



Tioga County Public Health Department

Heather Vroman, MEd; Interim Public Health Director



Public Health
Prevent. Promote. Protect.
Tioga County

HEALTH & HUMAN SERVICES COMMITTEE – PUBLIC HEALTH

TUESDAY, APRIL 4, 2023

8:30 A.M.

FINANCIAL:

- Agency Financials 2022 & 2023

OLD BUSINESS:

- None

NEW BUSINESS:

- Agency Report March 2023

PERSONNEL:

- None

RESOLUTIONS:

- Authorize Appointment of Public Health Director (H. Vroman)
- Amend Budget & Appropriate Funds (CPiA)
- Amend Budget & Appropriate Funds (Performance Incentive Program)
- Authorize Appointment to the Title of Director of Patient Services (M. Miller)
- Authorize Appointment to Title of Deputy Director of Public Health (S. Medina)
- Amend Budget and Appropriate Funds Mental Hygiene and Public Health (HWB)

PROCLAMATIONS:

- None

ADJOURNMENT:



Public Health
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Tioga County

Tioga County Public Health Department

Heather Vroman, MEd; Interim Public Health Director

INTERNAL MEMO

TO: **William H. Standinger, III; Chair, HHS Committee**
FROM: Heather Vroman, MEd.; Interim Public Health Director
CC: Marte Sauerbrey; Chair, Tioga County Legislature
DATE: April 4, 2023
RE: **Health & Human Services Meeting April 4, 2023**

Attached are Tioga Public Health's materials for the Health & Human Services Committee meeting.

- Financials
- Agency Report March 2023
- Resolutions:
 - Authorize Appointment of Public Health Director (Vroman)
 - Amend Budget & Appropriate Funds (CPiA)
 - Amend Budget & Appropriate Funds (Performance Incentive)
 - Authorize Appointment to Title of Director of Patient Services (Miller)
 - Authorize Appointment to Title of Deputy Director of Public Health (Medina)
 - Amend Budget and Appropriate Funds Mental Hygiene and Public Health (HWB)

SUMMARY SHEET OF MUNIS REPORT
PUBLIC HEALTH DEPARTMENT
YTD 2022 THRU DECEMBER (FINAL)
Report Run date: 3.30.2023

FUND	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/ REQ	AVAILABLE BUDGET	% USED
A	Total A2960 Handicapped Education	1,111,625	-450,000	661,625	1,057,767.28	0.00	-396,142	159.90
A	Total A4011 Public Health Administr	2,114,136	-203,279	1,910,856	1,599,034.35	0.00	311,822	83.70
A	Total A4044 Early Intervention	34,543	-4,000	30,543	19,511.99	0.00	11,031	63.90
A	Total A4053 Preventive And Primary	-150,000	0	-150,000	-134,415.63	0.00	-15,584	89.60
A	Total A4064 Managed Care - Dental S	-99,196	25,040	-74,156	-91,413.03	0.00	17,257	123.30
A	Total A4090 Environmental Health	-220,030	0	-220,030	-350,987.03	0.00	130,957	159.50
A	Total A6610 Sealer Of Weights And M	8,403	910	9,313	12,056.84	0.00	-2,744	129.50
A	Total A General Fund	2,799,481	-631,329	2,168,152	2,111,554.77	0.00	56,597	97.40
H	Total H Capital Fund	30,080	17,712	47,792	16,332.04	0.00	31,460	34.20
	Revenue Total	-3,789,223	-2,895,619	-6,684,842	-3,490,522.55	0.00	-3,194,320	52.20
	Expense Total	6,618,784	2,282,002	8,900,786	5,618,409.36	0.00	3,282,377	63.10
Grand Total		2,829,561	-613,617	2,215,944	2,127,886.81	0.00	88,057	96.00

Comments:

- \$450K was removed from Handicapped Education's Expenses in November 2022 to cover shortfall in the Community College account. The revenue portion was not deducted, so actual County savings is under reported by \$450K. This results in the percentages to be over reported in "Grant Total" and under reported in "Revenue". Correct percentages are Revenue (56%) and Grand Total (80%), or \$538K in local savings
- Fringe Benefits budgeted amounts are reduced to actuals in the Treasurer's closeout process, which removes the additional savings there from being stated in this report. If included, there would be an additional \$200K+ in savings.



