomplishments with the community and municipal leaders. Quotes received for Tioga Downs’ ballroom and Tioga Golf Club. A. Gowan reported he believes a smaller invitation list will allow for more networking effectiveness.

1. Sub-Committee – L. Tinney reported there is a great deal of work in planning this event, therefore, requested a Board member to volunteer to serve on the sub-committee. M. Sauerbrey agreed to serve on this event planning sub-committee.

2. Tentative Budget – L. Tinney reported ED&P will contribute \$2,500 and inquired about IDA budget contribution. The IDA Board agreed to a \$5,000 contribution towards this event, therefore, an overall event budget of \$7,500.

Old Business: C. Curtis

E. Public Authority Accountability Act (PAAA)

1. Audit Committee Report: R. Kelsey, A. Gowan, E. Knolles

a. Annual Audit Recommendation – C. Curtis reported three bids received and reviewed by the Audit Committee. The Audit Committee is recommending Insero & Co., as they were the lowest bid for a three-year period. The first year is \$7,000, second year is \$7,300, and third year is \$7,600.

Motion to accept Audit Committee’s recommendation to proceed with Insero & Co. for the IDA’s annual audit for the next three years at the above-referenced rates. (T. Monell, E. Knolles)

Aye – 5 Abstain – 0
No – 0 Carried

2. Governance Committee: J. Ceccherelli, A. Gowan, R. Kelsey
 - a. C. Curtis Training – NYS Comptroller Introduction to Governmental Accounting School – The Governance Committee is recommending C. Curtis attend a 2.5 day Introduction to Governmental Accounting School through the NYS Comptroller’s Office and requested Board approval.
Motion to accept Governance Committee’s recommendation for C. Curtis to attend the 2.5 day NYS Comptroller Introduction to Governmental Accounting School. (A. Gowan, T. Monell)

Aye – 5	Abstain – 0
No – 0	Carried

3. Finance Committee: R. Kelsey, A. Gowan, and K. Gillette
 - a. 2020 PARIS Budget – C. Curtis reported the Finance Committee reviewed the 2020 PARIS report that is due by 10/30/19 and recommended Board approval.
Motion to accept the Finance Committee’s recommendation to adopt and submit the 2020 PARIS report by the established deadline. (E. Knolles, T. Monell)

Aye – 5	Abstain – 0
No – 0	Carried

 - b. Financial Policy – C. Curtis reported the Finance Committee reviewed the previously discussed policy for transference of funds exceeding \$150,000 in the general checking account to the ICS account.
Motion to accept the Finance Committee’s recommendation to adopt the new financial policy referencing transference of funds exceeding \$150,000 in the general checking account to the ICS account. (A. Gowan, T. Monell)

Aye – 5	Abstain – 0
No – 0	Carried

4. Loan Committee: (S. Thomas, R. Kelsey, A. Gowan, D. Barton, K. Dougherty)
 - a. Nothing to report.

5. Annual Policy Review – C. Curtis reported Board members are required to review the annual policies prior to the annual meeting in January.
ACTION: C. Curtis will email the IDA policies to Board members for their review.

6. Sexual Harassment Prevention Training – L. Tinney reminded Board members of the Sexual Harassment Prevention Training requirement. Board members A. Gowan, T. Monell, M. Sauerbrey, and E. Knolles acknowledged training completion.

IX. PILOT Updates: C. Curtis

- A. Sales Tax Exemptions Update: C. Curtis
 1. V&S Sales Tax Exemption Report – C. Curtis reported V&S is submitting monthly sales tax reports and, to date, the company has used \$290,951.84 of their allowable

- amount of \$671,200. C. Curtis reported she is reviewing and monitoring all ST-123 activity.
- B. Best Buy Agency Fee - C. Curtis reported the agency fee was invoiced on 9/18/19 for \$16,070, however, to date, has not been paid.
- C. School PILOTs – C. Curtis reported school PILOTs invoiced on 9/13/19 and, to date, three of the five have been received.
- D. Delaware River Solar, LLC – C. Curtis reported the Board should anticipate a PILOT application next month. This 10-acre 2 to 5-megawatt solar farm is currently being sought in the Town of Candor; however, location has not been announced. C. Curtis reported she is anticipating a 20-year PILOT request.
- E. Spencer-Tioga Solar – C. Curtis reported the PILOT is in place and construction is completed.
- F. Solar Farm PILOTs – L. Tinney reported she and C. Curtis are compiling a list of all the solar farm PILOT’s, which includes Community Host Agreements, Town PILOTs and IDA PILOTs.
- G. Central NY Oil & Gas, LLC (n/k/a Stagecoach Gas Services, LLC) PILOT Extension Request – L. Tinney reported she and C. Curtis met with the municipalities, at the request of the Owego-Apalachin Central School District (OACSD), regarding a PILOT extension request. L. Tinney reported the PILOT expired last year and at that time, OACSD requested an extension to February 2020, which the IDA approved. L. Tinney reported OACSD is now requesting an additional extension to March 2, 2020 as the \$97 million assessment to Roll Section 1 will create a significant issue for the school’s tax cap calculation. L. Tinney reported all taxing entities (County, School, and Town) need to adopt a resolution in support of the request in order to grant the extension. If all entities are in support, L. Tinney will prepare and present a resolution to the IDA Board in November to extend the PILOT to March 2, 2020.

X. Motion to move into Executive Session pursuant to Public Officers Law Section 105 at 5:34p.m. to discuss financial and personnel matters. (T. Monell, A. Gowan)

Aye – 5	Abstain – 0
No – 0	Carried

Executive Session adjourned at 5:42 p.m.

- XI. Next Meeting: Wednesday, November 6, 2019 at 4:30 p.m. Legislative Conference Room. A. Gowan reported he would not be in attendance at the November meeting. R. Kelsey reported he would not be in attendance at the December meeting.
- XII. Adjournment – Meeting adjourned at 5:42 p.m.

