



FINANCE, LEGAL AND SAFETY COMMITTEE

November 15, 2022

10:30am

ATTENDANCE:

Legislators: Chair Sauerbrey, Mullen, Ciotoli, Monell, Roberts, Weston, and Brown

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Chief Accountant Jerzak, Accountant Schurter, Personnel Office Parke, Treasurer McFadden, Sheriff Howard, Public Defender Awad,

APPROVAL OF THE MINUTES: Legislator Monell asked for a motion to approve the October 11, 2022, minutes. Legislator Mullen made the motion, seconded by Legislator Brown, and was unanimously carried.

FINANCIAL: Legal and Safety's budgets are tracking well however some of Legal's lines are nearly expended but should hold for the year.

OLD BUSINESS: The process of renewing the County's insurance has started however there are some issues with obtaining cyber insurance.

NEW BUSINESS: Annual Safety Trainings have migrated to Neogov and have loaded onto employees' account. The new platform will allow for easier tracking of employee compliance.

It would be beneficial to have additional signage that could be put in the front yards of foreclosed properties. Signage would be paid out of the Treasurer's budget. The County does not have a formalized plan for the maintenance of foreclosed properties however if properties are foreclosed on in July followed by an auction in August and closing in September this would lessen the maintenance timeframe and could be contracted out.

County Attorney DeWind and Paralegal Humes are currently working on a redemption process for 2023 with possible early access to foreclosed properties for environmental testing.

The Franklin Street sale has fallen through, and all the original bidders have withdrawn their bids. A neighbor is currently storing miscellaneous objects on the property which will need to be removed before the property can be readvertised and added to the 2023 public auction.

PERSONNEL: There has been little interest in the full time Safety Officer position however there is some interest if this position was part-time. Legal has assumed Safety's responsibilities until the position can be filled.

Public Defender Awad asked for a resolution to be passed allowing him to fill a recent open position in the Public Defender's Office which will be fully funded by ILS grant funds.

RESOLUTIONS: AUTHORIZE THE SALE AND TRANSFER OF PROPERTY FROM TIOGA COUNTY TO THE TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION, AUTHORIZE THE PURCHASE OF A HIPPELUS/PZ METAL DETECTOR USING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS, ENTER INTO A CONTRACT WITH TWIN TIERS DRUG & ALCOHOL TESTING LLC FOR CDL DRUG AND ALCOHOL TESTING; these resolutions were moved into full Legislative session without further questions.

PROCLAMATIONS: None

EXECUTIVE SESSION: Legislator Monell asked for a motion to enter into Executive session to discuss a litigation matter. Legislator Mullen made the motion seconded by Legislator Brown at 11:10 a.m. Chair Sauerbrey, Legislators Mullen, Ciotoli, Monell, Roberts, Weston and Brown, County Attorney DeWind, Legislative Clerk Haskell and Sheriff Howard remained in attendance. Legislator Brown motioned to adjourn Executive Session, seconded by Legislator Mullen at 11:45 a.m.

ADJOURNMENT: Legislator Monell adjourned the Legal and Safety Committee meeting at 11:46 a.m.

Respectfully submitted,

*Christine Freyvogel*

Secretary to the County Attorney