

**LEGISLATIVE COMMITTEE REPORT
TIOGA COUNTY OFFICE OF REAL PROPERTY TAX**

December 5, 2017

LEGISLATORS PRESENT: Committee Chair Huttleston, Legislator Mullen,
Legislator Standinger, Legislator Sullivan

EX-OFFICIO PRESENT: Chair Sauerbrey
GUESTS: John Holton, Andrea Klett, Suellen Griffin

ACCEPTANCE OR CORRECTION OF COMMITTEE MINUTES:

Motion to approve November month's committee meeting. Motion was made by Legislator Sullivan, and seconded by Legislator Standinger; all in favor

FINANCIAL STATUS:

Real Property Revenue to November 30, 2017 is \$ 18,687.60. Total revenue for November was \$ 86.50 and total expenses were \$ 2,845.07. Please refer to attached breakdown for expenses and revenue.

NOVEMBER HIGHLIGHTS:

Preparations are ongoing for producing the January 2018 Town/County tax bills

PERSONNEL UPDATE:

Steven has completed the Assessment Administration and Data Collection courses. The goal is to have Steven complete all 8 courses for NYS assessor within the next 2 years.

TAX COLLECTION INITIATIVE UPDATE:

The contract has been awarded to Allen Tunnel. Contract is in process. Doug Camin and Jim McFadden will give a more detail update in their committee meetings.

**Terie Huseby, CCD, Director
Tioga County Real Property Tax Service**