

Health and Human Services Legislative Committee
Tioga County Department of Mental Hygiene
Agenda
January 7th, 2025

1. Approval of Minutes
 - N/A
2. Financial
 - Budget – Chris Korba
3. Old Business
 - Criminal Psych
4. New Business
 - Remote Work Usage 4th Qtr. 2024
5. Personnel
 - Catherine Healy, Clinical Program Director resigned on 1/3/25
 - Jessica Murphy, Sr. CSW not retained as of 1/9/25
 - Karli Smith, Sr. CSW, Spencer Van Etten Middle School starting 1/27/25
6. Resolutions
 - No- RE-ESTABLISH PRIOR YEAR 2024 CAPITAL EQUIPMENT FUNDS AND AMEND 2025 BUDGET MENTAL HYGIENE
 - No - AUTHORIZATION APPOINTMENT OF CLINICAL PROGRAM DIRECTOR MENTAL HYGIENE
7. Proclamations
 - None
8. Adjournment



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							

A4210 Alcohol And Drug Services

A4210 416220	Trt Altprg	0	-90,000	-26,274.29	.00	-63,725.71	29.2%
A4210 416300	Narc Pr Ch	0	-243,000	-255,280.24	.00	12,280.24	105.1%
A4210 416300	ABATE Narc Pr Ch	-440,000	-440,000	-440,000.00	.00	.00	100.0%
A4210 426270	Stop DWI	0	-1,000	-1,000.00	.00	.00	100.0%
A4210 434860	Sa Add Sv	0	-123,470	-93,302.00	.00	-29,968.00	75.7%
A4210 434890	HMB1 SA-Other H	-7,385	-7,385	-3,229.50	.00	-4,155.75	43.7%
A4210 435000	Sa Trt Alt	0	-7,333	-9,835.90	.00	2,502.90	134.1%
A4210 510010	Salary Ft	-1,122	407,988	341,065.83	.00	66,921.67	83.6%
A4210 510030	Salary Oth	0	500	20.92	.00	479.08	4.2%
A4210 510050	Salary Oth	222	0	423.00	.00	-201.00	190.5%
A4210 510050	HMB1 All Other	3,000	3,000	3,000.00	.00	.00	100.0%
A4210 530551	MLR	0	30,472	21,239.49	.00	9,232.51	69.7%
A4210 540010	Advertisin	-277	1,723	723.00	.00	.00	100.0%
A4210 540040	Books	-10	0	.00	187.11	.00	.0%
A4210 540220	Auto Fuel	-50	650	462.89	.00	.00	100.0%
A4210 540270	Ins Liab	0	2,768	2,768.00	.00	.00	100.0%
A4210 540360	Meals/Food	-500	0	.00	.00	.00	.0%
A4210 540350	Rent	300	300	300.00	.00	.00	100.0%
A4210 540640	Supplies	-961	3,039	2,446.97	230.00	362.08	88.1%
A4210 540660	Telephone	0	500	3,312.36	168.00	19.64	96.1%
A4210 540733	Train Oth	798	3,798	3,797.95	.00	.00	100.0%
A4210 540740	Utilities	700	700	301.20	398.80	.00	100.0%
A4210 581088	St Ret	1,029	36,706	36,705.56	.00	.00	100.0%
A4210 583088	Social Sec	-6,622	24,699	24,698.75	.00	.00	100.0%
A4210 583088	HMB1 Social Sec	230	230	229.50	.00	.00	100.0%
A4210 584088	Work Comp	6,497	6,497	6,497.33	.00	.00	100.0%
A4210 585588	Disab Ins	369	369	368.57	.00	.00	100.0%
A4210 586088	Health Ins	73,790	104,208	104,207.62	.00	.00	100.0%
A4210 588988	Eap	86	86	85.85	.00	.00	100.0%
TOTAL Alcohol And Drug Services							97.8%
		-369,907	-284,736	-279,467.14	983.91	-6,252.34	

A4211 Council On Alcoholism

A4211 434861	SA Cn A1C	-8,766	-289,560	-325,590.85	.00	36,030.85	112.4%
A4211 540590	Svs Rnd	2,954	182,498	179,740.00	2,758.00	.00	100.0%
A4211 540595	Svs Rnd Ot	5,812	107,062	90,447.22	16,614.78	.00	100.0%
TOTAL Council On Alcoholism							100.0%
		0	0	-55,403.63	19,372.78	36,030.85	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 '99