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A2960 Handicapped Education							
A2960 416050 Fees - Handicapped	-550,000	0	-550,000	-38,383.15	.00	-511,616.85	7.0%*
A2960 434600 State Aid-Handicap	-1,599,250	0	-1,599,250	.00	.00	-1,599,250.00	.0%*
A2960 540590 Services Rendered	2,700,000	0	2,700,000	304,772.68	716,727.32	1,678,500.00	37.8%
A2960 540620 Software Expense	6,000	0	6,000	.00	.00	6,000.00	.0%
A2960 540710 Transport/Handicap	600,000	0	600,000	131,890.96	33,096.04	435,013.00	27.5%
TOTAL Handicapped Education	1,156,750	0	1,156,750	398,280.49	749,823.36	8,646.15	99.3%
A4011 Public Health Administration							
A4011 434010 State Aid-Public H	-916,328	0	-916,328	.00	.00	-916,328.00	.0%*
A4011 434011 COVID State Aid-Prev	0	-318,393	-318,393	.00	.00	-318,393.02	.0%*
A4011 434011 ELC1 State Aid-Prev	0	-918,661	-918,661	.00	.00	-918,661.19	.0%*
A4011 434011 ELC2 State Aid-PP E	0	-719,282	-719,282	.00	.00	-719,282.00	.0%*
A4011 510010 Full Time	1,506,091	0	1,506,091	252,369.03	.00	1,253,721.97	16.8%
A4011 510020 Part Time/Temporar	176,895	0	176,895	18,976.42	.00	157,918.58	10.7%
A4011 510050 All Other(On Call,	40,620	0	40,620	12,996.73	.00	27,623.27	32.0%
A4011 520090 Computer	2,000	1,000	3,000	2,217.21	.00	782.79	73.9%
A4011 520130 Equipment (Not Car	3,000	0	3,000	.00	.00	3,000.00	.0%
A4011 520200 Office Equipment	15,000	-1,000	14,000	331.48	.00	13,668.52	2.4%
A4011 530100 Data Processing	85,984	0	85,984	.00	.00	85,984.00	.0%
A4011 530300 Legal	12,557	0	12,557	.00	.00	12,557.00	.0%
A4011 530551 Maintenance in Lie	88,380	0	88,380	.00	.00	88,380.00	.0%
A4011 540010 Advertising	30,000	0	30,000	.00	.00	30,000.00	.0%
A4011 540040 Books	782	0	782	146.50	.00	635.50	18.7%
A4011 540070 Car Maintenance	4,458	0	4,458	.00	.00	4,458.00	.0%
A4011 540120 Consulting Fees	17,000	0	17,000	.00	.00	17,000.00	.0%
A4011 540180 Dues	3,215	0	3,215	3,062.68	.00	152.32	95.3%
A4011 540210 Garbage Disposal	1,200	0	1,200	86.77	513.23	600.00	50.0%
A4011 540220 Automobile Fuel	1,500	0	1,500	24.70	.00	1,475.30	1.6%
A4011 540270 Insurance-Liabilit	33,168	0	33,168	33,707.86	.00	-539.86	101.6%*
A4011 540320 Leased/Service Equ	5,000	0	5,000	450.97	1,177.78	3,371.25	32.6%
A4011 540330 Legal Fees	50	0	50	.00	.00	50.00	.0%
A4011 540340 Literature	50	0	50	.00	.00	50.00	.0%
A4011 540360 Meals/Food	1,500	0	1,500	458.85	.00	1,041.15	30.6%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4011 540390 Mileage Expense	15	0	15	.00	.00	15.00	.0%
A4011 540420 Office Supplies	7,232	0	7,232	371.39	.00	6,860.61	5.1%
A4011 540480 Postage	1,200	0	1,200	224.00	.00	976.00	18.7%
A4011 540485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A4011 540487 Program Expense	12,000	0	12,000	833.45	3,710.16	7,456.39	37.9%
A4011 540487 COVID19 Program Expens	0	318,393	318,393	.00	.00	318,393.02	.0%
A4011 540487 ELC1 Program Expens	0	918,661	918,661	.00	.00	918,661.19	.0%
A4011 540487 ELC2 Program Expens	0	719,282	719,282	.00	.00	719,282.00	.0%
A4011 540540 Reimbursements	250	0	250	.00	.00	250.00	.0%
A4011 540581 Security Systems &	25,000	0	25,000	5,288.30	.00	19,711.70	21.2%
A4011 540620 Software Expense	10,552	0	10,552	1,709.90	5,700.00	3,142.10	70.2%
A4011 540660 Telephone	3,994	0	3,994	491.73	283.53	3,218.74	19.4%
A4011 540733 Training/All other	3,100	0	3,100	1,091.83	.00	2,008.17	35.2%
A4011 581088 State Retirement F	129,263	0	129,263	34,980.17	.00	94,282.46	27.1%
A4011 583088 Social Security Fr	120,809	0	120,809	23,629.50	.00	97,179.91	19.6%
A4011 584088 Workers Compensati	39,945	0	39,945	7,982.11	.00	31,962.42	20.0%