Respectfully submitted,
Cathy Haskell
 IDA Executive Assistant

Tioga County Industrial Development Agency
Balance Sheet
As of October 31, 2019

	Oct 31, 19	Oct 31, 18	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Restricted Cash Accounts			
Community- Facade Improvement	99,483.73	56,195.29	43,288.44
CCTC- Industrial Park	11,995.37	11,995.37	0.00
USDA Funds			
CCTC- Loan Loss Reserve	40,439.92	40,421.41	18.51
TSB- IRP 2016 (Formerly IRP 4)	139,089.89	204,691.73	-65,601.84
TSB- RBEG	128,779.86	205,548.50	-76,768.64
TSB- marketing	1,477.77	1,477.37	0.40
Total USDA Funds	309,787.44	452,139.01	-142,351.57
Total Restricted Cash Accounts	421,266.54	520,329.67	-99,063.13
CCTC- CDs			
Land Acquisition (879)	534,542.01	528,439.10	6,102.91
Capital Improvement (284)	315,216.99	310,716.91	4,500.08
Total CCTC- CDs	849,759.00	839,156.01	10,602.99
Temporarily Restricted Cash Acc			
TSB-Owego Gardens	22,661.35	84.35	22,577.00
TSB-Crown Cork and Seal	300,105.67	105.67	300,000.00
Community- BestBuy PILOT Acct.	570,253.57	162.63	570,090.94
Total Temporarily Restricted Cash Acc	893,020.59	352.65	892,667.94
Unrestricted Cash Accounts			
TSB ICS	2,350,133.61	2,127,489.46	222,644.15
TSB- checking	3,499,247.53	48,310.26	3,450,937.27
TSB- general fund	125,594.06	125,502.15	91.91
Total Unrestricted Cash Accounts	5,974,975.20	2,301,301.87	3,673,673.33
Total Checking/Savings	8,139,021.33	3,661,140.20	4,477,881.13
Other Current Assets			
Accounts Receivable 1300.01	730,888.89	329,158.69	401,730.20
Allowance for Doubtful Accounts	-35,000.00	-35,000.00	0.00
Commercial Facade Loan Program			
Loan Rec - 2017-01-C	35,625.00	43,125.00	-7,500.00
Loan Rec - 2018-03-C	17,187.50	20,625.00	-3,437.50
Loan Rec - 2018-02-C	1,232.25	3,055.50	-1,823.25
Loan Rec - 2018-01-C	6,570.02	8,561.25	-1,991.23
Loan Rec - 2017-03-C	7,570.00	10,570.00	-3,000.00
Loan Rec - 2017-02-C	25,414.53	31,903.29	-6,488.76
Loan Rec - 2016-03-C	9,571.44	12,853.20	-3,281.76
Loan Rec - 2016-02-C	21,527.96	29,861.24	-8,333.28
Loan Rec - 2016-01-C	4,433.08	6,420.26	-1,987.18
Loan Rec - 2015-06-C	9,878.16	13,902.62	-4,024.46
Loan Rec - 2014-01-C	1,695.20	3,729.68	-2,034.48
Loan Rec - 2015-02-C	0.00	-0.08	0.08
Loan Rec - 2015-05-C	7,487.91	11,079.63	-3,591.72
Total Commercial Facade Loan Program	148,193.05	195,686.59	-47,493.54
RBEG			
Loan Rec - RBEG 2019 -06	77,815.95	0.00	77,815.95
Total RBEG	77,815.95	0.00	77,815.95
IRP 4			
Loan Rec - 2019 - 06A	97,269.92	0.00	97,269.92
Loan Rec 2018-02-A	8,282.82	9,629.96	-1,347.14
Loan Rec 2018-01-A	66,174.02	69,649.64	-3,475.62
Loan Rec 2017-05-A	12,702.56	17,095.71	-4,393.15
Loan Rec 2017-04-A	35,296.23	37,329.99	-2,033.76
Loan Rec 2017-03-A	15,619.91	17,466.78	-1,846.87
Loan Rec 2017-02-A	61,544.09	77,750.39	-16,206.30
Loan Rec 2017-01-A	19,200.76	21,568.57	-2,367.81
Loan Rec 2016-01-A	14,514.39	22,625.52	-8,111.13
Loan Rec 2015-03-A	3,649.40	6,129.34	-2,479.94
Loan Rec 2013-02-A	-14.16	454.69	-468.85
Loan Rec 2009-02-A	51,251.58	52,051.58	-800.00
Total IRP 4	385,491.52	331,752.17	53,739.35
IRP 3			
Loan Rec 2013-01-A	0.00	278.24	-278.24
Loan Rec 2007-08-A	21,431.01	28,592.55	-7,161.54
Total IRP 3	21,431.01	28,870.79	-7,439.78
IRP 2			
Loan Rec 2011-03-A	26,778.47	38,194.57	-11,416.10
Total IRP 2	26,778.47	38,194.57	-11,416.10
Total Other Current Assets	1,355,598.89	888,662.81	466,936.08

