



## INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

October 8<sup>th</sup>, 2024, at 9:30 am

### ATTENDANCE:

- Legislators: Jake Brown, Tracy Monell, Dennis Mullen, Ron Ciotoli, William Standing.
- Staff: Jeremy Loveland, CIO; Brandon Clark, Deputy Director of ITCS; Ray Culliton, Network Administrator
- Guests: Cathy Haskell, Peter DeWind, Jackson Bailey
  
- APPROVAL OF MINUTES: Approval of September 3<sup>rd</sup>, 2024, Information Technology Committee Minutes: Legislator Tracy Monell made the motion, seconded by Legislator Jake Brown to approve the September 3<sup>rd</sup>, 2024, Information Technology Committee Minutes as written. Motion carried.
  
- FINANCIAL
  - Review of budget status and financial news
  
- OLD BUSINESS
  - Waverly Mental Hygiene Relocation
    - The ITCS Department has been working in coordination with the Tioga County Mental Hygiene Department on preparing for the relocation of staff into the newly renovated office location in Waverly, NY. All equipment has been procured. The ITCS Department will install the network and access control equipment as a next step.
  - FirstNet Update
    - The ITCS Department is continuing its effort in optimizing its wireless broadband services through the implementation of AT&T's FirstNet.
  - Wireless Infrastructure Update
    - The ITCS Department has completed 85% of the Wireless Infrastructure upgrade. Currently less than ten access points remain that need replaced.

- NEW BUSINESS
  - CAC Relocation
    - The ITCS Department has been working in coordination with the Tioga County Department of Social Services in the relocation of office spaces for the Children's Advocacy Center. All network equipment
- PERSONNEL
  - Nothing to Report
- RESOLUTIONS/PROCLAMATIONS
  - J03 – AMEND EMPLOYEE HANDBOOK; SECTION VIII: COMPREHENSIVE INFORMATION SECURITY POLICY
  - J04 – RENEW SOFTWARE LICENSE AGREEMENT WITH NTS DATA SERVICES FOR FIVE YEARS
  - J18 – AUTHORIZATION FOR TWO DARK FIBER CIRCUITS BETWEEN THE COUNTY OFFICE BUILDING AND PUBLIC SAFETY AND HEALTH AND HUMAN SERVICES BUILDINGS
  - J52 – AUTHORIZATION FOR AGREEMENT WITH FRESHWORKS, INC.
- ADJOURNMENT
  - Legislator Monell motioned to adjourn at 9:50 a.m., seconded by Legislator Brown.