A4011 585588 Disability Insuran	2,194	0	2,194	370.62	.00	1,823.02	16.9%
A4011 586088 Health Insurance F	589,324	0	589,324	109,672.27	.00	479,651.65	18.6%
A4011 588988 Eap Fringe	459	0	459	95.16	.00	363.65	20.7%
TOTAL Public Health Administration	2,058,958	0	2,058,958	511,569.63	11,384.70	1,536,003.61	25.4%
A4044 Early Intervention							
A4044 416107 Early Intervention	-75,000	0	-75,000	-998.30	.00	-74,001.70	1.3%*
A4044 434023 State Aid- Early I	-165,020	0	-165,020	-7,054.96	.00	-157,965.04	4.3%*
A4044 434601 State Aid- Handica	-16,800	0	-16,800	.00	.00	-16,800.00	.0%*
A4044 520130 Equipment (Not Car	1,500	0	1,500	.00	.00	1,500.00	.0%
A4044 540010 Advertising	100	0	100	.00	.00	100.00	.0%
A4044 540180 Dues	4,300	0	4,300	3,150.00	.00	1,150.00	73.3%
A4044 540190 Education Reimburs	10	0	10	.00	.00	10.00	.0%
A4044 540220 Automobile Fuel	1,500	0	1,500	135.55	.00	1,364.45	9.0%
A4044 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4044 540480 Postage	1,400	0	1,400	.00	.00	1,400.00	.0%
A4044 540485 Printing/Paper	1,000	1,000	2,000	1,364.99	.00	635.01	68.2%
A4044 540487 Program Expense	260,000	-1,000	259,000	12,229.91	.00	246,770.09	4.7%
A4044 540590 Services Rendered	4,000	0	4,000	270.00	.00	3,730.00	6.8%
A4044 540620 Software Expense	8,000	0	8,000	1,497.00	1,503.00	5,000.00	37.5%
A4044 540640 Supplies (Not Offi	6,000	0	6,000	1,513.01	.00	4,486.99	25.2%
A4044 540660 Telephone	1,989	0	1,989	262.73	.00	1,726.27	13.2%
A4044 540670 Therapeutic	4,000	0	4,000	.00	.00	4,000.00	.0%
A4044 540710 Transport/Handicap	2,200	0	2,200	.00	.00	2,200.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4044 540733 Training/All other	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL Early Intervention	40,732	0	40,732	12,369.93	1,503.00	26,859.07	34.1%
A4053 Preventive And Primary Health							
A4053 416101 Preventive & Prima	-1,200	0	-1,200	.00	.00	-1,200.00	.0%*
A4053 422800 Grants -Non State	0	-75,000	-75,000	-456.39	.00	-74,543.61	.6%*
A4053 434011 State Aid-Preventi	-236,462	0	-236,462	.00	.00	-236,462.00	.0%*
A4053 520130 Equipment (Not Car	2,000	0	2,000	725.00	.00	1,275.00	36.3%
A4053 520190 Nursing Equipment	1,000	0	1,000	.00	.00	1,000.00	.0%
A4053 540010 Advertising	30,500	0	30,500	119.40	13,000.00	17,380.60	43.0%
A4053 540080 Clinic Supplies	4,500	0	4,500	653.29	.00	3,846.71	14.5%
A4053 540140 Contracting Servic	36,000	0	36,000	4,134.44	4,493.00	27,372.56	24.0%
A4053 540180 Dues	75	0	75	.00	.00	75.00	.0%
A4053 540220 Automobile Fuel	405	0	405	.00	.00	405.00	.0%
A4053 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A4053 540440 Other Awards	300	0	300	.00	.00	300.00	.0%
A4053 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4053 540480 Postage	475	0	475	.00	.00	475.00	.0%
A4053 540485 Printing/Paper	2,275	0	2,275	754.99	.00	1,520.01	33.2%
A4053 540487 Program Expense	4,000	0	4,000	.00	.00	4,000.00	.0%
A4053 540590 Services Rendered	3,560	0	3,560	.00	250.00	3,310.00	7.0%
A4053 540595 Services Rendered(1,500	0	1,500	.00	.00	1,500.00	.0%
A4053 540640 Supplies (Not Offi	30,700	75,000	105,700	5,250.43	37,000.00	63,449.57	40.0%
A4053 540660 Telephone	4,338	0	4,338	463.39	.00	3,874.61	10.7%
A4053 540733 Training/All other	3,400	0	3,400	433.00	.00	2,967.00	12.7%
TOTAL Preventive And Primary Health	-111,081	0	-111,081	12,077.55	54,743.00	-177,901.55	-60.2%
A4064 Managed Care - Dental Services							
A4064 416102 Dental Van Fees	-140,000	0	-140,000	-19,518.48	.00	-120,481.52	13.9%*
A4064 520130 Equipment (Not Car	2,000	0	2,000	.00	.00	2,000.00	.0%
A4064 540010 Advertising	1,500	0	1,500	.00	.00	1,500.00	.0%