Tioga County Industrial Development Agency

Balance Sheet

As of October 31, 2019

	Oct 31, 19	Oct 31, 18	\$ Change
Total Current Assets	9,494,620.22	4,549,803.01	4,944,817.21
Fixed Assets			
Land- Mitchell	58,453.51	58,453.51	0.00
Equipment			
2012 computer upgrade	1,436.88	1,436.88	0.00
Equipment - Other	264.00	264.00	0.00
Total Equipment	1,700.88	1,700.88	0.00
Land- Cavataio	2,500.00	2,500.00	0.00
Land-general	601,257.05	584,257.05	17,000.00
Land-Louns			
Lopke	8,993.03	8,993.03	0.00
Town of Nichols	20,000.00	20,000.00	0.00
Hess	259,561.43	259,561.43	0.00
Land-Louns - Other	139,612.53	139,612.53	0.00
Total Land-Louns	428,166.99	428,166.99	0.00
Land 434	376,800.36	376,800.36	0.00
Railroad Improvements	1,979,330.50	1,979,330.50	0.00
Z Accumulated Depreciation	-1,175,790.43	-1,154,503.43	-21,287.00
Total Fixed Assets	2,272,418.86	2,276,705.86	-4,287.00
TOTAL ASSETS	11,767,039.08	6,826,508.87	4,940,530.21
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Accrued Expenses	462,389.00	0.00	462,389.00
2100 - Payroll Liabilities	0.00	1,646.82	-1,646.82
PILOT Payments			
Gateway Owego, LLC	1,500.00	0.00	1,500.00
Midwestern Pet Foods, Inc.			
School	13,588.04	0.00	13,588.04
Total Midwestern Pet Foods, Inc.	13,588.04	0.00	13,588.04
Crown Cork and Seal	299,971.46	-28.54	300,000.00
+ - 231 Main Town/County	-0.01	-0.01	0.00
Nichols Cross Dock			
School	52,498.92	0.00	52,498.92
Total Nichols Cross Dock	52,498.92	0.00	52,498.92
Owego Gardens	22,627.00	50.00	22,577.00
School - 231 Main Street	10,117.59	7,413.19	2,704.40
Tioga Downs Racetrack			
School - Tioga Downs	148,384.42	0.00	148,384.42
Total Tioga Downs Racetrack	148,384.42	0.00	148,384.42
CNYOG	3,409,128.66	-0.01	3,409,128.67
Best Buy PP	570,000.00	0.00	570,000.00
Rynone	44.08	44.08	0.00
Total PILOT Payments	4,527,860.16	7,478.71	4,520,381.45
Total Other Current Liabilities	4,990,249.16	9,125.53	4,981,123.63
Total Current Liabilities	4,990,249.16	9,125.53	4,981,123.63
Long Term Liabilities			
Loan Pay- IRP 4	232,632.80	232,632.80	0.00
Loan Pay- IRP 3	192,027.10	202,342.67	-10,315.57
Loan Pay- IRP 2	123,432.31	134,427.04	-10,994.73
Loan Pay- IRP 1	51,531.31	69,112.00	-17,580.69
Total Long Term Liabilities	599,623.52	638,514.51	-38,890.99
Total Liabilities	5,589,872.68	647,640.04	4,942,232.64
Equity			
Board Designated Funds	1,406,302.63	1,406,302.63	0.00
1110 - Retained Earnings	4,770,357.55	5,771,758.35	-1,001,400.80
Net Income	506.22	-999,192.15	999,698.37
Total Equity	6,177,166.40	6,178,868.83	-1,702.43
TOTAL LIABILITIES & EQUITY	11,767,039.08	6,826,508.87	4,940,530.21

Tioga County Industrial Development Agency

Profit & Loss Prev Yr. Comparison

11/01/19

January through October 2019

Accrual Basis

	Jan - Oct 19	Jan - Oct 18	\$ Change
Ordinary Income/Expense			
Income			
Refund of Insurance	788.00	0.00	788.00
Loan Interest Income			
IRP 4 - 2019 - 06A	1,319.72	0.00	1,319.72
RBEG 2019 -06	1,055.79	0.00	1,055.79
IRP 2			
2011-03-A	1,336.05	1,800.99	-464.94
Total IRP 2	1,336.05	1,800.99	-464.94
IRP 3			
2013-01-A	0.00	101.27	-101.27
2007-08-A	1,435.26	1,833.04	-397.78
Total IRP 3	1,435.26	1,934.31	-499.05
IRP 4			
2018-02-A	298.70	32.50	266.20
2018-01-A	1,608.72	2,245.43	-636.71
2017-04-A	1,220.15	1,287.52	-67.37
2017-03-A	308.67	381.18	-72.51
2017-05-A	697.03	407.01	290.02
2017-01-A	422.73	479.56	-56.83
2017-02-A	1,289.71	1,771.52	-481.81
2016-01-A	761.28	1,091.62	-330.34
2015-03-A	135.68	274.80	-139.12
2013-02-A	0.00	84.67	-84.67
2010-02-A	148.01	0.00	148.01
Total IRP 4	6,890.68	8,055.81	-1,165.13
Loan Interest Income - Other	835.38	0.00	835.38
Total Loan Interest Income	12,872.88	11,791.11	1,081.77
Loan Program Fee			
Facade	0.00	100.00	-100.00
IRP 4	1,950.00	2,347.50	-397.50
RBEG	150.00	0.00	150.00
Loan Program Fee - Other	0.00	200.00	-200.00
Total Loan Program Fee	2,100.00	2,647.50	-547.50
Loan Late Fee			
2017-01-A	10.00	0.00	10.00
2018-01-C	5.00	0.00	5.00
2015-03 - 2015-03-A	60.00	30.00	30.00
Loan Late Fee - Other	0.00	15.99	-15.99
Total Loan Late Fee	75.00	45.99	29.01
4110 - Grants			
Waverly Trade Center DOT Grant	10,880.00	98,763.06	-87,883.06
4110 - Grants - Other	465,000.00	1,696,136.00	-1,231,136.00
Total 4110 - Grants	475,880.00	1,794,899.06	-1,319,019.06
Interest Income-			
Interest Income- TSB ICS	16,181.65	7,489.46	8,692.19
Community- Facade Improvement	29.70	34.42	-4.72
CCTC Loan Loss Reserve Account	15.13	16.96	-1.83
Community- Lounsberry	90.33	94.97	-4.64
TSB- checking	295.43	345.14	-49.71
TSB-general fund	75.13	168.79	-93.66
TSB- IRP 4	40.74	60.13	-19.39
TSB- RBEG	38.38	52.07	-13.69
TSB- marketing	0.33	0.37	-0.04

