



Tioga County Worksession Minutes **August 19, 2021 – 10:00 a.m.**

Legislators Present:

Legislator Balliet
Legislator Hollenbeck
Legislator Monell
Legislator Mullen
Legislator Standinger
Legislator Weston

Legislators Absent:

Legislator Roberts
Chair/Legislator Sauerbrey
Legislator Sullivan

Guests:

None

Staff Present:

Peter DeWind, County Attorney
Cathy Haskell, Clerk of Legislature
Amy Eiklor, Deputy Clerk of Legislature
Jackson Bailey, Budget Officer
Stephanie Jerzak, Chief Accountant
Katie Chandler, Deputy Treasurer
Denis McCann, Director of Administrative Services

Call Meeting to Order: Deputy Chair Hollenbeck opened the meeting at 10:00 a.m. with the ***Fourth Special Legislative Meeting*** for Legislature consideration of the following Resolution:

- **Authorizing and Approving Settlement Agreement with Johnson and Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. Concerning Claims Related to Opioid Crisis**

After the prayer and pledge, the Legislators in attendance voted in favor of the Resolution. The Fourth Special Meeting adjourned at 10:12 a.m. with Worksession immediately following.

2022 Budget Discussion – Budget Officer: Budget Officer, Jackson Bailey, distributed a Legislative Workshop Budget Update packet for reference. Mr. Bailey reported the following:

Budget Status:

- Level 1 (Departmental) has rolled to level 2 (Budget Officer)
- Individual Department Entry is closed
- Level 2 will include salary and fringe updates, MLR and insurance estimates, etc.

Initial Budget Requests for General Fund:

- Total Appropriations for the General Fund is \$83,594,302, which is an increase of \$700,000 from prior year
- Total revenue is \$79,588,945, which is an increase of \$2 million from prior year budget
- 2021 Budget included large reductions in revenue due to COVID19
- Total local expense at this time shows a decrease of \$345,920 from prior year

Tentative Tax Cap:

- 2021 tax levy is \$24,948,721
- Tentative 2022 tax levy is \$25,481,545, which is a proposed increase of 2.16%

Legislator Monell inquired if 2.16% is the expected tax cap. Mr. Bailey replied that 2.16% is the allowable tax limit so that figure may change. A resolution is needed in order to override the tax cap. Mr. Bailey reported he will review the Capital Budget and conduct a tentative Reserve analysis next month.

Preliminary Fund Balance Utilization:

- Preliminary Fund Balance is estimated at \$27 million, including the \$4.9 million received from the American Rescue Plan Act (ARPA)
- 2021 Appropriated General Fund Balance is \$4.3 million
- 2022 Tentative Appropriations of General Fund Balance is \$4 million

Outside Agency Funding Requests:

- All outside agency funding requests have not been received
- A majority of requests do not include a 10% reduction

Mr. Bailey anticipates the remaining outside agency requests will be submitted by the end of August. Most of the libraries have submitted their requests.

Legislator Mullen stated he would like to see an increase in the Contingency Fund as Tioga County is mandated to pay for inmates that are court ordered to psychiatric facilities. It is unknown how many inmates will be ordered to these facilities, so it's hard to budget the expense. Mr. Bailey stated the Contingency Fund cannot exceed \$500,000.

American Rescue Plan Act (ARPA) Update: Mr. Bailey reported the First Interim Report regarding the ARPA funds is due to the Treasury by August 31, 2021. He reported Tioga County has a tentative plan for ARPA funds. Mr. Bailey stated he will present the plan to the Legislature when the Report is complete.

Approval of Worksession Minutes: On motion of Legislator Monell, seconded by Legislator Balliet and unanimously carried, the August 5, 2021 Legislative Worksession minutes were approved.

Action Items: Currently, there are no action items.

Other: None.

Executive Session: Motion by Legislator Monell, seconded by Legislator Mullen to move into Executive Session to discuss a personnel matter. Motion carried unanimously to go into Executive Session at 10:25 a.m. with County Attorney Peter DeWind remaining in attendance.

Executive Session adjourned at 11:10 a.m.

Meeting adjourned at 11:10 a.m.

Next Worksession scheduled for Thursday, September 9, 2021, at 1:00 p.m.

Respectfully submitted,

Amy Eiklor

Deputy Legislative Clerk