A4064 540070 Car Maintenance	5,000	0	5,000	.00	.00	5,000.00	.0%
A4064 540080 Clinic Supplies	22,000	0	22,000	3,494.87	.00	18,505.13	15.9%
A4064 540220 Automobile Fuel	800	0	800	16.89	.00	783.11	2.1%
A4064 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4064 540480 Postage	400	0	400	.00	.00	400.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4064 540485 Printing/Paper	300	0	300	80.10	.00	219.90	26.7%
A4064 540487 Program Expense	7,200	0	7,200	1,734.60	.00	5,465.40	24.1%
A4064 540640 Supplies (Not Offi	100	0	100	.00	.00	100.00	.0%
A4064 540660 Telephone	851	0	851	201.48	423.40	226.12	73.4%
A4064 540733 Training/All other	100	0	100	.00	.00	100.00	.0%
TOTAL Managed Care - Dental Services	-99,196	0	-99,196	-13,990.54	423.40	-85,628.86	13.7%
A4090 Environmental Health							
A4090 416010 Public Health Fees	-116,750	0	-116,750	-17,102.00	.00	-99,648.00	14.6%*
A4090 434500 WELL State Aid-Publ	0	-18,860	-18,860	.00	.00	-18,860.00	.0%*
A4090 434640 State Aid-Environm	-233,308	0	-233,308	.00	.00	-233,308.00	.0%*
A4090 520130 Equipment (Not Car	2,000	0	2,000	.00	.00	2,000.00	.0%
A4090 540010 Advertising	700	0	700	268.00	.00	432.00	38.3%
A4090 540040 Books	10	0	10	.00	.00	10.00	.0%
A4090 540080 Clinic Supplies	5,250	0	5,250	.00	.00	5,250.00	.0%
A4090 540140 Contracting Servic	34,000	0	34,000	1,890.00	9,685.00	22,425.00	34.0%
A4090 540180 Dues	400	0	400	.00	.00	400.00	.0%
A4090 540220 Automobile Fuel	5,000	0	5,000	642.82	.00	4,357.18	12.9%
A4090 540330 Legal Fees	2,500	0	2,500	.00	.00	2,500.00	.0%
A4090 540360 Meals/Food	20	0	20	.00	.00	20.00	.0%
A4090 540390 Mileage Expense	20	0	20	.00	.00	20.00	.0%
A4090 540480 Postage	1,600	0	1,600	.00	19.81	1,580.19	1.2%
A4090 540485 Printing/Paper	100	0	100	.00	.00	100.00	.0%
A4090 540487 Program Expense	44,000	1,669	45,669	6,954.99	6,227.92	32,486.50	28.9%
A4090 540590 Services Rendered	3,000	0	3,000	527.44	.00	2,472.56	17.6%
A4090 540595 WELL Services Rende	0	18,860	18,860	.00	.00	18,860.00	.0%
A4090 540640 Supplies (Not Offi	2,000	0	2,000	.00	.00	2,000.00	.0%
A4090 540660 Telephone	3,467	0	3,467	501.95	.00	2,965.05	14.5%
A4090 540733 Training/All other	1,000	0	1,000	.00	65.00	935.00	6.5%
TOTAL Environmental Health	-244,991	1,669	-243,322	-6,316.80	15,997.73	-253,002.52	-4.0%
A6610 Sealer Of weights And Measures							
A6610 419620 Sealer Of weights	-10,500	0	-10,500	-2,110.00	.00	-8,390.00	20.1%*
A6610 435890 State Aid-Octane T	-600	0	-600	.00	.00	-600.00	.0%*
A6610 510020 Part Time/Temporar	16,671	0	16,671	3,726.48	.00	12,944.52	22.4%
A6610 520130 Equipment (Not Car	500	0	500	.00	.00	500.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6610 540040 Books	250	0	250	.00	.00	250.00	.0%
A6610 540180 Dues	25	0	25	25.00	.00	.00	100.0%
A6610 540220 Automobile Fuel	520	0	520	.00	.00	520.00	.0%
A6610 540480 Postage	100	0	100	.00	.00	100.00	.0%
A6610 540590 Services Rendered	100	0	100	.00	.00	100.00	.0%
A6610 540640 Supplies (Not offi	135	0	135	.00	.00	135.00	.0%
A6610 540733 Training/All other	50	0	50	.00	.00	50.00	.0%
A6610 583088 Social Security Fr	1,131	0	1,131	330.59	.00	800.67	29.2%
A6610 584088 Workers Compensati	1,224	0	1,224	342.79	.00	881.55	28.0%
A6610 588988 Eap Fringe	15	0	15	4.27	.00	10.29	29.3%
TOTAL Sealer of weights And Measures	9,621	0	9,621	2,319.13	.00	7,302.03	24.1%
TOTAL General Fund	2,810,793	1,669	2,812,463	916,309.39	833,875.19	1,062,277.93	62.2%
TOTAL REVENUES	-4,061,218	-2,050,196	-6,111,414	-85,623.28	.00	-6,025,790.93	
TOTAL EXPENSES	6,872,011	2,051,866	8,923,877	1,001,932.67	833,875.19	7,088,068.86	