Tioga County Industrial Development Agency

11/01/19

Profit & Loss Prev Yr. Comparison

Accrual Basis

January through October 2019

	Jan - Oct 19	Jan - Oct 18	\$ Change
Total Interest Income-	16,766.82	8,262.31	8,504.51
Leases/Licenses	11,507.00	11,998.08	-491.08
OHRy freight	85,726.40	115,013.70	-29,287.30
Total OHRy	85,726.40	115,013.70	-29,287.30
4170 - PILOT Program Fees			
V&S NY Galvanizing LLC	84,131.50	0.00	84,131.50
Gateway	16,416.39	0.00	16,416.39
SUN8 PDC LLC	0.00	288,073.00	-288,073.00
Owego Garden - Home Leasing	2,500.00	0.00	2,500.00
Best Buy	2,500.00	0.00	2,500.00
4170 - PILOT Program Fees - Other	0.00	2,500.00	-2,500.00
Total 4170 - PILOT Program Fees	105,547.89	290,573.00	-185,025.11
Total Income	711,263.99	2,235,230.75	-1,523,966.76
Expense			
IDA Paint Program			
2019 - 2019	2,253.54	0.00	2,253.54
2018	0.00	1,523.47	-1,523.47
Total IDA Paint Program	2,253.54	1,523.47	730.07
66900 - Reconciliation Discrepancies	0.00	-0.02	0.02
Grant Expense	465,000.00	17,595.10	447,404.90
WWTP Crown Cork and Seal	0.00	-18,633.74	18,633.74
Marketing	0.00	710.38	-710.38
Waverly Trade Center DOT Grant	10,880.00	98,763.06	-87,883.06
Tioga Industrial Park Corporate Drive	0.00	5.00	-5.00
Total Tioga Industrial Park	0.00	5.00	-5.00
Education			
Haskell	139.00	0.00	139.00
Curtis	224.00	0.00	224.00
Education - Other	50.00	3,501.80	-3,451.80
Total Education	413.00	3,501.80	-3,088.80
Loan Admin Fee			
IRP 4	0.00	0.00	0.00
Total Loan Admin Fee	0.00	0.00	0.00
Loan Program Expense			
IRP 4	45.00	0.00	45.00
Loan Program Expense - Other	60.00	150.00	-90.00
Total Loan Program Expense	105.00	150.00	-45.00
6120 - Bank Service Charges			
Check order			
TSB IRP 4	57.30	0.00	57.30
TSB RBEG	57.30	0.00	57.30
Total Check order	114.60	0.00	114.60
6120 - Bank Service Charges - Other	60.00	175.20	-115.20
Total 6120 - Bank Service Charges	174.60	175.20	-0.60
Copies	489.40	392.36	97.04
6160 - Dues and Subscriptions	1,710.00	1,580.00	130.00
E=mt3 site preparation	0.00	200.00	-200.00

Tioga County Industrial Development Agency

11/01/19

Profit & Loss Prev Yr. Comparison

Accrual Basis

January through October 2019

	Jan - Oct 19	Jan - Oct 18	\$ Change
Total E=mt3	0.00	200.00	-200.00
Employee benefit			
IRA Company Match	1,176.96	1,508.36	-331.40
IRA	0.00	1,766.79	-1,766.79
Total Employee benefit	1,176.96	3,275.15	-2,098.19
6180 · Insurance			
WC (Utica)	663.00	0.00	663.00
Travel/Accident (Hartford)	750.00	750.00	0.00
D & O (Philadelphia Ins. Co)	3,292.00	3,287.00	5.00
6190 · Disability (First Rehab Life)	157.04	0.00	157.04
Employee Health (SSA)	3,939.39	2,992.64	946.75
6185 · Property & Liability (Dryden)	9,803.08	11,719.00	-1,915.92
RR Liability (Steadfast)	19,923.84	20,883.84	-960.00
WC (Amtrust)	788.00	533.00	255.00
Total 6180 · Insurance	39,316.35	40,165.48	-849.13
6200 · Interest Expense			
6210 · Finance Charge	0.00	0.39	-0.39
6220 · Loan Interest			
IRP 3	0.00	0.21	-0.21
Total 6220 · Loan Interest	0.00	0.21	-0.21
6200 · Interest Expense - Other	6,385.15	6,770.20	-385.05
Total 6200 · Interest Expense	6,385.15	6,770.80	-385.65
6240 · Miscellaneous	602.66	0.00	602.66
6550 · Office Supplies			
other	173.32	360.32	-187.00
6550 · Office Supplies - Other	1,476.56	837.92	638.64
Total 6550 · Office Supplies	1,649.88	1,198.24	451.64
6560 · Payroll Expenses			
Payroll Expenses - HSA	1,200.00	0.00	1,200.00
M. Tinney	0.00	1,480.28	-1,480.28
6560 · Payroll Expenses - Other	35,327.65	50,818.87	-15,491.22
Total 6560 · Payroll Expenses	36,527.65	52,299.15	-15,771.50
PILOT Program Expenses			
Distributed Sun	0.00	305.00	-305.00
PILOT Program Expenses - Other	0.00	231.50	-231.50
Total PILOT Program Expenses	0.00	536.50	-536.50
6250 · Postage and Delivery	128.84	121.70	7.14
6270 · Professional Fees			
Ag Ec Dev Specialist Position	4,131.00	0.00	4,131.00
Administrative Services			
Tinney, M	2,900.00	0.00	2,900.00
Haskell	6,975.00	7,603.00	-628.00
Tinney	19,125.00	15,000.00	4,125.00
Total Administrative Services	29,000.00	22,603.00	6,397.00
6650 · Accounting			
Piaker & Lyons	0.00	9,500.00	-9,500.00
Jan Nolis	3,291.25	2,363.75	927.50
6650 · Accounting - Other	12,500.00	0.00	12,500.00
Total 6650 · Accounting	15,791.25	11,863.75	3,927.50
6655 · Consulting	0.00	19,500.00	-19,500.00