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4213 Drug Free Communities Grant							
A4213 444863 FA-DFC GR	0	-245,659	-245,659	-108,283.20	.00	-137,375.76	44.1%
A4213 444863 CARA FA-CARA	0	-89,337	-89,337	-55,717.65	.00	-33,619.48	62.4%
A4213 444863 STOP FA-DFC GR	0	-113,313	-113,313	-40,197.73	.00	-73,115.11	35.5%
A4213 540590 SR-DFC	0	245,659	245,659	88,921.89	.00	156,737.07	36.2%
A4213 540590 CARA SR-CARA	0	89,337	89,337	46,923.79	.00	42,413.34	52.5%
A4213 540590 STOP Serv Rnd	0	113,313	113,313	35,760.43	.00	77,552.41	31.6%
TOTAL Drug Free Communities Grant	0	0	0	-32,592.47	.00	32,592.47	100.0%
A4309 Mental Hygiene County Administ							
A4309 434980 SA-Dev Dis	-44,307	0	-44,307	-46,079.00	.00	1,772.00	104.0%
A4309 444900 FA Medica	-66,159	-100,000	-166,159	-100,000.00	.00	-66,159.00	60.2%
A4309 446010 Fa Med AS	-67,646	0	-67,646	.00	.00	-67,646.00	.0%
A4309 510010 Salary Ft	607,709	0	607,709	625,385.31	.00	-17,676.31	102.9%
A4309 510020 Salary Pt	37,666	0	37,666	15,511.83	.00	22,154.17	41.2%
A4309 510030 Salary Oth	5,200	0	5,200	3,416.89	.00	1,783.11	65.7%
A4309 520070 Chairs	2,000	0	2,000	1,911.69	.00	88.31	95.6%
A4309 520200 Office Eq	5,000	0	5,000	3,472.48	629.91	897.61	82.0%
A4309 530100 Data Proc	64,479	0	64,479	69,848.22	.00	-5,369.22	108.3%
A4309 530300 Legal	9,344	0	9,344	7,131.60	.00	2,212.40	76.3%
A4309 530551 MLR	27,265	0	27,265	25,846.17	.00	1,418.83	94.8%
A4309 540010 Advertisin	100	-20	80	.00	.00	80.00	.0%
A4309 540040 Books	500	160	660	660.35	.00	.00	100.0%
A4309 540070 Car Maint	500	-52	448	448.00	.00	.00	100.0%
A4309 540120 Cons Fees	15,000	-8,838	6,163	6,162.50	.00	.00	100.0%
A4309 540180 Dues	12,514	0	12,514	12,513.20	.00	.80	100.0%
A4309 540190 Ed Reimb	3,252	-3,252	0	.00	.00	.00	.0%
A4309 540210 Garbage	2,300	0	2,300	1,006.50	150.00	1,143.50	50.3%
A4309 540220 Auto Fuel	100	126	226	113.05	112.97	.00	100.0%
A4309 540270 Ins Liab	22,345	0	22,345	22,345.00	.00	.00	100.0%
A4309 540320 Leased Eq	4,200	0	4,200	1,693.13	56.69	2,450.18	41.7%
A4309 540330 Legal Fees	10	0	10	.00	.00	10.00	.0%
A4309 540350 Off Eq Mnt	240	0	240	.00	.00	240.00	.0%
A4309 540360 Meals/Food	850	0	850	.00	.00	850.00	.0%
A4309 540420 Office Sup	6,500	2,000	8,500	6,575.84	77.54	1,846.62	78.3%
A4309 540480 Postage	3,150	1,000	4,150	3,553.08	.00	596.92	85.6%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A4309 540485	500	0	500	474.12	.00	25.88	94.8%
A4309 540581	43,500	4,000	47,500	43,551.55	3,948.45	.00	100.0%
A4309 540590	12,000	586	12,586	12,585.98	.00	.00	100.0%
A4309 540595	10	0	10	.00	.00	10.00	0%
A4309 540620	49,500	5,001	54,501	50,713.96	1,632.21	2,154.98	96.0%
A4309 540640	2,500	0	2,500	1,427.64	.00	1,072.36	57.1%
A4309 540660	1,500	0	1,500	1,139.70	168.00	1,192.30	87.2%
A4309 540733	1,000	-712	288	288.00	.00	.00	100.0%
A4309 581088	28,306	58,651	86,957	86,956.70	.00	.00	100.0%
A4309 583088	48,830	-434	48,395	48,395.36	.00	.00	100.0%
A4309 584088	15,624	517	16,141	16,141.10	.00	.00	100.0%
A4309 585588	0	794	794	793.91	.00	.00	100.0%
A4309 586088	52,969	114,441	167,410	167,409.84	.00	.00	100.0%
A4309 588988	0	214	214	214.18	.00	.00	100.0%
TOTAL Mental Hygiene County Administ	908,851	74,182	983,033	1,091,607.88	6,775.77	-115,350.56	111.7%
A4310 Mental Health Clinic							
A4310 416200	-1,990,000	0	-1,990,000	-1,776,549.76	.00	-213,450.24	89.3%
A4310 434890	0	-14,771	-14,771	-4,844.25	.00	-9,926.25	32.8%
A4310 434900	-1,005,233	-54,218	-1,059,451	-766,576.20	.00	-292,924.93	72.4%
A4310 434904	-24,963	0	-24,963	-71,390.00	.00	46,427.00	286.0%
A4310 510010	1,573,848	13,226	1,587,073	1,173,960.32	.00	413,112.85	74.0%
A4310 510030	4,000	0	4,000	4,045.83	.00	-45.83	101.1%
A4310 510050	22,000	0	22,000	18,062.00	.00	3,938.00	82.1%
A4310 510050	0	4,500	4,500	4,500.00	.00	.00	100.0%
A4310 530551	22,454	0	22,454	13,929.84	.00	8,524.16	62.0%
A4310 540010	1,000	12,400	13,400	11,990.49	.00	1,409.51	89.5%
A4310 540010	0	8,600	8,600	7,433.72	.00	1,146.28	86.7%
A4310 540040	250	0	250	250.00	.00	.00	100.0%
A4310 540130	175,000	-25,225	149,775	113,223.60	8,280.00	28,271.40	81.1%
A4310 540140	77,000	0	77,000	65,280.00	4,080.00	7,640.00	90.1%
A4310 540270	26,391	5,093	31,484	31,484.43	.00	.00	100.0%
A4310 540550	26,000	-7,000	19,000	700.00	.00	18,300.00	3.7%
A4310 540640	1,775	5,400	7,175	2,484.18	70.00	3,845.82	39.9%
A4310 540660	1,000	0	1,000	772.53	504.00	498.47	71.9%
A4310 540733	5,000	2,677	7,677	7,501.70	.00	175.00	97.7%
A4310 540740	0	2,598	2,598	666.21	700.00	1,232.09	52.6%
A4310 581088	32,895	84,155	117,050	117,050.42	.00	.00	100.0%
A4310 583088	13,980	75,233	89,213	89,212.78	.00	.00	100.0%
A4310 583088	0	344	344	344.25	.00	.00	100.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 '99