H Capital Fund

H4011 Public Health Administration

H4011 434010 State Aid-Public H	-61,200	0	-61,200	.00	.00	-61,200.00	.0%*
H4011 520060 Car/Truck	170,000	39,193	209,193	.00	39,193.08	170,000.00	18.7%
TOTAL Public Health Administration	108,800	39,193	147,993	.00	39,193.08	108,800.00	26.5%
TOTAL Capital Fund	108,800	39,193	147,993	.00	39,193.08	108,800.00	26.5%
TOTAL REVENUES	-61,200	0	-61,200	.00	.00	-61,200.00	
TOTAL EXPENSES	170,000	39,193	209,193	.00	39,193.08	170,000.00	
GRAND TOTAL	2,919,593	40,862	2,960,456	916,309.39	873,068.27	1,171,077.93	60.4%

** END OF REPORT - Generated by McCann, Denis **



Tioga County Public Health Department

Heather Vroman, MSEd.; Interim Public Health Director



AGENCY REPORT

February 23-March 22, 2023

Highlights

- Planning an Open House for April 20th with theme: **Reset, Renew, Reimagine** (Reset as a department. Renew our partnerships. Reimagine Public Health in Tioga County). The goal of the event is to promote Public Health as a profession, celebrate our achievements from the year, renew partnerships and educate community members on what Public Health is. Setting up educational tables/demonstrations/ raffles and giveaways! All are welcome to attend!
- Scheduling Public Health Week (Apr. 3-7) activities (Meet'N'Greet with BOH Members and HHS Committee Legislators).
- Annual Reports were mailed out to agency partners/affiliates.
- Posted and actively canvassing for new positions of Director of Patient Services and part-time Speech-Language Pathologist.
- Partnered with Stray Haven in hosting a rabies clinic March 19th, vaccinated over 150 pets!
- Buildings and Grounds repainted our clinic hallway, reception, and BT Conference Room.

Health Education

- Emergency Preparedness Coordinator implemented a notification drill; that also included hands on training for newer staff and setting up a Point of Dispensing.
- Hosted CHA & CHIP Steering Committee meeting to discuss progress and expectations for future activities.
- Kylie had media interview with WENY to discuss the proper disposal of medication and sharps, and locations to get Narcan.
- Organizing Public Health Open House: tabling activities, staff involvement, invite list, refreshments, prize giveaways, created/distributed flyers, etc.
- Delivered Narcan to Waverly Police Department.
- Distributed 2 new car seats.

Environmental Health

- EH team met with USDA FSIS- Reviewed best practices and how we can collaborate.
- Individual water and wastewater plans are being reviewed for the retail store in Lockwood.
- Childhood Lead Program included one home assessment and one Notice and Demand
- Water sample drop box (collection) for public use was added to Public Health Reception.
- Worked with New York State Department of Labor | Division of Immigrant Policies and Affairs to get a new Migrant Farmworker Housing facility in Apalachin permitted.
- EH Sanitarian attended a Tioga County Soil and Water meeting. The topics included river clean up and tire clean up. Reviewed our well head extension grant.
- Advised Town of Owego on Wellhead Protection Permit application for a local business.

Patient Services (EI, Dental, Clinic)

- EI is still struggling with provider shortages, but a few parents have consented to Teletherapy while they wait for in-person services.
- EI Service Coordinators attended First Aid & CPR for Adults and Children through the Red Cross.
- The dental van completed rotation of services at Owego Free Academy and Newark Valley High School. We are currently providing dental services to students at the Newark Valley Middle School and Nathan T. Hall Elementary.
- Completed annual review of Dental policies.
- In the process of recruiting another part-time Dentist.
- Continued to address corrective action items on Article 28 audit.

Administrative Services

- Working with Board of Health to update Tioga County's Rabies Control Order and By-Laws.
- Updating agency forms and internal processes.
- Denis and Nicole are now building coordinators for the PH Clinic and Dental Van.
- Staff have completed County Annual trainings and IT Trainings.

Ongoing Support/Partnerships

- Allies in Substance Abuse Prevention Coalition
- Child Fatality Review Team
- Family Enrichment Network (Head Start)
- Lourdes PACT Advisory Board
- Mothers and Babies Perinatal Network
- Racker Center
- Rural Economic and Partnership (REAP)
- Safe Harbor Committee
- S2AY Pivotal Partners Finger Lakes
- Team Tioga
- Tioga County Board of Health
- Tioga County Commissioner's Advisory Council
- Tioga County Council of Governments
- Tioga County Immunization Coalition
- Tioga County Local Emergency Planning Committee (LEPC)
- Tioga County Mental Health Sub-Committee
- Tioga County Non-Profit Network
- Tioga Opportunities

Attachments:

1. Financial Snapshot, YTD thru 12/2022
2. Flyer: "What the Health!?", March 2023.
3. Bulletin Board: "Tioga County Substance Use Resources," 56 Main St., March 2023.
4. Bulletin Board: "Medication Drop Box Locations," HHS Bldg., March 2023.
5. Data Spreadsheet February 22-March 22, 2023.