Tioga County Industrial Development Agency

11/01/19

Profit & Loss Prev Yr. Comparison

Accrual Basis

January through October 2019

	Jan - Oct 19	Jan - Oct 18	\$ Change
6280 · Legal Fees			
Loan Program Fees	0.00	1,369.25	-1,369.25
Special Project Fees	18,000.00	0.00	18,000.00
6280 · Legal Fees - Other	<u>34,325.40</u>	<u>33,317.50</u>	<u>1,007.90</u>
Total 6280 · Legal Fees	52,325.40	34,686.75	17,638.65
6270 · Professional Fees - Other	<u>8,744.94</u>	<u>29,334.50</u>	<u>-20,589.56</u>
Total 6270 · Professional Fees	109,992.59	117,988.00	-7,995.41
6670 · Program Expense			
Water Tower	<u>30,547.25</u>	<u>0.00</u>	<u>30,547.25</u>
Total 6670 · Program Expense	30,547.25	0.00	30,547.25
Property Taxes			
96 · Smith Creek Rd	181.63	2,197.55	-2,015.92
540 · Stanton Hill	21.03	81.74	-60.71
Spring St	0.25	0.22	0.03
Berry Road (47)	106.32	97.94	8.38
Carmichael Road	3.95	3.74	0.21
Smith Creek Road	17.66	16.27	1.39
Glenmary Drive	11.03	10.06	0.97
Metro Road	9.19	8.39	0.80
Total Property Taxes	351.06	2,415.91	-2,064.85
Real Estate Taxes	2,357.00	0.00	2,357.00
Recording fees	0.00	1,215.00	-1,215.00
6300 · Repairs			
6310 · Building Repairs	<u>0.00</u>	<u>748.30</u>	<u>-748.30</u>
Total 6300 · Repairs	0.00	748.30	-748.30
6770 · Supplies			
6790 · Office	0.00	518.49	-518.49
6770 · Supplies - Other	<u>127.70</u>	<u>0.00</u>	<u>127.70</u>
Total 6770 · Supplies	127.70	518.49	-390.79
6340 · Telephone	200.05	280.07	-80.02
6350 · Travel & Ent			
6370 · Meals	0.00	325.93	-325.93
6380 · Travel	188.25	978.28	-790.03
6350 · Travel & Ent - Other	<u>180.84</u>	<u>0.00</u>	<u>180.84</u>
Total 6350 · Travel & Ent	369.09	1,304.21	-935.12
Total Expense	<u>710,757.77</u>	<u>334,799.61</u>	<u>375,958.16</u>
Net Ordinary Income	506.22	1,900,431.14	-1,899,924.92
Other Income/Expense			
Other Expense			
Transferred Assets	<u>0.00</u>	<u>2,899,623.29</u>	<u>-2,899,623.29</u>
Total Other Expense	0.00	2,899,623.29	-2,899,623.29
Net Other Income	0.00	-2,899,623.29	2,899,623.29
Net Income	<u>506.22</u>	<u>-999,192.15</u>	<u>999,698.37</u>

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Tioga County Industrial Development Agency

