

ADMINISTRATIVE SERVICES COMMITTEE AGENDA
(County Clerk, Historian, Real Property, Veterans and Elections)

Real Property Agenda

Date: January 7, 2025

Time: 10:30 AM

APPROVAL OF MINUTES:

- Motion to approve 12/3/2024 minutes.

FINANCIAL:

- YTD Budget Report.
- December Revenue & Expense Breakdown.

OLD BUSINESS:

- Town & County tax rolls and bills completed and picked up by Towns.

NEW BUSINESS:

- Strategic Plan update

PERSONNEL:

- N/A

RESOLUTIONS:

- N/A

PROCLAMATIONS:

- N/A

ADJOURNMENT:

Steven Palinosky, CCD
Real Property Director

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

November 5th, 2024

ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Ciotoli, Legislator Standinger, Legislator Brown absent

EX-OFFICIO: N/A

STAFF: County Administrator Bailey, Legislative Clerk Haskell

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve November 5th, 2024, committee meeting minutes. Motion made by Legislator Ciotoli, seconded by Legislator Standinger; motion carries unanimously.

FINANCIAL:

- Reviewed Real Property budget YTD and November revenue/expense. Noted that payment of pending revenue invoices was received but does not yet show on the budget report.

OLD BUSINESS:

- Prep for Town & County rolls and bills continues. Awaiting final numbers from the County Treasurer. Printing should begin on December 10th.

NEW BUSINESS:

- Discussed the State flyover of Tioga County in 2025. One foot resolution will be offered at no cost, six inch resolution would cost \$61,000. County Director does not feel that the value of the higher resolution is worth the cost but will survey the Town Assessors for their input.
- Firefighters' exemption:
 - o Towns of Barton and Candor have passed the exemption.
 - o State has amended the exemption legislation to allow taxing jurisdictions to grant the exemption to individuals who serve in a neighboring fire district.

PERSONNEL: N/A

RESOLUTIONS/PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: 11:10 AM

Steven B Palinosky, CCD, Director, Tioga County Real Property Tax Services



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1355 Assessments							
A1355 412900 Tax Maps & Assessm	-24,000	0	-24,000	-24,453.50	.00	453.50	101.9%
A1355 510010 Full Time	111,294	0	111,294	106,197.34	.00	5,096.66	95.4%
A1355 540180 Dues	300	125	425	425.00	.00	0.00	100.0%
A1355 540320 Leased/Service Equ	2,500	-125	2,375	1,781.98	.00	593.02	75.0%
A1355 540420 Office Supplies	1,400	0	1,400	883.18	.00	516.82	63.1%
A1355 540450 Payment To State	10,650	0	10,650	10,650.00	.00	0.00	100.0%
A1355 540480 Postage	200	0	200	48.51	.00	151.49	24.3%
A1355 540650 Taxes	3,000	0	3,000	2,235.57	.00	764.43	74.5%
A1355 540731 Training/State Req	400	0	400	300.00	.00	100.00	75.0%
A1355 540733 Training/All Other	1,500	0	1,500	951.10	.00	548.90	63.4%
A1355 581088 State Retirement F	8,234	5,921	14,155	14,155.18	.00	0.00	100.0%
A1355 583088 Social Security Fr	0	8,106	8,106	8,106.44	.00	0.00	100.0%
A1355 584088 Worker's Compensat	0	2,390	2,390	2,389.92	.00	0.00	100.0%
A1355 585588 Disability Insuran	0	136	136	135.72	.00	0.00	100.0%
A1355 586088 Health Insurance F	3,952	24,618	28,570	28,570.36	.00	0.00	100.0%
A1355 588988 Eap Fringe	0	32	32	31.72	.00	0.00	100.0%
TOTAL Assessments	119,430	41,203	160,633	152,408.52	.00	8,224.82	94.9%
TOTAL General Fund	119,430	41,203	160,633	152,408.52	.00	8,224.82	94.9%
TOTAL REVENUES	-24,000	0	-24,000	-24,453.50	.00	453.50	
TOTAL EXPENSES	143,430	41,203	184,633	176,862.02	.00	7,771.32	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	119,430	41,203	160,633	152,408.52	.00	8,224.82	94.9%

** END OF REPORT - Generated by Palinosky, Steven **

Real Property Revenue and Expense Breakdown December 2024

Account	Amount	Description
320		
Leased Service Equipment	\$91.27	Xerox Copier
420/650		
Office Supplies / Taxes	\$1,568.48	Staples
	\$327.85	Real Colors Facilitator Materials
Total Expenses	\$1,987.60	
Income Sources		
RPS Extracts	\$675.00	Lereta - Town & County
Total Revenue	\$675.00	
* RPS Fees	\$10,650.00	Received from Towns