**Financial Snapshot
Year-to-date through December 2022 (not Final)**

2022 Budget	Actual* ¹ YTD 2022	Percentage of 2022 Budget
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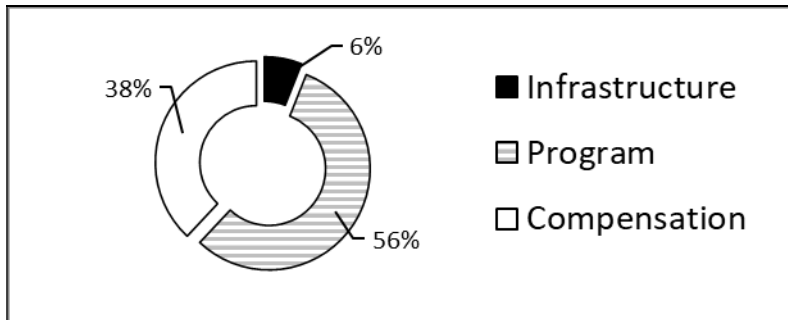
REVENUES

Fees	980,235	804,340	82 %
State/Federal	2,622,051	2,169,693	83 %
Local	2,665,944	2,205,296	83 %
TOTAL	6,268,230	5,179,329	83 %

EXPENSES

Compensation	2,345,782	1,991,463	85 %
Program Expense	3,548,773	2,896,047	82 %
Core Infrastructure	373,675	291,819	78 %
TOTAL	6,268,230	5,179,329	83 %

**Allocation of Expenses
Year-to-date through December 2022*¹ (not Final)**



- *Notes:
1. The "Financial Snapshot" & "Allocation of Expenses" represent figures as of report date (3/23/2023), and are not the FINAL 2022 figures.
 2. COVID Specific funds have been removed from these tables, as they skew the numbers due to their large amounts. Currently over \$2.6 million has been appropriated of Covid funding within Public Health.
 3. In November 2022, the Treasurer, Budget Officer and Legislature transferred \$450K from Public Health to cover overages in other areas of the County. This reduced both the Expenses and Revenue lines.
 4. Information for 2023 will be added once Treasurer closes out 2022 and opens 2023 reporting in fiscal software.





What the Health!?

March 2023

MEDICATION DROP BOX LOCATIONS

SAFELY DISPOSE OF YOUR UNUSED OR EXPIRED PRESCRIPTION & OVER-THE-COUNTER MEDICATIONS! (NO LIQUIDS OR SHARPS!)

TIOGA COUNTY SHERIFF'S OFFICE	WAVERLY POLICE DEPARTMENT	OWEGO POLICE DEPARTMENT
103 CORPORATE DR. OWEGO, NY	32 ITHACA STREET WAVERLY, NY	90 TEMPLE STREET OWEGO, NY
MONDAY-FRIDAY 8:00AM TO 4:00PM	MONDAY - FRIDAY 8:30AM TO 4:00PM	MONDAY - FRIDAY 8:00AM TO 4:00PM
		

BE *kind* TO YOUR KIDNEYS!

Limit salt & added sugars

Daily physical activity

Limit alcohol intake



NARCAN

A LIFE-SAVING MEDICATION THAT CAN REVERSE AN OVERDOSE FROM OPIOIDS INCLUDING HEROIN, FENTANYL, & PRESCRIPTION OPIOID MEDICATIONS.



NARCAN IS SIMPLE TO USE, SMALL TO CARRY, AND EASY TO ACCESS!

FREE NARCAN KITS ARE AVAILABLE AT:

TIOGA COUNTY PUBLIC HEALTH 1062 STATE ROUTE 38, OWEGO NY 13827 607-687-8612	TIOGA COUNTY MENTAL HYGIENE 1062 STATE ROUTE 38, OWEGO NY 13827 607-687-0200
CASA-TRINITY 72 NORTH AVE. OWEGO NY 13827 607-223-4066	NARCAN MAY ALSO BE AVAILABLE THROUGH YOUR LOCAL PHARMACY

DETERRA DRUG DEACTIVATION SYSTEM

THESE ARE A GREAT ALTERNATIVE TO DISPOSE OF UNUSED MEDICATIONS, INCLUDING LIQUIDS!

THEY CAN SAFELY DEACTIVATE UP TO:

- UP TO 90 PILLS
- 120Z OF LIQUID
- 12 PATCHES



FREE DETERRA BAGS ARE AVAILABLE AT:


	TIOGA COUNTY PUBLIC HEALTH 1062 STATE ROUTE 38, OWEGO NY 13827 607-687-8600	CASA TRINITY Hope begins, here.
	CASA-TRINITY 72 NORTH AVE. OWEGO NY 13827 607-223-4066	

Tioga County Public Health

TIOGA COUNTY SUBSTANCE USE RESOURCES

MEDICATION DROP BOXES

SAFELY DISPOSE OF YOUR UNUSED OR EXPIRED MEDICATIONS AT ANY OF THE MEDICATION DROP BOXES IN TIOGA COUNTY!
NO SHARPS OR LIQUIDS!