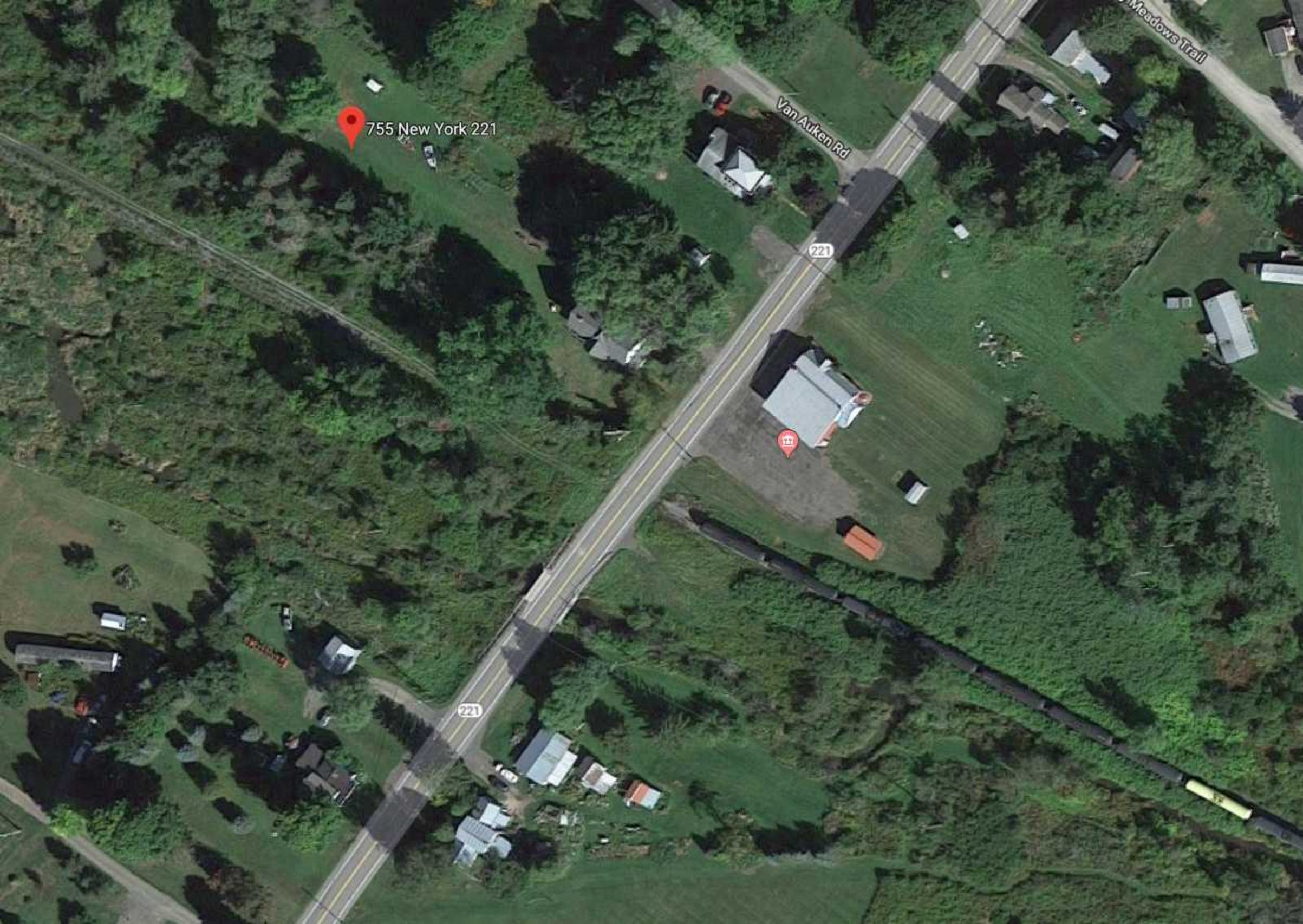
Transaction Detail by Account

11/01/19

October 2019

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Restricted Cash Accounts					
Community- Facade Improvement					
Deposit	10/01/2019			Loan Payment	250.00
Deposit	10/01/2019			Loan Payment	625.00
Deposit	10/02/2019			Loan Payments	1,837.86
Deposit	10/04/2019			Loan Payment	540.73
Check	10/07/2019	1056	Erin Talcott	Paint Program 10 S Main St Newark Valley	-1,000.00
Deposit	10/11/2019			Loan Payments	472.40
Deposit	10/22/2019			Loan Payments	426.34
Deposit	10/28/2019			Loan Payment	299.31
Deposit	10/31/2019			Loan Payment	694.44
Total Community- Facade Improvement					4,146.08
USDA Funds					
TSB- IRP 2016 (Formerly IRP 4)					
Deposit	10/01/2019			Loan Payment	559.08
Deposit	10/01/2019			Loan Payment	306.00
Deposit	10/02/2019			Loan Payments	3,169.30
Deposit	10/04/2019			Loan Payment	2,591.33
Deposit	10/11/2019			Loan Payment	420.00
Deposit	10/22/2019			Loan Payment	152.54
Deposit	10/28/2019			Loan Payment	728.81
Check	10/28/2019	1076	Factual Data	Credit Report Invoice#1062718 Cust#83790...	-45.00
Total TSB- IRP 2016 (Formerly IRP 4)					7,882.06
TSB- RBEG					
Deposit	10/04/2019			Loan Payment	809.94
Total TSB- RBEG					809.94
Total USDA Funds					8,692.00
Total Restricted Cash Accounts					12,838.08
Unrestricted Cash Accounts					
TSB- checking					
Deposit	10/01/2019			Fed Ex School PILOT	52,498.92
Deposit	10/01/2019			School PILOT 231 Main	10,117.58
Check	10/02/2019	6333	State Comptroller	Introduction to Gov Accounting - C.Curtis att...	-85.00
Check	10/02/2019	6334	LeeAnn Tinney	Prof Services: Oct 2019	-2,125.00
Check	10/02/2019	6335	Thomas, Collison & Meagher	Services Aug 1, 2019 - Aug 31, 2019 + misc...	-3,456.90
Check	10/02/2019	6336	Christine E Curtis	Pay Period: 09/01/2019 - 09/14/2019	-1,240.78
Check	10/02/2019	6337	Cathy Haskell	Administrative Assistance Sep 2019 Invoice...	-775.00
Check	10/02/2019	6338	Christine E Curtis	HSA Sep 2019 - C.Curtis	-150.00
Check	10/08/2019	6339	Madison Tinney.	Invoice # 2019-20 Aug & Sep	-600.00
Check	10/08/2019	6340	Tioga County	Copier Lease Billing	-65.40
Deposit	10/11/2019			OHRy	9,586.20
Deposit	10/11/2019			Plexicomm Lease	200.00
Check	10/16/2019	6341	Christine E Curtis	VOID: Pay Period: 9/29/19 - 10/12/19 GJE, ...	0.00
Check	10/16/2019	6342	Christine E Curtis	Pay Period: 9/29/19 - 10/12/19	-1,240.77
Check	10/17/2019	6343	Tioga County	Verizon Wireless - IT Invoice # 2805	-40.01
Check	10/17/2019	6344	Tioga County Treasurer	Postage 3rd QTR 2019 - DSS Invoice - 36 p...	-18.80
Deposit	10/22/2019			School PILOT Tioga Downs	148,384.42
Deposit	10/28/2019			Midwestern School PILOT Payment	13,588.04
Check	10/30/2019	6345	Christine E Curtis	Pay Period: 13/13/2019 - 10/26/2019	-1,240.77
Check	10/30/2019	6346	Franklin Templeton	Christine E Curtis; Simple IRA October 201...	-294.24
Check	10/30/2019	6347	Excellus Health Plan	2019 Health Insurance - Nov - C.Curtis - Inv...	-437.71
Check	10/30/2019	6348	Zoom	Livestream Standard Pro & Webinar 100 Sv...	-549.90
Check	10/30/2019	6349	Christine Curtis	HSA October 2019 C. Curtis	-150.00
Check	10/30/2019	X	NYS Division of the Treasury	Oct 2019 State Tax Deposit	-187.83
Total TSB- checking					221,717.05
Total Unrestricted Cash Accounts					221,717.05
TOTAL					234,555.13