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4310 584088 Work Comp	0	20,518	20,518	20,518.01	.00	.00	100.0%
A4310 585588 Disab Ins	0	1,166	1,166	1,165.64	.00	.00	100.0%
A4310 586088 Health Ins	68,887	204,910	273,797	273,797.36	.00	.00	100.0%
A4310 588988 Eap	0	273	273	272.76	.00	.00	100.0%
TOTAL Mental Health Clinic	-968,716	339,880	-628,837	-660,894.14	13,634.00	18,423.33	102.9%
A4311 Rehabilitation Support Service							
A4311 540595 Svs Rnd Ot	17,637	1,100	18,737	18,187.00	.00	550.00	97.1%
TOTAL Rehabilitation Support Service	17,637	1,100	18,737	18,187.00	.00	550.00	97.1%
A4312 TELE HEALTH COMPASS CARE GRANT							
A4312 434900 WAIVR Sa Mh	0	-10,000	-10,000	-7,500.00	.00	-2,500.00	75.0%
A4312 520090 WAIVR Computer	0	5,126	5,126	5,126.08	.00	.00	100.0%
A4312 540590 WAIVR Serv Rnd	0	4,874	4,874	.00	.00	4,873.92	.0%
TOTAL TELE HEALTH COMPASS CARE GRANT	0	0	0	-2,373.92	.00	2,373.92	100.0%
A4320 Crisis Intervention Services							
A4320 540010 Advertisin	10	0	10	.00	.00	10.00	.0%
A4320 540360 Meals/Food	50	0	50	.00	.00	50.00	.0%
A4320 540590 Svs Rnd	183,518	104,777	288,295	171,021.37	8,978.63	108,295.00	62.4%
A4320 540733 Train Oth	600	0	600	328.08	.00	271.92	54.7%
TOTAL Crisis Intervention Services	184,178	104,777	288,955	171,349.45	8,978.63	108,626.92	62.4%
A4321 Health Home Care Management							
A4321 540130 Contracts	21,803	681	22,484	22,445.00	.00	39.00	99.8%
A4321 540590 Svs Rnd	5,575	174	5,749	5,646.00	.00	103.00	98.2%
A4321 540640 ADULT Supplies	10,607	0	10,607	6,490.10	4,116.90	.00	100.0%
A4321 540640 CHILD Supplies	10,451	0	10,451	.00	.00	10,451.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 '99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
TOTAL Health Home Care Management	48,436	855	49,291	34,581.10	4,116.90	10,593.00	78.5%
A4333 Psycho Social Club							
A4333 540130 Contracts	143,251	12,606	155,857	131,242.00	.00	24,615.00	84.2%
A4333 540140 Cont SVS	99,285	0	99,285	92,194.00	.00	7,091.00	92.9%
TOTAL Psycho Social Club	242,536	12,606	255,142	223,436.00	.00	31,706.00	87.6%
A4390 Criminal Psychiatric Expenditu							
A4390 540590 SVS Rnd	198,000	0	198,000	79,427.00	.00	118,573.00	40.1%
TOTAL Criminal Psychiatric Expenditu	198,000	0	198,000	79,427.00	.00	118,573.00	40.1%
TOTAL General Fund	716,093	163,492	879,586	587,857.13	53,861.99	237,866.59	73.0%
TOTAL REVENUES	-3,943,905	-1,083,449	-5,027,354	-4,131,800.57	.00	-895,553.24	
TOTAL EXPENSES	4,659,998	1,246,941	5,906,940	4,719,657.70	53,861.99	1,133,419.83	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 '99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
Capital Fund							
44310 Mental Health Clinic							
H4310 412620 Bid Depos	0	0	0	-250.00	.00	250.00	100.0%
H4310 434900 MOBIL Sa Mh	0	-60,148	-60,148	.00	.00	-60,148.20	100.0%
H4310 520004 BLDG-LEASE	0	71,500	71,500	53,255.52	18,244.48	.00	100.0%
H4310 520004 ABATE LEASEHOLD	0	153,604	153,604	.00	153,604.00	.00	100.0%
H4310 520060 MOBIL Car/Truck	0	60,148	60,148	.00	60,148.20	.00	100.0%
H4310 520070 ABATE Chairs	0	39,881	39,881	39,881.08	.00	.00	100.0%
H4310 520090 ABATE Computer	0	5,534	5,534	5,534.10	.00	.00	100.0%
H4310 520200 ABATE Office Eq	0	51,585	51,585	50,235.71	.00	1,349.11	97.4%
H4310 520994 ABATE Bldg Cons	0	186,396	186,396	94,022.88	92,373.12	.00	100.0%
H4310 520994 WVRLY Bldg Cons	1,000,000	0	1,000,000	1,000,000.00	.00	.00	100.0%
H4310 540420 ABATE Office Sup	0	283	283	45.39	.00	237.76	16.0%
H4310 540640 ABATE Supplies	0	2,717	2,717	2,244.75	472.10	.00	100.0%
TOTAL Mental Health Clinic	1,000,000	511,500	1,511,500	1,244,969.43	324,841.90	-58,311.33	103.9%
TOTAL Capital Fund	1,000,000	511,500	1,511,500	1,244,969.43	324,841.90	-58,311.33	103.9%
TOTAL REVENUES	0	-60,148	-60,148	-250.00	.00	-59,898.20	
TOTAL EXPENSES	1,000,000	571,648	1,571,648	1,245,219.43	324,841.90	1,586.87	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 '99