NARCAN

A LIFE-SAVING MEDICATION THAT CAN REVERSE AN OVERDOSE FROM OPIOIDS INCLUDING HEROIN, FENTANYL, & PRESCRIPTION OPIOID MEDICATIONS.

FREE NARCAN KITS ARE AVAILABLE AT:

- TIOGA COUNTY PUBLIC HEALTH
- WAVERTY POLICE DEPARTMENT
- OWEGO POLICE DEPARTMENT

DETERRA

DRUG DEACTIVATION SYSTEM

THESE CAN SAFELY DEACTIVATE UP TO:

- 30 PILLS
- 1000 MG LIQUID
- 12 PATCHES

THESE ARE A GREAT ALTERNATIVE TO DISPOSE OF UNUSED MEDICATIONS INCLUDING LIQUIDS!

FREE DETERRA BAGS ARE AVAILABLE AT:

- TIOGA COUNTY PUBLIC HEALTH
- CASA
- WAVERTY POLICE DEPARTMENT
- OWEGO POLICE DEPARTMENT

SHARPS

UNDER THE NEW YORK STATE PUBLIC HEALTH LAW, HOSPITALS AND NURSING HOMES ARE REQUIRED TO ACCEPT PROPERLY CONTAINED AND SEPARATED SHARPS AT A FREE COMMUNITY SERVICE.

TIOGA COUNTY SUBSTANCE USE RESOURCES INFORMATION

RESOURCES:

FOR MORE INFORMATION OR SUPPORT, SEE SERVICES PROVIDED BY TIOGA COUNTY PUBLIC HEALTH:

- TIOGA COUNTY PUBLIC HEALTH
- WAVERTY POLICE DEPARTMENT
- OWEGO POLICE DEPARTMENT

Bulletin Board, 56 Main Street, Owego, March 2023

MEDICATION DROP BOX LOCATIONS

(NOTE: PILLS, TABLETS, ETC. NO LIQUIDS OR SHARPS!)

TIOGA COUNTY SHERIFF	WAVERTY POLICE DEPARTMENT	OWEGO POLICE DEPARTMENT
103 CORPORATE DRIVE OWEGO, NY	32 ITHACA STREET WAVERTY, NY	90 TEMPLE STREET OWEGO, NY
MONDAY-FRIDAY 8:00AM TO 4:00PM	MONDAY - FRIDAY 8:30AM TO 4:00PM	MONDAY - FRIDAY 8:00AM TO 4:00PM
		

Bulletin Board, HHS Bldg, 1062 St. Route 38, Owego, March 2023

DATA SPREADSHEET

February 23-March 22, 2023

PUBLIC HEALTH ACTIVITIES	Y-E 2021	Y-E 2022	Mar-23	Y-T-D
Community Health				
Communicable Disease	0	885	0	0
- Respiratory (Legionellosis, Strep)	4	8	2	13
- Influenza	49	400	2	172
- Tick caused	105	220	11	36
- Hepatitis	53	89	5	26
- Gastrointestinal Disease	40	40	2	4
- PPD Test Administered	0	0	0	0
Child Passenger Safety Seats Inspected	20	40	0	1
- Child Seats FAILED Inspection	10	31	0	1
PH Interns	2	2	0	0
Immunizations total child and adult	0	35	0	0
People Trained w/ Narcan	2	1	0	0
Opioid Overdose Reporting Forms received (changed name 8/18)	12	3	0	1
Dental				
New Clients	154	340	24	91
Dental Screenings	782	1120	83	301
- Clients with no tooth decay	328	265	14	59
-Clients WITH tooth decay	310	496	37	155
- Clients with EXTENSIVE tooth decay	128	347	32	87
Extractions	179	100	7	25
Children Services				
Early Intervention Referrals	138	148	10	46
- Early Intervention CURRENT Caseload Monthly total	59	52	57	N/A
- EI children waiting for service(s)	N/A	N/A	17	N/A
Environmental Health				
Animal bite investigations	150	153	6	25
Rabies Clinics	6	7	1	2
- Number of Animals	1098	1012	176	317
Food Establishment Inspections	182	151	9	32
- Establishments with Violation	26	18	0	2
Temporary Food Inspections	8	57	0	0
- Clean Indoor Air Act Violations (Smoking)	0	0	0	0
Mobile Home Park Inspections	37	12	0	11
Swimming Pool Inspections	14	18	1	1
Children's Camps	4	8	0	0
Agriculture Fairgrounds	2	2	0	0
Nuisance Complaints	17	16	1	2
Enforcement Actions	31	29	26	29
Weights & Measures				
Inspection Sites	129	123	5	30
-Devices Inspected	499	475	88	183
Petroleum Quality Samples Taken	0	12	0	0

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23 AUTHORIZE APPOINTMENT OF
PUBLIC HEALTH DIRECTOR
(PUBLIC HEALTH)