755 New York 221

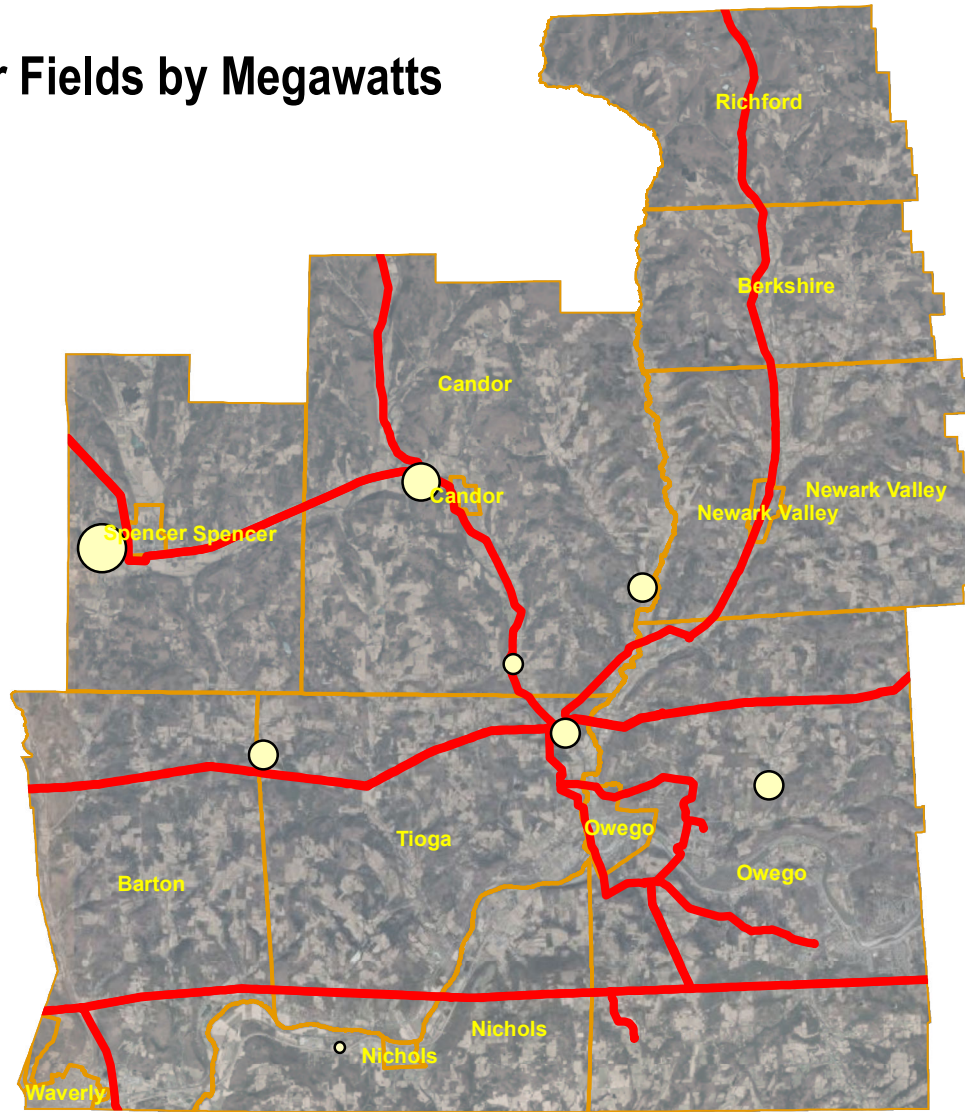
Van Auken Rd

Meadows Trail

221

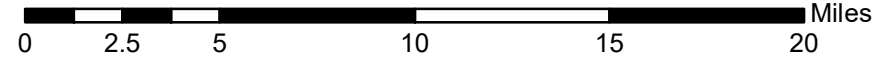
221

Tioga County Solar Fields by Megawatts



Legend

- Tioga Municipalities
- Electric Transmission Lines
- 0.000000 - 0.190000
- 0.190001 - 0.250000
- 5.000001 - 11.000000
- 11.000001 - 16.000000



CERTIFIED COPY OF RESOLUTION ADOPTED BY THE TIOGA COUNTY LEGISLATURE
ADOPTED 10/15/2019

REFERRED TO: ED & P COMMITTEE

RESOLUTION NO. 272-19 RESOLUTION IN SUPPORT OF AN EXTENSION
TO THE 2007 PILOT AGREEMENT BETWEEN
CENTRAL NY OIL & GAS LLC N/K/A
STAGECOACH GAS SERVICES LLC AND THE
TIOGA COUNTY INDUSTRIAL DEVELOPMENT
AGENCY

WHEREAS: A PILOT Agreement has been in place between Central New York Oil & Gas, LLC N/K/A Stagecoach Gas Services, LLC and The Tioga County Industrial Development Agency (TCIDA) since October 1, 2007; and

WHEREAS: As a result of the PILOT Agreement Central New York Oil & Gas, LLC N/K/A Stagecoach Gas Services, LLC properties included in the PILOT were placed in roll section 8 of the assessment rolls; and

WHEREAS: Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC is currently paying 100% of real property taxes owed; and

WHEREAS: Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC will continue to pay 100% of the real property taxes owed; and

WHEREAS: The current PILOT Agreement expires February 6, 2020; and

WHEREAS: Expiration of the current PILOT Agreement would result in the reclassification of Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services, LLC properties from roll section 8 to roll section 1 in the assessment amount of \$97,184,500; and

WHEREAS: The significant influx to roll section 1 would cause negative tax cap calculation implications for the Owego Apalachin Central School District; and

WHEREAS: Owego Apalachin Central School District has requested of the TCIDA to extend the PILOT to March 2, 2020; and

WHEREAS: The TCIDA is asking all affected taxing authorities to indicate their support of the extension by way of a resolution; therefore be it

RESOLVED: That the Tioga County Legislature supports the extension of the PILOT Agreement between Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC and the TCIDA to March 2, 2020.

STATE OF NEW YORK)

ss.:

COUNTY OF TIOGA)

This is to certify that I, the undersigned, Clerk of the Tioga County Legislature, have compared the foregoing copy of the resolution with the original resolution now on file in the office, and which was passed by the Legislature of said County on the fifteenth day of October, 2019, a majority of all the members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the County Legislature this fifteenth day of October, 2019.