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD - ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,716,093	674,992	2,391,086	1,832,826.56	378,703.89	179,555.26	92.5%

** END OF REPORT - Generated by Korba, Christopher **

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 RE-ESTABLISH PRIOR YEAR 2024
CAPITAL EQUIPMENT FUNDS AND
AMEND 2025 BUDGET
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene ordered 2 vehicles utilizing 2024 budgeted monies. Due to production delays, the vehicles have not been received prior to the end of calendar year 2024; and

WHEREAS: Capital Equipment needs to be applied to the budget year in which the product is received; and

WHEREAS: 2024 Capital Equipment funds and related revenues need to be re-established and the 2025 budget increased accordingly; therefore be it

RESOLVED: That Capital Equipment Car/Truck account H4310 520060 MOBIL be re-established with 2024 monies in the amount of \$60,148.20 and the 2025 budget be increased accordingly.

H4310 434900 MOBIL	State Aid–Mental Health	\$ 60,148.20
H4310 520060 MOBIL	Car/Truck	\$ 60,148.20

REFERRED TO:

HEALTH AND HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AUTHORIZE APPOINTMENT OF
CLINICAL PROGRAM DIRECTOR
MENTAL HYGIENE

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The position of Clinical Program Director became vacant as of January 4, 2025 within the Mental Hygiene Department; and

WHEREAS: The Director of Community Services has identified an internal desirable candidate; and

WHEREAS: The salary range for said position has been identified as \$73,748 to \$83,748; and

WHEREAS: The Director of Community Services and the Personnel Officer have determined that the qualified candidate possesses 13+ years' experience, which is sufficient experience and skills to justify an entry salary at the top of the salary range; therefore be it

RESOLVED: That Danielle Fabregas is provisionally appointed to the title of Clinical Program Director, pending successful completion of civil service examination requirements, at an annual Management/Confidential salary of \$80,000, an increase of \$7,807.00 from her current position as Supervising Social Worker, effective January 27, 2025.