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The position of Public Health Director (\$84,029-\$94,029 M/C) became vacant January 11, 2023 due to the prior director's expired term; and

WHEREAS: Ms. Heather Vroman was appointed Interim Public Health Director effective January 11, 2023 via Resolution #43-23; and

WHEREAS: The Tioga County Board of Health has unanimously recommended Ms. Vroman as the Tioga County Public Health Director; and

WHEREAS: The County Legislature recognizes Ms. Vroman's qualification, experience and commitment toward Tioga County Public Health; therefore be it

RESOLVED: That the Tioga County Legislature appoints Heather Vroman to the position of Public Health Director at an annual salary of \$90,000 effective April 12, 2023 for a six-year term ending April 11, 2029.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 AMEND BUDGET & APPROPRIATE FUNDS
PUBLIC HEALTH

WHEREAS: Tioga County Public Health has been awarded funding from New York State; and

WHEREAS: The award is designated for Community Cancer Prevention in Action, which is a partnership between Broome and Tioga Counties; and

WHEREAS: Cancer Prevention is an area of focus for Public Health; and

WHEREAS: The funding will pass through Broome County to Tioga County Public Health; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A4053 422800 Public Health: Local Grants \$ 10,000

To: A4053 540640 Public Health: Supplies \$ 10,000

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23

AMEND BUDGET & APPROPRIATE FUNDS
PUBLIC HEALTH

WHEREAS: Tioga County Public Health has been awarded additional funding from the New York State Department of Health (NYSDOH); and

WHEREAS: The award is for successful participation in the NYSDOH Local Health Department Performance Incentive Program; and

WHEREAS: The funding is designated for Public Health program related expenses; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A4011 434010 Public Health: State Aid \$13,708

To: A4011 540487 Public Health: Program Expense \$13,708

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23

AUTHORIZE APPOINTMENT TO TITLE OF
DIRECTOR OF PATIENT SERVICES
PUBLIC HEALTH

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The Tioga County Legislature approved the creation of the Management/Confidential position of Director of Patient Services via Resolution #134-23; and

WHEREAS: The Interim Director of Public Health has identified a candidate who is both qualified and willing to accept this appointment; therefore be it

RESOLVED: That the Interim Director of Public Health is authorized to appoint Melanie Miller provisionally to the title of Director of Patient Services at an annual Management/Confidential salary of \$72,126.00 effective April 24, 2023.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23

AUTHORIZE APPOINTMENT TO TITLE OF
DEPUTY DIRECTOR OF PUBLIC HEALTH
PUBLIC HEALTH

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: As of January 11, 2023, the position of Deputy Director of Public Health has been vacant due to appointment of prior incumbent to Interim Public Health Director; and

WHEREAS: The Interim Director of Public Health has an immediate need to appoint a replacement to said vacancy and has identified a candidate who is both qualified and willing to accept this appointment; therefore be it

RESOLVED: That the Interim Director of Public Health is authorized to appoint Susan Medina to the title of Deputy Director of Public Health at an annual Management/Confidential salary of \$80,625.00 effective May 8, 2023.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23 AMEND BUDGET AND APPROPRIATE FUNDS
MENTAL HYGIENE AND PUBLIC HEALTH

WHEREAS: The New York State Department of Health has instituted a mandatory New York State Health Care and Mental Hygiene Worker Bonus (HWB) Program whereby it is the employer's responsibility to submit its eligible workforce for the bonus; and

WHEREAS: A qualified employer who fails to identify, claim, and/or pay any bonus for more than 10 percent of bonus eligible workers may be subject to penalties of up to \$1,000.00 per violation of the HWB Program; and

WHEREAS: Tioga County Mental Hygiene (TCMH) and Tioga County Public Health (TCPH) have both identified eligible workforce employees; and

WHEREAS: Tioga County will incur no local share increase, as New York State will also reimburse "fringe benefit" costs associated with the HWB; and

WHEREAS: The Budget Officer will need to modify "fringe benefit" budget lines as is appropriate; and

WHEREAS: Amending of Budget and Appropriation of Funds require Legislative approval; therefore be it

RESOLVED: That the budget be modified and appropriated as follows:

From: A4210-434310-HWB1 FA-COVID R	\$ 9,000.00
To: A4210-510050-HWB1 Salary All Other	\$ 9,000.00
From: A4310-434310-HWB1 FA-COVID R	\$ 18,000.00
To: A4310-510050-HWB1 Salary All Other	\$ 18,000.00
From: A4011-434310-HWB1 FA-COVID R	\$ 12,000.00
To: A4011-510050-HWB1 Salary All Other	\$ 12,000.00

And be it further

RESOLVED: That the Budget Officer is authorized to make adjustments to "fringe benefit" budget lines as is appropriate; and be it further

RESOLVED: That available funds on 12/31/23 of this amendment and appropriation will be carried forward into the New Year.