Cathy Haskeel

Clerk of the Tioga County Legislature

RESOLUTION IN SUPPORT OF AN EXTENSION TO THE 2007 PILOT AGREEMENT BETWEEN CENTRAL NY OIL & GAS LLC N/K/A STAGECOACH GAS SERVICES LLC AND THE TIOGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY.

WHEREAS a PILOT Agreement has been in place between Central New York Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC and the Tioga County Industrial Development Agency (TCIDA) since October 1, 2007; and

WHEREAS as a result of the PILOT Agreement Central New York Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC properties included in the PILOT were placed in roll section 8 of the assessment rolls; and

WHEREAS Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC is currently paying 100 percent of real property taxes owed; and

WHEREAS Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC will continue to pay 100 percent of the real property taxes owed; and

WHEREAS the current PILOT Agreement expires February 6, 2020; and

WHEREAS expiration of the current PILOT Agreement would result in the reclassification of Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services, LLC properties from roll section 8 to roll section 1 in the assessment amount of \$97,184,500.00; and

WHEREAS the significant influx to roll section 1 would cause negative tax cap calculation implications for the Owego Apalachin Central School District; and

WHEREAS the Owego Apalachin Central School District has requested of the TCIDA to extend the PILOT to March 2, 2020; and

WHEREAS the TCIDA is asking all affected taxing authorities to indicate their support of the extension by way of a resolution;

NOW, THEREFORE, BE IT

RESOLVED that the Owego Town Board does hereby support the extension of the 2007 Payment in Lieu of Tax (PILOT) Agreement between Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC and the TCIDA to March 2, 2020.



Agenda Item Details

Meeting	Sep 30, 2019 - Regular School Board Meeting
Category	8. District Business
Subject	8.4 Resolved, upon recommendation of the Superintendent of Schools, that the StageCoach Pilot extension to March 2020 be approved as presented.
Type	Action
Recommended Action	Resolved, upon recommendation of the Superintendent of Schools, that the StageCoach Pilot extension to March 2020 be approved as presented.

[Stagecoach Pilot Extension.pdf \(44 KB\)](#)

Motion & Voting

Resolved, upon recommendation of the Superintendent of Schools, that the StageCoach Pilot extension to March 2020 be approved as presented.

Motion by Gene Cvik, second by Dan Whippo.

REFERRED TO:

ED & P COMMITTEE

RESOLUTION NO. -19

RESOLUTION IN SUPPORT OF AN
EXTENSION TO THE 2007 PILOT
AGREEMENT BETWEEN CENTRAL
NY OIL & GAS LLC N/K/A
STAGECOACH GAS SERVICES LLC
AND THE TIOGA COUNTY
INDUSTRIAL DEVELOPMENT
AGENCY

WHEREAS: A PILOT Agreement has been in place between Central New York Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC and The Tioga County Industrial Development Agency (TCIDA) since October 1, 2007; and

WHEREAS: As a result of the PILOT Agreement Central New York Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC properties included in the PILOT were placed in roll section 8 of the assessment rolls; and

WHEREAS: Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC is currently paying 100% of real property taxes owed; and

WHEREAS: Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC will continue to pay 100% of the real property taxes owed; and

WHEREAS: The current PILOT Agreement expires February 6, 2020; and

WHEREAS: It has been requested of the TCIDA to extend the PILOT to March 2, 2020 for the purpose of keeping the properties listed under roll section 8; and

WHEREAS: The TCIDA is asking all affected taxing authorities to indicate their support of the extension by way of a resolution; therefore be it

RESOLVED: That the Tioga County Legislature supports the extension of the PILOT Agreement between Central NY Oil & Gas, LLC N/K/A Stagecoach Gas Services LLC and the TCIDA to March 2, 2020.

A regular meeting of the Tioga County Industrial Development Agency (the "Agency") was convened in public session at the Ronald E. Dougherty County Office Building, 56 Main Street in the Town of Owego, Tioga County, New York on Wednesday, November 6, 2019, at 4:30 o'clock p.m., local time.

The meeting was called to order by the Chairman and, upon roll being called, the following members of the Agency were:

PRESENT:

Ralph E. Kelsey	Chairman
Kevin Gillette	Vice Chairman
Martha Sauerbrey	Secretary
Tracy Monell	Member
Jenny Ceccherelli	Member
Eric Knolles	Member

ABSENT:

Aaron Gowan	Treasurer
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THE FOLLOWING PERSONS WERE ALSO PRESENT:

Lee Ann Tinney	Economic Development & Planning
Christine Curtis	Executive Administrator

The following resolution was offered by _____, seconded by _____, to wit:

RESOLUTION APPROVING AN EXTENSION OF A PILOT AGREEMENT DATED AS OF OCTOBER 1, 2007 BY AND BETWEEN CENTRAL NEW YORK OIL & GAS, LLC N/K/A STAGECOACH GAS SERVICES LLC AND THE AGENCY UP TO, AND INCLUDING, SEPTEMBER 1, 2020.

This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Ralph E. Kelsey	voting	_____
Kevin Gillette	voting	_____
Martha Sauerbrey	voting	_____
Aaron Gowan	voting	Absent
Tracy Monell	voting	_____
Jenny Ceccherelli	voting	_____

The foregoing Resolution was thereon declared duly adopted.

STATE OF NEW YORK:

: ss.:

COUNTY OF TIOGA :

I, the undersigned Secretary of the Tioga County Industrial Development Agency (the "Agency"), do hereby certify that I have compared the foregoing extract of the minutes of the meeting of the members of the Agency, including the Resolution contained therein, held on November 6, 2019 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such Resolution set forth therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Agency had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meetings Law; and (D) there was a quorum of the members of the Agency present throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Agency this 4th day of December, 2019.

Martha Sauerbrey
Secretary

(SEAL)